

From: [REDACTED]
To: [REDACTED]
Subject: FOI request/Communications
Date: 20 December 2022 10:59:44

Dear Sir,

Please advise:

1. How many staff (as measured by full-time equivalents) do you employ to work on communications? Please include all internal and external communications including work on your website, media queries and social media.

2. What was your communication spending for the financial year 2021/22 and what is the budget for the current communications spending in the current financial year?

Best wishes,

[REDACTED]

From: [Hendry, Angela](#)
To: [REDACTED]
Subject: FOI Acknowledgment
Date: 21 December 2022 10:23:00
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Dear [REDACTED]

FOI Ref: 85719/22

Thank you for your request for information, dated 21 December 2022, under the Freedom of Information Act 2000.

You requested:

1. How many staff (as measured by full-time equivalents) do you employ to work on communications? Please include all internal and external communications including work on your website, media queries and social media.

2. What was your communication spending for the financial year 2021/22 and what is the budget for the current communications spending in the current financial year?

The Commission aims to respond promptly and within the statutory deadline of 20 working days set by the Freedom of Information Act 2000. Please expect a response by **20 January 2023**.

In some cases a fee may be payable and if that is the case I will let you know. A fees notice will be issued to you, and you will be required to pay before I will proceed to deal with your request.

If you have any queries or concerns please do not hesitate to contact me on the details provided below. Please remember to quote the reference number above in any future communications.

Privacy Statement

When we receive a complaint from a person we make up an electronic file containing the details of the complaint. This normally contains the identity of the complainant and any other individuals involved in the complaint.

We will only use the personal information we collect to process the complaint and to check on the level of service we provide. We do compile and publish statistics showing information like the number of complaints we receive, but not in a form which identifies anyone.

We will keep personal information contained in complaint files in line with our retention policy. This means that information relating to a complaint will be retained for three years from closure. It will be retained in a secure environment and access to it will be restricted according to the 'need to know' principle.

Similarly, where enquiries are submitted to us we will only use the information supplied to us to deal with the enquiry and any subsequent issues and to check on the level of service we provide.

Emails - Any email sent to us, including any attachments, may be monitored and used by us for reasons of security and for monitoring compliance with office policy. Email monitoring or blocking software may also be used. Please be aware that you have a responsibility to ensure that any email you send to us is within the bounds of the law.

You can find out more about how we collect and use personal information here (<http://www.lgbce.org.uk/about-us/privacy>). If you don't want us to handle your information, please email us to let us know.

Yours sincerely,

Angela Hendry
Office Manager and HR Lead

1st Floor, Windsor House
50 Victoria Street
London SW1H 0TL



How are we doing? Click [here](#) to give us your views.

From: [Hendry, Angela](#)
To: [REDACTED]
Subject: FOI Response
Date: 18 January 2023 12:52:00
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Dear [REDACTED]

FOI: 85719/22

Thank you for your request under the Freedom of Information Act 2000 which we received on 20 December 2022.

You requested:

1. How many staff (as measured by full-time equivalents) do you employ to work on communications? Please include all internal and external communications including work on your website, media queries and social media.

We have two FTEs who undertake communications activities.

2. What was your communication spending for the financial year 2021/22 and what is the budget for the current communications spending in the current financial year?

The Commission does not have a budget specifically for communications however the following is the expenditure on Communications activities in 2021/22:

• Publicity & Advertising	£16,161.71
• Press Cuttings	£1,485.09
• Licenses	£418.88
• Research and Survey costs	£1140.00
• Website Main	£49,518.00
• Printing	£23,140.49
• Publicity & design	£3,960.00
• Subs	£1,342.80

Public engagement with our consultations is essential to our work. Views direct from people and groups helps us refine our proposals and improve the recommendations we make for change. Our communications activities inform local communities about our electoral reviews and equip them to take part in our consultations.

If you have any further queries, please do not hesitate to contact me, quoting the reference number above in any correspondence.

If you wish to request a review of our decision, you should write to:

Lynn Ingram
Director of Corporate Services

Local Government Boundary Commission for England
1st Floor
Windsor House
50 Victoria Street
London
SW1H 0TL

Kind regards

Angela Hendry

Angela Hendry
Office Manager and HR Lead

1st Floor, Windsor House
50 Victoria Street
London SW1H 0TL



How are we doing? Click [here](#) to give us your views.