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| South Tyneside Labour Group |
| Council Size Submission: Template |
| South Tyneside Council |

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## How to Make a Submission

It is recommended that submissions on future governance arrangements and Council size follow the guidance provided and use the format below as a template. Submissions should be treated as an opportunity to focus on the future needs of the Council and not simply describe the current arrangements. **Submissions should also demonstrate that alternative Council sizes have been considered in drawing up the proposal and why you have discounted them**.

The template allows respondents to enter comments directly under each heading. It is not recommended that responses be unduly long; as a guide, it is anticipated that a 15 to 20-page document using this template should suffice. Individual section length may vary depending on the issues to be explained. Where internal documents are referred to URLs should be provided, rather than the document itself. It is also recommended that a table is included that highlights the key paragraphs for the Commission’s attention.

‘Good’ submissions, i.e., those that are most robust and persuasive, combine the following *key success components* (as set out in the guidance that accompanies this template):

* Clarity on objectives
* A straightforward and evidence-led style
* An understanding of local place and communities
* An understanding of Councillors’ roles and responsibilities

## 

## About You

The respondent should use this space to provide the Commission with a little detail about who is making the submission, whether it is the full Council, Officers on behalf of the Council, a political party or group, a resident group, or an individual.

South Tyneside Labour Group set up a small working group of Labour Councillors, assisted by officers to prepare this submission document. It has been approved by the Leader and Deputy Leader and is submitted on behalf of the group.

## Reason for Review (Request Reviews Only)

Please explain the authority’s reasons for requesting this electoral review; it is useful for the Commission to have context. *NB/* *If the Commission has identified the authority for review under one if its published criteria, then you are not required to answer this question.*

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## The Context for your proposal

Your submission gives you the opportunity to examine how you wish to organise and run the Council for the next 15 - 20 years. **The consideration of future governance arrangements and Council size should be set in the wider local and national policy context.** The Commission expects you to challenge your current arrangements and determine the most appropriate arrangements going forward. In providing context for your submission below, please demonstrate that you have considered the following issues.

* When did your Council last change/reorganise its internal governance arrangements and what impact on effectiveness did that activity have?
* To what extent has transference of strategic and/or service functions impacted on the effectiveness of service delivery and the ability of the Council to focus on its remaining functions?
* Have any governance or capacity issues been raised by any Inspectorate or similar?
* What influence will local and national policy trends likely have on the Council as an institution?
* What impact on the Council’s effectiveness will your Council size proposal have?

Click or tap here to enter text.

## Local Authority Profile

**Please provide a short description of the authority and its setting, in particular the local geography, demographics, and community characteristics**. This should set the scene for the Commission and give it a greater understanding of any current issues. The description should cover all the following:

* Brief outline of area - are there any notable geographic constraints for example that may affect the review?
* Rural or urban - what are the characteristics of the authority?
* Demographic pressures - such as distinctive age profiles, migrant or transient populations, is there any large growth anticipated?
* Community characteristics – is there presence of “hidden” or otherwise complex deprivation?
* Are there any other constraints, challenges, issues, or changes ahead?

Further to providing a description, the Commission will be looking for a submission that demonstrates an understanding of place and communities by putting forth arguments on Council size based upon local evidence and insight. For example, how does local geography, demographics and community characteristics impact on Councillor casework, workload, and community engagement?

South Tyneside has a rich cultural heritage, spectacular scenery, and a strong community spirit. The borough sits within the Tyne and Wear conurbation and natural boundaries include the River Tyne to the North and the North Sea to the East.

Most of the borough’s coastline and award winning beaches are protected by the European environmental designations. The Northern part of the borough is densely developed, and the built-up area extends to the coast. This contrasts with the southern part of the borough where the villages of Boldon, Cleadon and Whitburn are separated from the conurbation and each other by farmland.

South Tyneside has a geographical area of 64 sq.km and includes the towns of South Shields, Hebburn, Jarrow and the villages of the Boldon, Cleadon, Whitburn, Harton and Westoe, each of which has a very strong individual identity. The resident population of the borough was estimated to be 151,936 in 2021 based on the 2021 population estimate from the 2018 based Office for National Statistics (ONS) population projections. The borough is compact and predominantly urban in character, with the built-up area covering 60% of the land area. The Tyne and Wear green belt wraps around the borough to the southern boundary around villages of the Boldon, Cleadon and Whitburn. The borough is divided geographically into 18 ward areas, shown in the following link.

<https://maps.southtyneside.gov.uk/wards/> with three elected Councillors to serve each ward, representing the local people that live and work within the borough. Councillors are usually elected in thirds and serve for a 4-year period.

South Tyneside was ranked 27th most deprived out of 317 local authorities nationally in the 2019 English index of multiple deprivation and is more deprived than its Tyne and Wear neighbours and is the 3rd most deprived Borough in the Northeast region. Life expectancy at birth is 3 years below national average for men and 2 years for women (76.4 years for men and 81.2 for Women compared to 79.4 and 83.1 nationally 2018-20).

At ward level, there is difference of over nine years between the poorest and wealthiest areas of the borough in terms of life expectancy (data from 2015-19). From 2017-19 in South Tyneside, healthy life expectancy was three years below the national average for men and five years lower for women (60.4 for men and 58.5 for women, compared to 63.2 and 63.5 nationally).

The borough has higher than average rates of premature deaths, including those from cardiovascular disease and cancer. South Tyneside residents are more likely than the national average to engage in behaviours which are risk factors for poor health. 16.3% of South Tyneside adults are smokers, compared to 13.9% of adults nationally. Just 57% of adults engage in regular physical activity, compared to 66.4% of adults nationally. 71.6% of adults are classified as overweight or obese, compared to a 62.8% English average. <https://www.southtyneside.gov.uk/article/8599/Browse-the-JSNAA-topics>

Income deprivation is also a major factor in 52 out of 102 neighbourhoods in South Tyneside. The borough is ranked among the 20% most income deprived in England. The Council is working hard to address these inequalities.

The borough also has an ageing population, 20.9% of the borough’s population is aged 65 and over and there is an increasing demand for support to live independently. The Council’s Adult Social Care Services ‘Living Better Lives’ is a reformed programme with a front door focus and ‘let’s talk’ approach is working with health and wellbeing services to address these needs. [https://publications.southtyneside.gov.uk/strategies/living-better-lives-strategy-2022-2026/?\_gl=1\*1fegakb\*\_ga\*MjEzNDEzOTQ0Mi4xNjU2OTQ3Mjkw\*\_ga\_DNGKJ1HWT8\*MTY3ODI3NzIyOC4zLjEuMTY3ODI3OTI1OC4yOC4wLjA](https://publications.southtyneside.gov.uk/strategies/living-better-lives-strategy-2022-2026/?_gl=1*1fegakb*_ga*MjEzNDEzOTQ0Mi4xNjU2OTQ3Mjkw*_ga_DNGKJ1HWT8*MTY3ODI3NzIyOC4zLjEuMTY3ODI3OTI1OC4yOC4wLjA).

By virtue of the deprivation and related issues mentioned above, residents rely on their Council and Councillors heavily.

But we have some real strengths in South Tyneside, with beautiful natural assets, clean neighbourhoods, good quality housing, vibrant local businesses and a huge amount of pride, belonging and resilience within our communities.

We brought forward multi-million pound schemes such as the Word- The National Centre for the Written Word, new state of the art leisure facilities including Haven Point and Hebburn Central, substantial investment in the foreshore attracting millions of visitors each year; major road improvements and new transport interchange, the nationally recognised International Advanced Manufacturing Park, which will bring thousands of new jobs to the region, the development of pioneering renewable energy schemes, huge investment in our schools estate; improvements to our Council housing stock and new award winning housing schemes in the borough.

The Council last reviewed its governance arrangements in January 2022, as an integral part of a Local Government Association (LGA) Corporate Peer Challenge (CPC). Publishing a report of recommendations and an action plan, see link.

<https://www.southtyneside.gov.uk/article/7166/Local-Government-Association-LGA-Corporate-Peer-Challenge>

At the six-month review of the CPC, the LGA found that the Council had made, and continues to make, clear and impressive progress on the recommendations given as part of the LGA Corporate Peer Challenge undertaken in January 2022, at a time when the Council was dealing with significant governance challenges and new leadership, see link.

<https://www.southtyneside.gov.uk/article/9686/Local-Government-Association-LGA-Corporate-Peer-Challenge-Progress-Review-October-2022>

Considerable attention has been given to improving governance over the past year, and substantial constitutional reforms are underway with others planned. Councillors and officers have worked extremely hard together to address issues. The creation of not only a new directorate, Governance and Corporate Affairs, but also a Governance Board are important features in developing shared understanding and ownership of improving governance, risk management, audit, and legal issues.

Capacity in this area has been boosted and a new Governance and Corporate Affairs senior management structure has been implemented. Governance continues to be well-led by the Monitoring Officer.

A Review of the Council’s constitution and the Council’s scrutiny structures have also been completed, and a new member development programme has recently been launched following consultation and involvement with Councillors, the approach to case management has been reviewed and consideration is being given to enhancing support for the Council’s political leadership. This has been welcomed enthusiastically by elected members and the Cabinet.

Much time and effort has taken place in the last this year at corporate level to improve how people work together and set the tone for the culture of the Council. This includes a new set of organisational values ‘PROUD’,

* Professional
* Respectful
* Open and honest
* Understanding
* Deliver what we say we will.

<https://www.southtyneside.gov.uk/article/15965/Our-Council-Values>

## Council Size

The Commission believes that Councillors have three broad aspects to their role.

These are categorised as: **Strategic Leadership, Accountability (Scrutiny, Regulatory and Partnerships), and Community Leadership**. Submissions should address each of these in turn and provide supporting evidence. Prompts in the boxes below should help shape responses.

### Strategic Leadership

Respondents should provide the Commission with details as to how elected Councillors will provide strategic leadership for the authority. Responses should also indicate how many Councillors will be required for this role and why this is justified. **Responses should demonstrate that alternative Council sizes have been explored.**

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| **Topic** |  | |
| **Governance Model** | *Key lines of explanation* | * *What governance model will your authority operate? e.g., Committee System, Executive or other?* * *The Cabinet model, for example, usually requires 6 to 10 members. How many members will you require?* * *If the authority runs a committee system, we want to understand why the number and size of the committees you propose represents the most appropriate for the authority.* * *By what process does the Council aim to formulate strategic and operational policies? How will members in executive, executive support and/or scrutiny positions be involved? What demands will this make of them?* * *Whichever governance model you currently operate, a simple assertion that you want to keep the current structure does not in itself, provide an explanation of why that structure best meets the needs of the Council and your communities.* |
| Analysis | South Tyneside Council has adopted a Leader with a Cabinet model of governance in line with the provisions of the Local Government Act 2000 and the Local Government and Public Involvement in Health Act 2007. The current Cabinet consists of 9 members including the Leader and Deputy Leader, the structure can be found at: -  <https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000>  The full Council is made up of 54 Councillors and the political share is 41 Labour, 1 Conservative, 6 Green and 6 independent members, with 3 Councillors representing each of the 18 wards that the Borough is divided into. Councillors serve a term of four years before having to seek re-election.  <https://www.southtyneside.gov.uk/article/1609/Political-share-of-South-Tyneside-Council>  The role of the Mayor in South Tyneside is purely ceremonial and does not carry any decision-making powers. The mayor presides over full Council meetings for the municipal year and spends an extremely busy year attending events and civic functions, meeting groups and individuals, and has the added pressure of conducting their Councillor ward work responsibilities. For the duration of the mayoralty, the duties of the mayor and deputy mayor must be carried out by other Councillor colleagues. An extract from the Mayor’s diary shows how much time is committed to the Civic role. (Appendix B)  The names and contact details of all Councillors together with membership of political groups, Committee membership and outside organisation memberships can be found at :-  [https://www.southtyneside.gov.uk/article/13598/Councillors-a-to-z?p=1053](https://www.southtyneside.gov.uk/article/13598/councillors-a-to-z?p=1053).  Currently, the Leader of the Council, Deputy Leader and 7 portfolio holders make up the Cabinet of 9 executive members, they have responsibility for making key decisions and the implementation of the Council’s policies and budget, within the approved community strategy and budget and policy framework. Other major decisions like the Local Plan and medium-term financial strategy require the approval of full Council.  Each Cabinet member including the Deputy Leader have an allocated portfolio and delegated decision-making powers within that role, the cabinet structure can be found at:- <https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000>  The portfolio holders act as the Council’s main representative and spokesperson for their nominated area of responsibility.  The Cabinet members hold fortnightly briefing meetings and formal Cabinet meetings monthly.  The Cabinet and non-executive structure functions well, but currently and going forward, the Leader of the Council will be required to devote a significant amount of time to the impending LA7 Northeast combined authority proposal, with the additional workload of a regional portfolio, and many more regional meetings to embed cross authority working, putting more pressure on the Deputy Leader to cover corporate business.  It will become more difficult for the Deputy Leader to balance the deputising role alongside their responsibility for a large portfolio and membership of 9 internal committees, vice chair of 4 and lead for subsequent task and finish groups.  Particularly with the ongoing review of the Council’s constitution and numerous working party sessions. The Deputy Leader also attends the Community Area forum and 11 outside body memberships, in addition to this schedule the Deputy Leader, like many other Councillors, has ward casework and correspondence, holds regular local surgeries and walkabouts in the ward, is a school governor and one of the member champions for Animal Protection. (Appendix B)  It is also envisaged that the Deputy Leader, alongside the leader will become more involved in cross boundary working as a result of the LA7 Northeast Combined Authority deal (NECA) to share good practice and engage in joint working arrangements.  <https://www.southtyneside.gov.uk/article/16975/Scheme-setting-out-proposals-for-the-creation-of-a-new-mayoral-combined-authority-for-the-North-East-area>  Consideration could be given to potentially increase the Cabinet to the maximum of 10 members, with the additional member taking on the Deputy Leader’s portfolio to release them to cover for the Leader and maintain the Cabinet functions. It is also apparent that in the absence of a portfolio lead, there is no provision for a reserve to step in. A reserve would also require detailed knowledge of the service areas to be covered, sufficiently so, to be able to make informed decisions. Whilst it is difficult to predict if an additional cabinet member will be needed, this would need to be reviewed in light of the implementation of the Devolution proposals.  And although the model of governance has worked well with 45 non-executive members able to take up scrutiny roles. The additional task and finish groups and targeted commissions that are raised because of good scrutiny places further demands on Councillors time.  It is very evident post covid, that the needs of the Borough are much more complicated and diverse than ever before. Exacerbated by the cost-of-living crisis and fuel poverty. The ongoing poverty truth commission from the People Select scrutiny committee highlighting the extent of difficulties that local people are experiencing. <https://www.southtyneside.gov.uk/article/16975/Scheme-setting-out-proposals-for-the-creation-of-a-new-mayoral-combined-authority-for-the-North-East-area>  As a result, Councillors’ workloads are expected to remain at their current high levels, as many residents find themselves in financial hardship. The attached diary details gives an example of how on average members spend their time. (Appendix E).  It would be very difficult to carry out the Councillor role effectively if the current 54 elected member positions were reduced, in view of expanding workloads and increases to the electorate as a result of proposed new housing developments. Also, representation on both Council, scrutiny, and statutory public service groups, such as NHS, Tyne and Wear Fire and Rescue and Police commissioning groups, all place additional pressure on Councillors time.  Many Councillors also have school governor positions, group officer roles and roles within community interest companies and associations. Often Councillors find it difficult to balance their role alongside full and part time employment, which is essentially why the role doesn’t attract younger generations to come onboard.  To carry out a Councillor role effectively to the best of one’s ability, you need to be able to devote a huge amount of time and energy, for what is essentially a full-time volunteer role. |
| **Portfolios** | *Key lines of explanation* | * *How many portfolios will there be?* * *What will the role of a portfolio holder be?* * *Will this be a full-time position?* * *Will decisions be delegated to portfolio holders? Or will the executive/mayor take decisions?* |
| Analysis | South Tyneside Council currently has 8 portfolios,  <https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000>  Each portfolio lead carries a full workload in their area of responsibility including regular meetings with chief officers, Executive team, key stakeholder groups, briefing meetings with other officers and visiting and attending events.  Cabinet members also represent the Council on external bodies including the Local Government Association, South Tyneside Partnership Board, the Northeast Local Enterprise Partnership, The Northeast Combined Authority, the Northeast joint transport committee, Stronger Shores, and other strategic leadership bodies that require a more senior Councillor with a higher level of responsibility and delegated decision-making powers to attend.  Cabinet members have additional pressure on their workload working with the Secretary of State and Government officials with the LA7 North East Combined Authority proposal (NECA). All Cabinet members are also expected to attend all Executive Committees of the Cabinet and Full Council meetings and can be subject to a call-in request from any of the scrutiny panels to answer questions or provide evidence and justification for a cabinet decision in their portfolio area.  The role of a Cabinet member is very demanding and is not meant to be a full time position, but takes up a considerable amount of time including preparatory work, reading documents and time spent travelling. It is estimated that on average a portfolio lead works around 40 hours per week. It would be very difficult to fit this amount of hours in around full-time employment or with a reduced number of Councillors. |
| **Delegated Responsibilities** | *Key lines of explanation* | * *What responsibilities will be delegated to officers or committees?* * *How many Councillors will be involved in taking major decisions?* |
| Analysis | The responsibilities delegated to officers and committees are set out in detail within the Scheme of Delegations to Officers for Executive Functions, found in appendix x. The powers delegated to Officers shall be exercised in accordance with the details of the General Provisions and essentially subject to any legal requirements and/ or guidance or codes of practice; the Council’s Constitution includes Contract and Financial Procedure Rules; any necessary financial provision having been made and approved and compliance with approved plans, schemes and/or strategies. The Constitution is reviewed throughout the year and amendments made on an annual basis.  The attached links provide information in relation to delegated responsibilities:<https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000>  The Leader, Deputy Leader and other Cabinet members are currently responsible for making major decisions. If the proposed LA7 Northeast Combined Authority proposal goes ahead, the Cabinet structure and Leader model will continue. In those circumstances, the Leader will also have a specific regional portfolio and join other authority members on a regional cabinet with an elected Mayor to participate in a regional planning and delivery model. |

Accountability

Give the Commission details as to how the authority and its decision makers and partners will be held to account. The Commission is interested in both the internal and external dimensions of this role. **Responses should demonstrate that alternative Council sizes have been explored.**

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| **Topic** | |  |
| **Internal Scrutiny** | | The scrutiny function of authorities has changed considerably. Some use theme or task-and-finish groups, for example, and others have a committee system. Scrutiny arrangements may also be affected by the officer support available. |
| *Key lines of explanation* | | * *How will decision makers be held to account?* * *How many committees will be required? And what will their functions be?* * *How many task and finish groups will there be? And what will their functions be? What time commitment will be involved for members? And how often will meetings take place?* * *How many members will be required to fulfil these positions?* * *Explain why you have increased, decreased, or not changed the number of scrutiny committees in the authority.* * *Explain the reasoning behind the number of members per committee in terms of adding value.* |
| Analysis | | South Tyneside Council operates an effective Overview and Scrutiny function in accordance with s21 of the Local Government Act 2000, as an essential component of local democracy, enhancing accountability and transparency of decision making, enabling Councillors to represent the views of their constituents and contribute to the development of the Council’s policies.  Non-executive Councillors role in overview and scrutiny is to hold the Cabinet to account for its actions. Scrutiny involves Councillors from all political parties, as community leaders, to examine the delivery of services and influence decision makers to ensure that they meet the needs, and improve the lives, of people in South Tyneside.  Currently the structure has 4 scrutiny committees: -   * Overview Scrutiny and Coordinating and Call in Committee * Joint Health Scrutiny Committee * People Select Committee * Place Select Committee   Each committee has a membership of 15 Councillors, who cannot be cabinet member, to ensure a Borough wide representation and meets 9 times per year. The panels carry out the scrutiny function, monitor and question decisions, which link to a number of the Council’s priorities and support the work of the Cabinet.  In addition, the 5 local Community Area Forums based on the different localities which allow members of the public a greater opportunity to have a say and scrutinise Council matters at a local level.  Overview and Scrutiny panels follow the four principals of good scrutiny as set out by the Centre for Government and Public Scrutiny by: -  a) provides ‘critical friend’ challenge to executive policy makers and decision makers.  b) enables and amplifies the voice and concerns of the public.  c) is carried out and led by independent minded people who lead, own, and take responsibility for their scrutiny role; and  d) drives improvement in public services.  Section 8.5 of the Council’s constitution sets out the function of scrutiny committees.  <https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000>  It is the ethos of the Council, that good scrutiny enquires and questions all decisions in any forum, to obtain a better understanding and how decisions link to the Council’s corporate priorities. |
| **Statutory Function** | | This includes planning, licencing, and any other regulatory responsibilities. Consider under each of the headings the extent to which decisions will be delegated to officers. How many members will be required to fulfil the statutory requirements of the Council? |
| ***Planning*** | *Key lines of explanation* | * *What proportion of planning applications will be determined by members?* * *Has this changed in the last few years? And are further changes anticipated?* * *Will there be area planning committees? Or a single Council-wide committee?* * *Will executive members serve on the planning committees?* * *What will be the time commitment to the planning committee for members?* |
| Analysis | The Planning Committee determines applications for planning permission in respect of major developments as well as dealing with certain other planning related matters.  Currently 16 non-executive members from across the political share attend the committee meetings held on a monthly basis, and on average last for 3 hours, the time commitment is estimated to be approximately 72 hours per annum and includes pre-meetings with officers and Councillors, planning committee, background work, site visits, reading reports, planning briefings and training. But does not include any work in respect of planning applications or mitigation within a Councillor’s ward.  It is estimated by a planning committee member that attending meetings, site visits prior to committee and reading papers in preparation for the meeting would take 70 hours of a member’s time (Appendix C). Currently there aren’t any plans to extend membership to Cabinet members.  With relaxation of some of the rules on permitted development, most applications are determined through delegated decisions by the service lead. less than 4% of all applications over the past 5 years have been heard by, or delegated by the committee, with only 1 appeal.  However, the number of delegated decisions needs to be balanced against the need for transparency and the opportunity for applicants and complainants to make their case.  Planning applications have increased year on year up to 2021, then reduced slightly in 2022. (Appendix D). Currently, there are 3 areas in the Borough that have Neighbour Plans, which devolve the planning decision to the community, who can then influence the type, design, location and mix of any new development.  The Council will continue to support and offer technical assistance to community groups that are interested in developing community planning in their neighbourhood.  It is likely that planning applications for new developments will increase over the coming years, as the draft local plan is adopted, and it is hoped that the Council itself can build new homes for social rent with the establishment of the Northeast Combined Authority and subsequent funding. |
| ***Licensing*** | *Key lines of explanation* | * *How many licencing panels will the Council have in the average year?* * *And what will be the time commitment for members?* * *Will there be standing licencing panels, or will they be ad-hoc?* * *Will there be core members and regular attendees, or will different members serve on them?* |
| Analysis | The Licensing/ Regulatory Committee (Licencing Act 2003) considers, in accordance with the Council's Licensing Policy Statement, matters which are functions of the local authority by virtue of the Licensing Act 2003 which are not delegated to the Corporate Director.  <https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000>  The committee has 15 Members and meets up to 12 times per year. Licencing covers a diverse range of functions from licencing premises to renewing a hackney cab licence.  Time commitments for members may include site visits and call in to deal with Council appeals from individuals in relation to other services where impartiality is required.  It is also a mandatory requirement for members to be fully trained, to be able to understand the regulations and make informed decisions, for this reason the quorum of core members will remain static. |
| ***Other Regulatory Bodies*** | *Key lines of explanation* | * *What will they be, and how many members will they require?* * *Explain the number and membership of your Regulatory Committees with respect to greater delegation to officers.* |
| Analysis | The Council’s other Regulatory Committees are responsible for those Council functions which the Executive cannot by law deal with.    These include the following committees:  **General Purposes**, 16 members, Chaired by Leader, meets annually.  **Human Resources**,11 members, 1 Cabinet member, meets 6 weeklies.  **Senior officer appointment**, 5 members, Leader, and Deputy Leader, meets as required.  **Appeals Panel**, 3 members and Lead members for Resources and Innovation, meets as required.  **The common land and town and village greens**  13 Members, Leader, meets as required.  **Contracts Performance**, 10 members  **Housing Performance Panel**, 10 members  **Education and skills**, 10 members  **Children and Adults safeguarding**, 10 members.  **Constitution,** 9 members, Mayor, Leader, DeputyLeader, representative from each of the five community area forums.  **Pensions**, 8 members, 1 reserve.  **Standards**, 7 members, 1 Cabinet, 2 substitutes  **Joint Committees**, 1 Cabinet member  **South Tyneside Health and Wellbeing Board**, Leader, 2 Lead members.  **Community Area Forums**, all 54 members, for their areas  **Local Pensions Board**,8 members.  In addition, certain committees, such as Standards and Appeals Panels, can be called upon from time to time to deal with particular issues at hearings. In other circumstances, the members involved generally are required to attend for a full day at least but in almost every case have another full day reading and prep requirements.  South Tyneside Council is also the lead authority for administering the Tyne and Wear Pension Fund. This is hugely technical and complex, with long agenda reports and 6 days of residential training per year. Members of this committee also attend the Pension fund investment panel, held 6 times per year for a duration of 6 hours. Approximately 30 working days per member, per year in addition to other duties.   * Other Committees and Outside Bodies membership can be found in the Council Constitution part C, section 4 page 145-148.  * <https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000> * This includes 79 organisations, some of which also have pre or business meetings prior to the committee meeting and have additional sub-committees, which can add an additional hour to the committee duration. Other meetings are attended by at least one and up to five members. The frequency of meetings ranges from annual AGM’s, to six weekly or quarterly intervals and generally last for approximately 3 hours. Examples of a diary for 2 non- executive members.(Appendix E) |
| **External Partnerships** | | Service delivery has changed for Councils over time, and many authorities now have a range of delivery partners to work with and hold to account. |
| *Key lines of explanation* | | * *Will Council members serve on decision-making partnerships, sub-regional, regional, or national bodies? In doing so, are they able to take decisions/make commitments on behalf of the Council?* * *How many Councillors will be involved in this activity? And what is their expected workload? What proportion of this work is undertaken by portfolio holders?* * *What other external bodies will members be involved in? And what is the anticipated workload?* |
| Analysis | | Councillors and Cabinet members attend a range of decision-making partnerships at sub-regional, regional, and national level. Executive appointments attended by the Leader, Deputy leader and portfolio leads have the delegated powers to make decisions on behalf of the Council.  Joint Committees   * Community Safety Partnership Board, 3 places   Regional Partnership Bodies   * Northeast Combined Authority (NECA) overview and Scrutiny- 4 places, * Association of Northeast Councils Ltd Leaders and Elected Mayors Group- Leader and Deputy Leader * Association of Northeast Councils Ltd Collaborative Procurement Sub-Committee- Leader and Deputy Leader * Association of Northeast Councils Ltd Northeast Culture Partnership- leader and Deputy Leader * National Association of Councillors, Northern Branch- Leader and Deputy Leader * Northeast Regional Employers Organisation * Northeast Procurement Organisation   Boards   * Centaurea Homes Limited Board Directors, 3 places * Housing Ventures Trust, 1 place. * Newcastle Airport Board- Leader, Deputy Leader   National Bodies   * Association for Public Service Excellence (APSE) Leader and Deputy Leader * Environmental Protection UK, 4 places including portfolio lead. * National Association of Councillors, Leader, Deputy Leader, portfolio lead.   Outside Bodies   * Local Government Association Coastal Special Interest Group (SIG), 1 place portfolio lead. * Local Government Association - General Assembly, 4 places including Leader and Deputy Leader. * National Association of Councillors, 2 places, Leader, and Deputy Leader.   In total, South Tyneside Council has 39 members on 79 boards, partnerships, regional, sub regional and national committees. The time commitment can vary between 1 – 3 hours and the frequency between 1, 3, 6, 8 or 12 meetings per year. Travel time, meeting preparation and reading reports should also be factored in.  In addition, several Councillors are involved in school governance. This involves attending termly, finance, building and curriculum meetings throughout the academic year and attendance at school events and inspections. This role involves preparation, reading reports and attending training sessions throughout the year to keep up to date with changes in legislation. It is estimated that at least 12 meetings will be convened with an estimated duration of two hours, as well as additional associated sub committees.  Other external bodies in a partnership role such as the Tyne and Wear Fire and Rescue have additional subcommittee meetings that non-executive members attend. An example of this timeline is in appendix D and identifies 68 hours of engagement over a one-year period, this doesn’t include attendance at open days or training which will add to the members workload. |
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Community Leadership

The Commission understands that there is no single approach to community leadership and that members represent, and provide leadership to, their communities in different ways. The Commission wants to know how members are required to provide effective community leadership and what support the Council offers them in this role. For example, does the authority have a defined role and performance system for its elected members? And what support networks are available within the Council to help members in their duties? The Commission also wants to see a consideration of **how the use of technology and social media by the Council, and by Councillors individually, will affect casework, community engagement and local democratic representation. Responses should demonstrate that alternative Council sizes have been explored.**

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| **Topic** | | **Description** |
| **Community Leadership** | *Key lines of explanation* | * *In general terms how do Councillors carry out their representational role with electors?* * *Does the Council have area committees and what are their powers?* * *How do Councillors seek to engage with their constituents? Do they hold surgeries, send newsletters, hold public meetings, or maintain blogs?* * *Are there any mechanisms in place that help Councillors interact with young people, those not on the electoral register, and/or other minority groups and their representative bodies?* * *Are Councillors expected to attend community meetings, such as parish or resident’s association meetings? If so, what is their level of involvement and what roles do they play?* * *Explain your approach to the Area Governance structure. Is your Area Governance a decision-making forum or an advisory board? What is their relationship with locally elected members and Community bodies such as Town and Parish Councils? Looking forward how could they be improved to enhance decision-making?* |
| Analysis | Councillors need to undertake a number of roles within communities providing leadership, this ranges from attending local resident’s meetings and forums, liaising with local businesses and third sector organisations, youth groups and local schools to meeting with individual residents.  Residents have high expectations of their Councillors. New housing developments across the Borough have increased both geographic size and the number of the electorate, without increasing the number of ward Councillors.  Councillors hold weekly surgeries in local venues, to enable members of the public to meet with their ward member. Surgeries are held in afternoons, early evenings, and weekends to facilitate accessibility.  Regular Councillor newsletters are designed and delivered to residents in the ward, giving information about how they can be contacted, key decisions affecting the ward and good news stories. The Borough wide Council newsletter is an ongoing feature of community engagement which generates enquiries from residents.  Methods of contact have changed over time, with social media platforms dominating how residents communicate, which also places immense pressure on Councillors when an immediate response is expected.  Councillors use social media platforms such as Facebook, Instagram, and Twitter to provide regular information to residents, including dates and times of surgeries and walkabouts. Some members have a weekly or monthly blog taking good practice from the Leaders regular blog.  Councillors are keen to promote any method of contact that is preferred by the resident, many residents contact their local Councillors by text or email, using messenger or WhatsApp and prefer to be contacted using the same method. This represents an extension of the old fashioned 9-5 working pattern and Councillors are now contactable 24/7.  Councillors also need to carry out regular estate walkabouts, street surgeries and drop ins, Councillors are regular visitors to our warm space venues across the Borough to increase accessibility to residents.  The methods of engagement outlined above are essential in delivering our ambitions to be open and honest and understanding, 2 of our 5 organisational values.  Local Community Area Forums (CAF) are held at 6 weekly intervals and brings local democracy and decision making to the public. Each CAF is allocated community funding and the Chair and Vice Chair have delegated powers to make decisions on funding applications for grants and neighbourhood projects that will enhance the local area.  The meeting usually lasts for 3.5 hours and is attended by all Councillors in the CAF area, CAF’s usually cover 3-4 wards and is therefore attended by 9 or 12 Councillors. It is also a platform for public scrutiny, members of the public can ask questions, bring matters to the attention of their local Councillors and external bodies and hold them to account.  The Chair and Vice Chair only, attend a business meeting with officers prior to the CAF meeting in preparation of the agenda and guest speakers. Both meetings are held 8 times per year and account for 36 hours for both the Chair and Vice Chair and 28 hours for the 7 other ward Councillor attendees.  The CAF also hosts consultation events from time to time, these generally run for around 4 hours per event and CAF Councillors usually attend to talk to the public, answer any questions and give reassurance. There have been recent consultation events in relation to the Council’s draft Local Plan and new housing developments across the Borough, with more planned in the next 12 months.    Several members are attached to local community associations which provide facilities for all age groups. The Council’s Youth Parliament is a voice for young people and actively engages with young people. A new web page for young people has recently gone live to encourage more young people to get involved and make a difference.  <https://r.search.yahoo.com/_ylt=Awr.RJOOaAJkncERpBYM34lQ;_ylu=Y29sbwNpcjIEcG9zAzQEdnRpZAMEc2VjA3Ny/RV=2/RE=1677908238/RO=10/RU=https%3a%2f%2fwww.southtyneside.gov.uk%2farticle%2f16883%2fNew-Website-Goes-Live-for-Young-People/RK=2/RS=TWST1T9KqCXq6SQCf8ZfrBUbEBE->  It is essential that Councillors also write to young people in their ward on the electoral register who are soon able to vote, to encourage their participation and involvement in local democracy.  It is necessary for Councillors are also actively involved with minority groups and their community representatives, volunteering at foodbanks, drop ins, helping and signposting to services that can assist those in need and help community integration and inclusion.  Engagement with the South Tyneside Racial Equality Forum is necessary. The forum is made up of organisations and statutory services that provide support, advice or delivery of services to new and established migrants and migrant communities.  The partnership aims to provide a regular forum to discuss the needs of new and more established migrant communities inthe Borough, share information and good practice and identify solutions to common problems.  As a direct result of People Select scrutiny panel and their deep dive into the poverty and deprivation in the Borough, The Council and its partners in the Voluntary Community and Charity Sector (VCS) have established over 60 warm safe places to stay, to get warm, have a hot drink and encourage social interaction.  <https://www.southtyneside.gov.uk/article/14924/Warm-spaces-South-Tyneside>  Many of the warm spaces have welcomed our refugee families and asylum seekers promoting inclusion and are regularly visited and supported by local Councillors  It is vital that Councillors play a role working with Neighbourhood Policing Teams, attending Neighbourhood Watch and residents meetings to promote and support community cohesion.  Access to information has changed with many residents accessing Council information and advice online via web pages and interactive screens in service areas and telephone contact centres. However, there are many residents who still prefer face to face contact, which is one of the main reasons for holding drop-ins and tea and talk in local hubs and other accessible venues, where people can come along and drop in for advice and assistance.  Councillor Joyce Welsh, has found “In terms of time pressures, there is considerable demand from residents who often expect an immediate response on email, social media or the phone.”  Councillor Welsh has membership of 5 Council committees, including vice chair of the Community Area Forum for her ward and represents the Council on 7 external bodies. She is also required to attend monthly full Council meetings and call in scrutiny meetings when required. Cllr Welsh is also a community champion for the newly established Animal Protection Charter group.  Several local Councillors are also Service Champions, that have a specific role to a service area to improve awareness, promote inclusion and enhance the service offer. Currently 2 Councillors have taken up the challenge in   * Democracy * Equality, Diversity, and Inclusion (EDI) * Domestic Violence * Skills * Animal Protection * South Shields Town Centre and Market Traders * Youth Engagement     Looking at good practice, national campaigns, training and improving. In democracy promoting the ‘Debate not Hate’ ethos, and work on EDI to set up small working groups in LGBTQ+ and Accessibility, offering training, raising awareness, and understanding, being inclusive and celebrating the diversity in our organisation.  Councillors have responsibilities and leadership positions with their political groups, both within and external to the Council  All of this work is undertaken in addition to the Councillor’s main role and can add a large number of hours each week onto an already busy schedule.  To further community engagement, Councillors need to provide support a number of voluntary organisations, these include Foodbanks, community kitchens, and South Tyneside Community Network, whose aims are to organise opportunities for local voluntary organisations, community groups, faith organisations or other not-for-profit organisations operating inthe Borough. Sharing information and working towards more joined up working. |
|  | *Key lines of explanation* | * *How do Councillors deal with their casework? Do they pass it on to Council officers? Or do they take a more in-depth approach to resolving issues?* * *What support do members receive?* * *How has technology influenced the way in which Councillors work? And interact with their electorate?* * *In what ways does the Council promote service users’ engagement/dispute resolution with service providers and managers rather than through Councillors?* |
| Analysis | Dedicated, hardworking Councillors will undertake a large volume of casework, from general enquiries for advice and assistance to major crisis and deprivation cases. The complexity of cases has increased significantly with the cost-of-living crisis and fuel poverty, with many local residents struggling with financial hardship. Many of the wards in the Borough are in the most deprived neighbourhoods and a lot of time has been spent working with local foodbanks and support services to help ease the difficulties residents are facing.  This is a trend that is expected to continue increasing, therefore, many Councillors will need to continue assisting residents with benefit claims and access to hardship funds as the wait for other agency appointments is often several weeks long due to increased workload.  Investigating casework issues raised, working with internal and external agencies to resolve issues, drafting, and issuing correspondence, tracking casework, making site visits and monitoring outcomes are all carried out by Councillors themselves.  Councillors use modern technology and social media platforms to engage with their electorate and Council officers, which is sometimes the preferred method of contact. Members are issued with Wi-Fi enabled iPhone and iPad to facilitate connectivity. This in particular can raise expectations about how quickly Councillors will respond to issues and also lead to an expectation that Councillors are available 24/7.  Councillors contact officers directly and track their own caseload.  Whist there is some support available to the 54 Councillors from the Member services Team of two part-time officers, this is normally signposting and offering advice, stationary requests etc. The Leader and Deputy Leader are supported by a full-time member of staff and the Mayor is supported by two Civic Office staff.  Three non-executive members were asked to provide a timeline of activities and casework to establish a baseline for the purpose of this review.  The attachments at appendix E from an established Councillor shows the volume of work that Councillors carry out over a 1 year period. One Councillor attended 208 meetings, 260 hours over 37 days at conference/training and almost 66,000 minutes (157 days) on casework, emails, and correspondence.  A newly elected Councillor, has provided a timeline of activity and found that he spends a full morning every day on answering emails leading to increased casework and said, “As a former teacher, the volume and complexity has surprised me, and I am still learning the role.” An example of this activity over a nine-month period in office, is attached in appendix x to this document, in addition to Council meetings attended. The timeline includes 44 hours of casework, 52 hours of community leadership, attending resident’s groups etc, 24 hours of Council run initiatives, armed forces steering group, Audit etc and attendance at 29 Council meetings.  Councillors are also required to undertake induction and mandatory training as part of the Member training Programme, these training sessions are often held on an evening to open the offer to those Councillors who work full time and can make it a very long day for those attending after full time work.  Often Councillors will be the first point of call for residents wishing to report a problem, particularly if the individual wishes to remain anonymous. Calls for assistance can happen at any time day or night, and the expectation for the public is that their Councillor will be available. |

## Other Issues

Respondent may use this space to bring any other issues of relevance to the attention of the Commission.

Click or tap here to enter text.

Summary

In following this template respondents should have been able to provide the Commission with a robust and well-evidenced case for their proposed Council size; one which gives a clear explanation as to the governance arrangements and number of Councillors required to represent the authority in the future.

Use this space to summarise the proposals and indicate other options considered. Explain why these alternatives were not appropriate in terms of their ability to deliver effective Strategic Leadership, Accountability (Scrutiny, Regulation and Partnerships), and Community Leadership.

**Option 1 South Tyneside - Increase in Councillor numbers to 57.**

Having considered how we want the Council to operate in the future, we consider that it is certainly arguable that our present cohort of elected members is too small in number. Our recently refreshed values coupled with greater expectations from residents, means that the demands on Councillor’s time is significant.  Future events are expected to increase the workload for dedicated, hard-hard working Councillors, including the predicted increase to the electorate, the ongoing cost of living crisis and all its many facets and devolution. Whilst we cannot predict with any certainty the extend of the increase in work, we are confident that workload pressure will not reduce.

Notwithstanding the above, we are not absolutely certain that an increase in Council size would be strictly necessary in the longer term. Whilst we cannot envisage Councillors being able to properly carry out their strategic, engagement and regulatory roles if their numbers are reduced, we are of the view that our proposed Council size would ensure that current levels of service and functionality could be maintained, even with potential increases in workload as referenced above.

**Option 2 – Effect of a reduction in Councillor numbers**

**Strategic Leadership**

The proposed LA7 North East Combined Authority devolution deal, will inevitably place more responsibility on Leaders as the devolution deal progresses, regional collaboration and engagement is essential to represent the Borough’s interests with regional infrastructure, transport, Health services, economic growth, shared priorities and funding. This additional work will mean that the Deputy Leader will have to stand in to cover corporate responsibilities and disseminate their workload to other portfolio holders. This would be very difficult with reduced numbers.

Changes and implementation of recent housing regulation and inspection. And also, the additional work that being part of the LA7 Northeast Combined Authority will bring with cross Borough working and regional policy development. We are at the start of the consultation with the public, a reduction in number of members would affect attendance and engagement and reduce options for scrutiny

A reduction in Councillor numbers would require the redistribution of roles on committees and external partnerships. This would inevitably reduce accountability, ,scrutiny and options for residents and stakeholder involvement in decision-making.

With projected population growth and new proposed local housing development, (Local Plan), Councillors will have to manage the increased demand from more people seeking support affected by the current cost of living and fuel crisis.

Projected inward migration as a result of new developments in the draft local plan will increase neighbourhoods and accountability at ward level.

**Accountability**

Inadequate scrutiny of Council services, not sufficiently informed by engaging residents and stakeholders.

Insufficient opportunities for robust joint scrutiny of key partner services in health, Adult Social Care and Policing etc.

**Community Leadership**

We have considered the effect of a reduction in Councillor numbers and whether this could provide effective strategic leadership, accountability, and community leadership to our Borough.

We are of the opinion that any reduction in the number of Councillors would undoubtedly affect their capacity to deliver effective community leadership, at a time when workloads have increased in both in size and complexity, and the socio-economic climate and its effect on communities is likely to continue for some time.

Several Councillors fit their Councillor duties around their full-time employment, childcare and caring responsibilities. An Increased workload will place more pressures on members and may lead to reduced capacity and less time in the ward engaging with residents and businesses.

A heavy workload and multiple meeting attendance may affect recruitment of Councillors in the future. It is essential that we promote and support potential candidates with a broader range of skills and experience for our Council to effective.

The consequences of these means Council not having sufficient members to service its

**Option 3 – The need to retain 54 Councillors.**

If the commission were to consider the proposed Council size of 54 Councillors, it would enable the reorganisation of the current 18 wards with three Councillors to each ward and elections by thirds. This methodology has worked well since the last reorganisation.

We feel that 3 member wards bring different skills and experience to the role, improving diversity and community relationships.

It builds in capacity for cover, if one ward member sits on the Cabinet, or is unavailable or engaged in Council business away from the ward.

Higher caseloads would be difficult to manage with less than 3 members per ward, particularly with the increase in complexity of cases. Caseloads would be shared as they are now.

3 member wards facilitate the sharing of ward surgeries on a fair rota basis and promotes work life balance.

Any reduction in the number of Councillors would require a reduction in their Key activities, below and reduce availability for scrutiny.

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* The Council diary schedules on average 50 meeting per month, with each Councillor attending on average 10 meetings per month, including member comms sessions.

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* The current 54 Councillors on average have between 5 and 7 Committee memberships either at the Council or outside bodies to which the Council appoints,
* Cabinet members have considerably more. The frequency of meetings varies between monthly, bi-monthly, and quarterly, and additional time is required prior for travel to each meeting and reading papers and preparation of an agenda and any chairs urgent items.
* Chairs and Vice Chairs, have business meetings before each public meeting to discuss matters, prepare an agenda, pre-meeting reading and post meeting actions. Councillors in these roles receive a special responsibility allowance as the additional work this is brings is recognised and remunerated.
* Workloads have increased both internally and externally at the Council, on scrutiny and joint Committees with loss of health services and hospital trust integration, new ways of working from Clinical Commissioning Groups, to Integrated Care Boards, the introduction of new regulations and legislation affecting Adult social care and a new inspection regime.
* The continuance of Fuel Poverty Commission work, in the wider context of health, Social Care, DWP, VCS and related bodies, the business community and exploring resilient and sustainable solutions to help tackle the deprivation in our Borough as a result of the cost of living crisis, fuel poverty and desperation.
* The fact that the Council is expected to do more with less in the context of reduced resources and increased demand for services.

Through consultation with existing Councillors and taking their other commitments into consideration, it is proposed to continue with 54 Councillors, despite the increase in workload. This is an exciting time for the Borough, with renewed vision and values, we look forward to the opportunities that the LA7 NECA deal will bring, working cross region in partnership with our neighbouring authorities, increasing prosperity and economic growth and a brighter future for our residents.

Whilst we are aware of things on the horizon, such as Devolution, ongoing cost of living, which could easily increase demands on Councillors time, at present we think our proposal of 54 Councillors should be sufficient to ensure that all the duties and obligations on the cohort of elected member are able to be met. We are far less confident that fewer Councillors could discharge those responsibilities effectively or at all.

**APPENDICES LIST**

Appendix A Extract from Mayor’s Diary

Appendix B Designated Member Champions

Appendix C Extract from Councillors Diary

Appendix D Planning application data

Appendix E Diary details

Appendix A



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|  | **Mayor Calendar** 13 March 2023 – 19 March 2023 Time zone: (UTC+00:00) Dublin, Edinburgh, Lisbon, London (Adjusted for Daylight Saving Time) |



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| |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **March 2023** | | | | | | | | | |  | Mo | Tu | We | Th | Fr | Sa | Su |  | |  | | | | | | | | | |  |  |  | 1 | 2 | 3 | 4 | 5 |  | |  | 6 | 7 | 8 | 9 | 10 | 11 | 12 |  | |  | **13** | [**14**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_day96203AE7_154204) | [**15**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_day96203AE7_154205) | [**16**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_day96203AE7_154206) | [**17**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_day96203AE7_154207) | [**18**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_day96203AE7_154208) | [**19**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_day96203AE7_154208) |  | |  | 20 | 21 | 22 | 23 | 24 | 25 | 26 |  | |  | 27 | 28 | 29 | 30 | 31 |  |  |  | |  | | | | | | | | | |



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|  | [**Invite: Dogger Bank Wind Farm Operations & Maintenance Base Official Opening (Mayor to speak, cut ribbon and unveil plaque) PLEASE WEAR WARM CLOTHING AS EVENT HELD IN WAREHOUSE- joining instructions now attached**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_appt96203AE7_0) Dogger Bank O&M Base, Enterprise Way, East Side, Tyne Dock, So Shields, NE33 5SW. Reception room, SSTH | 14 Mar |  |  | 11:00 – 14:00 |
|  | [**Invite: Dogger Bank Reception**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_appt96203AE7_1) Reception Room, SS Town Hall |  |  |  | 16:00 –18:00 |
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|  | [**Driver to pick up M&M**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_appt96203AE7_2) Town Hall | 15 Mar |  |  | 09:30 – 10:00 |
|  | [**Diary Meeting (M&M)**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_appt96203AE7_3) Mayors Parlour |  |  |  | 10:00 – 11:00 |
|  | [**Signings**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_appt96203AE7_4) Mayors Parlour |  |  |  | 11:00 – 11:30 |
|  | [**INVITE: The Big Local Partnership Board celebration and new beginnings - Mayor to do welcome Speech**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_appt96203AE7_5) Jarrow Focus Theatre, Cambrian Street, NE32 3QN |  |  |  | 18:00 – 20:00 |
|  | | | | | |
|  | [**Invitation from Trinity House Private Tour (NO CHAINS)**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_appt96203AE7_6) Broad Chare, Newcastle upon Tyne NE1 3DQ (NO PARKING AVAILABLE) | 16 Mar |  |  | 10:30 – 12:30 |
|  | | | | | |
|  | [**INVITE: Chair of North Tyneside Cllr Pat Oliver Afternoon Tea**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_appt96203AE7_7) Council Chamber, North Tyneside Council | 17 Mar |  |  | 12:30 – 15:30 |
|  | [**Host: Scouts Visit**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_appt96203AE7_8) Town Hall |  |  |  | 17:30 – 18:30 |
|  | [**INVITE: Awesometistic Live stage Show - tickets will be left at reception desk**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_appt96203AE7_9) Customs House |  |  |  | 19:30 – 21:30 |
|  | | | | | |
|  | [**Invite: Mayor of Morpeth St Patrick's Civic Ball & After Party till 2am**](https://outlook.live.com/mail/0/inbox/id/AQQkADAwATY3ZmYAZS04MDc3AC0yMWYyLTAwAi0wMAoAEABeBrBiRHRIEZvpfdAE3qh5#x_appt96203AE7_10) pleased to Meet You(formerly Queen's Head Hotel), Bridge Street, Morpeth | 18 Mar | to | 19 Mar | 18:45 – 02:00 |
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| **Details** |



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| **14 March 2023** |

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|  | **Time** |  | 11:00 – 14:00 |
|  | **Subject** |  | Invite: Dogger Bank Wind Farm Operations & Maintenance Base Official Opening (Mayor to speak, cut ribbon and unveil plaque) PLEASE WEAR WARM CLOTHING AS EVENT HELD IN WAREHOUSE- joining instructions now attached |
|  | **Location** |  | Dogger Bank O&M Base, Enterprise Way, East Side, Tyne Dock, So Shields, NE33 5SW. Reception room, SSTH |
|  |  |  | Hi Janice,    Dogger Bank would like the Mayor to speak at the Main Event if possible and perform the ribbon cutting and unveil the plaque.      Kind regards  Main Event Itinerary: 11.00 - 12.00 Arrival and Refreshments 12.00 - 13.00 Presentations\* 13.00 - 14.00 Networking Lunch 14.00 - 15.30 O&M Base Tours 15.30 - Event Closes \*Please wear warm clothing as presentations will be held in the warehouse  Followed by a celebration at South Shields Town Hall: 16.00 - 17.00 Drinks Reception and Networking 17.00 - 18.00 Speeches 18.00 Event Closes          Tom Nightingale(Equinor) planning this event.    Official Opening  Mayor to cut ribbon (Leader and CX invited and may be asked to speak) |
|  | **Attendees** |  | |  |  | | --- | --- | | **Name <E-mail>** | **Attendance** | | Janice Porter <Janice.Porter@southtyneside.gov.uk> | Organizer | | Cllr Pat Hay <Cllr.Pat.Hay@southtyneside.gov.uk> | Required | | Jean Copp <jean.copp@southtyneside.gov.uk> | Required | | Karl Williams <Karl.Williams@southtyneside.gov.uk> | Required | | Cllr Tracey Dixon <Cllr.Tracey.Dixon@southtyneside.gov.uk> | Required | |



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| --- | --- | --- | --- |
|  | **Time** |  | 16:00 – 18:00 |
|  | **Subject** |  | Invite: Dogger Bank Reception |
|  | **Location** |  | Reception Room, SS Town Hall |
|  |  |  | Followed by a celebration at South Shields Town Hall: 16.00 - 17.00 Drinks Reception and Networking 17.00 - 18.00 Speeches 18.00 Event Closes  Tom Nightingale (Equinor) planning this event. |
|  | **Attendees** |  | |  |  | | --- | --- | | **Name <E-mail>** | **Attendance** | | Janice Porter <Janice.Porter@southtyneside.gov.uk> | Organizer | | Cllr Pat Hay <Cllr.Pat.Hay@southtyneside.gov.uk> | Required | | Jean Copp <jean.copp@southtyneside.gov.uk> | Required | | Karl Williams <Karl.Williams@southtyneside.gov.uk> | Required | |



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| **15 March 2023** |

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| --- | --- | --- | --- |
|  | **Time** |  | 09:30 – 10:00 |
|  | **Subject** |  | Driver to pick up M&M |
|  | **Location** |  | Town Hall |
|  | **Recurrence** |  | Occurs every Wednesday effective 15/03/2023 until 15/03/2023 from 09:30 to 10:00 |
|  | **Attendees** |  | |  |  | | --- | --- | | **Name <E-mail>** | **Attendance** | | Claire Daglish <Claire.Daglish@southtyneside.gov.uk> | Organizer | | Cllr Pat Hay <Cllr.Pat.Hay@southtyneside.gov.uk> | Required | | 'Jean\_copp@hotmail.co.uk' <Jean\_copp@hotmail.co.uk> | Required | | Karl Williams <Karl.Williams@southtyneside.gov.uk> | Required | |



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|  | **Time** |  | 10:00 – 11:00 |
|  | **Subject** |  | Diary Meeting (M&M) |
|  | **Location** |  | Mayors Parlour |
|  | **Recurrence** |  | Occurs every Wednesday effective 15/03/2023 until 15/03/2023 from 10:00 to 11:00 |
|  | **Attendees** |  | |  |  | | --- | --- | | **Name <E-mail>** | **Attendance** | | Claire Daglish <Claire.Daglish@southtyneside.gov.uk> | Organizer | | Cllr Pat Hay <Cllr.Pat.Hay@southtyneside.gov.uk> | Required | | 'Jean\_copp@hotmail.co.uk' <Jean\_copp@hotmail.co.uk> | Required | | Lindsey Oliver <Lindsey.Oliver@southtyneside.gov.uk> | Required | | Claire Daglish <Claire.Daglish@southtyneside.gov.uk> | Required | | Karl Williams <Karl.Williams@southtyneside.gov.uk> | Required | | Kaye Russell <kaye.russell@southtyneside.gov.uk> | Optional | | Gemma Davison <Gemma.Davison@southtyneside.gov.uk> | Optional | | Natalie Johnson <Natalie.Johnson@southtyneside.gov.uk> | Optional | |



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|  | **Time** |  | 11:00 – 11:30 |
|  | **Subject** |  | Signings |
|  | **Location** |  | Mayors Parlour |
|  | **Recurrence** |  | Occurs every Wednesday effective 15/03/2023 until 15/03/2023 from 11:00 to 11:30 |
|  | **Attendees** |  | |  |  | | --- | --- | | **Name <E-mail>** | **Attendance** | | Claire Daglish <Claire.Daglish@southtyneside.gov.uk> | Organizer | | Cllr Pat Hay <Cllr.Pat.Hay@southtyneside.gov.uk> | Required | | Lynne Sloan <Lynne.Sloan@southtyneside.gov.uk> | Required | | John Rumney <John.Rumney@southtyneside.gov.uk> | Required | | Gill Hayton (Solicitor) <Gill.Hayton@southtyneside.gov.uk> | Required | | Anne Iredale <Anne.Iredale@southtyneside.gov.uk> | Required | | Lindsey Oliver <Lindsey.Oliver@southtyneside.gov.uk> | Required | | Karl Williams <Karl.Williams@southtyneside.gov.uk> | Required | |



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|  | **Time** |  | 18:00 – 20:00 |
|  | **Subject** |  | INVITE: The Big Local Parrnership Board celebration and new beginnings - Mayor to do welcome Speech |
|  | **Location** |  | Jarrow Focus Theatre, Cambrian Street, NE32 3QN |
|  |  |  | RSVP’d 15.02.23 |
|  | **Attendees** |  | |  |  | | --- | --- | | **Name <E-mail>** | **Attendance** | | Claire Daglish <Claire.Daglish@southtyneside.gov.uk> | Organizer | | Cllr Pat Hay <Cllr.Pat.Hay@southtyneside.gov.uk> | Required | | Jean Copp <jean.copp@southtyneside.gov.uk> | Required | | Karl Williams <Karl.Williams@southtyneside.gov.uk> | Required | |



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| **16 March 2023** |

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|  | **Time** |  | 10:30 – 12:30 |
|  | **Subject** |  | Invitation from Trinity House Private Tour (NO CHAINS) |
|  | **Location** |  | Broad Chare, Newcastle upon Tyne NE1 3DQ (NO PARKING AVAILABLE) |
|  |  |  | Captain Healey, Master of Trinity House, would like to invite the local mayors/civic heads and their consorts to a private tour of Trinity House, followed by refreshments. This would be an informal (no chains) visit. |
|  | **Attendees** |  | |  |  | | --- | --- | | **Name <E-mail>** | **Attendance** | | Claire Daglish <Claire.Daglish@southtyneside.gov.uk> | Organizer | | Cllr Pat Hay <Cllr.Pat.Hay@southtyneside.gov.uk> | Required | | Jean Copp <jean.copp@southtyneside.gov.uk> | Required | | Karl Williams <Karl.Williams@southtyneside.gov.uk> | Required | |



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| **17 March 2023** |

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|  | **Time** |  | 12:30 – 15:30 |
|  | **Subject** |  | INVITE: Chair of North Tyneside Cllr Pat Oliver Afternoon Tea |
|  | **Location** |  | Council Chamber, North Tyneside Council |
|  |  |  | RSVP’d 15.02.23 |
|  | **Attendees** |  | |  |  | | --- | --- | | **Name <E-mail>** | **Attendance** | | Claire Daglish <Claire.Daglish@southtyneside.gov.uk> | Organizer | | Cllr Pat Hay <Cllr.Pat.Hay@southtyneside.gov.uk> | Required | | Jean Copp <jean.copp@southtyneside.gov.uk> | Required | | Karl Williams <Karl.Williams@southtyneside.gov.uk> | Required | |



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|  | **Time** |  | 17:30 – 18:30 |
|  | **Subject** |  | Host: Scouts Visit |
|  | **Location** |  | Town Hall |
|  |  |  | Victoria 07805 803 892 and 34 Scout members |
|  | **Attendees** |  | |  |  | | --- | --- | | **Name <E-mail>** | **Attendance** | | Claire Daglish <Claire.Daglish@southtyneside.gov.uk> | Organizer | | Cllr Pat Hay <Cllr.Pat.Hay@southtyneside.gov.uk> | Required | | Jean Copp <jean.copp@southtyneside.gov.uk> | Required | | Karl Williams <Karl.Williams@southtyneside.gov.uk> | Required | |



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|  | **Time** |  | 19:30 – 21:30 |
|  | **Subject** |  | INVITE: Awesometistic Live stage Show - tickets will be left at reception desk |
|  | **Location** |  | Customs House |
|  | **Attendees** |  | |  |  | | --- | --- | | **Name <E-mail>** | **Attendance** | | Claire Daglish <Claire.Daglish@southtyneside.gov.uk> | Organizer | | Cllr Pat Hay <Cllr.Pat.Hay@southtyneside.gov.uk> | Required | | Jean Copp <jean.copp@southtyneside.gov.uk> | Required | | Karl Williams <Karl.Williams@southtyneside.gov.uk> | Required | |



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| **18 March 2023** |

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|  | **Time** |  | 18/03/2023 18:45 – 19/03/2023 02:00 |
|  | **Subject** |  | Invite: Mayor of Morpeth St Patrick's Civic Ball & After Party till 2am |
|  | **Location** |  | pleased to Meet You (formerly Queen's Head Hotel), Bridge Street, Morpeth |
|  |  |  | Parking at Morpeth Leisure Centre  £45.00 for Civic Ball 7.15pm – 9.30pm  £5.00 for Mayor’s After Party 9.30pm – 2.00am |
|  | **Attendees** |  | |  |  | | --- | --- | | **Name <E-mail>** | **Attendance** | | Janice Porter <Janice.Porter@southtyneside.gov.uk> | Organizer | | Cllr Pat Hay <Cllr.Pat.Hay@southtyneside.gov.uk> | Required | | Jean Copp <jean.copp@southtyneside.gov.uk> | Required | | Karl Williams <Karl.Williams@southtyneside.gov.uk> | Required | |

Appendix B

**Member Champions**

* Democracy Member Cllr Ann Best
* Domestic Violence Cllr Ruth Barclay, Cabinet Member
* Equality, Diversity, and Inclusion Cllr Jane Carter
* Skills Cllr Michael Clare
* Animal Protection Cllr Joan Atkinson, Deputy Leader
* South Shields Town Centre and Market Traders Cllr Mark Walsh
* Youth Engagement Cllr Jay Potts



Appendix C

**South Tyneside Council Outside Bodies Committed Time from Cllr Wilf Flynn**

**Tyne Wear Fire & Rescue Authority**

Authority Meetings 10 per year x 4 Hours = 40 Hours

TWFR Governance Committee 4 Meetings per Year x 2 Hours = 8 Hours

TWFR Human Resources Committee 4 Meetings per Year x 2 Hours = 8 Hours

TWFR Pension Committee 4 Meetings per Year x 3 Hours = 12 Hours

**Council Of Governors Cumbria Northumberland Tyne & Wear Hospital Trust**

8 Meetings per Year x 4 Hours = 32 Hours

Sub Committees 6 per Year x 4 Hours = 24 Hours

**Northeast Migration Project**

5 Meetings per Year x 4 Hours = 20 Hours

South Tyneside Council NEMP Briefings 5 Meetings per Year x 1 Hour = 5 Hours

**South Tyneside Sunderland & Durham Health Trust Scrutiny Committee**

6 Meetings per Year x 3 Hours = 18 Hours

Sub Committees 3 Meetings per Year x 2 Hours = 6 Hours

**St Matthew’s RC Primary School**

School Governors 2 per Term x 3hrs x 4 Terms = 24 hours

Sub Committee Activity 1 per Term x 2 hours 4 Terms = 4 Hours

**South Tyneside Homes**

Board Meetings 4 per Year x 4 hours = 16 Hours

Sub Committees 8 per Year x 3 Hours = 24 Hours

Strategic Planning Days 4 per Year x 5 Hours = 20 Hours

**Local Government Pension Fund**

Pension Committee Meetings 6 per Year 5 Hours = 30 Hours

Pension Fund Investment Panel 6 per Year x 6 Hours = 36 Hours

Pension Fund Training 3 Days per Year = 72 Hours Venue Leeds

Pension Fund Training 3 Days per Year = 72 Hours Venue Edinburgh

**Local Authority Pension Fund Forum National Executive Committee**

LAPFF Executive Meetings 8 per Year x 4 Hours = 32 Hours

LAPFF Executive Business Meeting Prior to the Executive 8 x 2hrs = 16 Hours

Chairman’s Weekly updates 1 Hour Reading and Responding 1hours x 44 Weeks = 44 Hours

Personal for LAPFF Company Engagements with Directors 2 per Year x 4 Hours = 8 Hours

LAPFF Annual Conference Bournemouth December 72 Hours

Local Government Association Pensions Conference Leeds September = 72 Hours

Border to Coast Pension Pool Conference (11 Pension Funds) Leeds September = 72 Hours

**Council Committees**

**Hebburn Community Area Forum**

Forum Meetings 8 per Year x 3.5 Hours = 28 Hours

CAF Business Meetings 8 per Year x 1 Hour = 8 Hours

**Planning Committee**

Committee Meetings 10 per Year x 2 Hours = 20 Hours

Site Visits prior to Committee 10 per Year x 2 Hours = 20 Hours

Reading Planning Papers 10 per Year x 3 Hours = 30 Hours

**Human Resources Committee**

Committee Meetings 8 per Year x 2 hour = 16 Hours

Reading Papers 8 per Year x 1 Hour = 8 Hours

**Overview Scrutiny Call in Committees**

Committee Meetings 10 per Year x 3 Hours = 30 Hours

**Full Council Meetings**

Council Meetings 9 per Year x 3 Hours = 27 Hours

Group Meeting’s prior to 9 Full Council Meetings x 2 Hours = 18 Hours

**Councillor’s Surgery**

Surgery’s 5 per Year x 1hour = 5 Hours

**Estate Walk Abouts with Housing Officers**

Walk abouts 4 per Year x 2 Hours = 8 Hours

**What we would consider normal business emailing Telephone Calling meeting people is difficult to quantify, you can come away from visiting or dealing emails telephoning and three hours have passed many times during a year.**

Appendix D

Planning application data

See attachment.

Appendix E

Extract from non-executive members diary

**Responder: Councillor Ken Dawes Whiteleas Ward.**

I have approached this using an average of hours. I have based this on a period of 9 months. I was elected on 5th May 2022 and have reflected upon my activities from the election until 5th February 2023 (9 months). The activities are listed in no order; however, they are in addition to my council-appointed roles. Sometimes it has been challenging to separate the two – as often a synergy and theme run through both. I have attempted to group them into areas for ease of clarity and cross-referencing.

|  |  |
| --- | --- |
| **Activity** | **Details** |
| Engagement with residents. | Since my election, I have had records of dealing with 45 residents. This includes telephone calls, visiting residents’ homes etc. On average, I have spent about **1 hour** with each case. Therefore, giving a total of **44 hours**. |
| Community leadership | 1. Council appointee to Forest Green Primary School (Jan 2023) **4 hours** per term. 2. Co-opted governor Lord Blyton Primary School + 2 sub-committees **16 hours** total 3. Attendance at Inskip House sheltered housing residents committee **4 hours** total. 4. Attendance at local community centre residents’ group **4 hours** total 5. Monthly ward surgery for residents **8 hours** 6. Monthly ward walkabouts **16 hours** |
| Council run initiatives | 1. Armed Forces Steering group- vice chair three meetings attended = **6 hours** total 2. The Armed Forces Regional group I am meeting attended **2 hours** total. 3. Regional Audit Chairs Forum 2 meeting attended **4 hours** total. 4. Personal development courses are **12 hours** in total. |

**From:** Cllr Joyce Welsh <Cllr.Joyce.Welsh@southtyneside.gov.uk>  
**Sent:** Wednesday, February 22, 2023 12:51:57 PM  
**To:** Cllr Angela Lamonte <Cllr.Angela.Lamonte@southtyneside.gov.uk>  
**Subject:** Council Committees

Representation on Outside Bodies and the number of meetings attended in the last Year  
  
Dr Triplett’s Charity Trustees 1  
Northumbria Police and Crime Panel 10 meetings have attended 8 Receive an Allowance  
Attended 10th Annual Police Conference 10-11th November. Have attended now for 5 years  
I was on Interview Panel to Appoint a new Independent Member we appointed unanimously  
Executive of National Association of Police Fire and Crime Panels 6 Online  
South Tyneside Foundation Trust Have attended 5 meetings missed 3 Clashed with other meetings  
South Tyneside Homes Board Council Member 7  
Chair of Housing and Corporate Services Committee 4  
Vision and Hearing Support Gateshead and South Tyneside 1  
South Tyneside Gymnastics and Wellbeing Centre Community Interest Company 1  
Animal Protection Working Group 3  
Cooperative Councils Innovative Network representing South Tyneside Council  
This is all my External Committees  
  
Council Meetings  
  
Labour Group 10 1 missed 4 Special Labour Group  
Council Meetings 1 missed  
Pensions Committee 4 - Investment Panel 3 - Training 5- Interviews 1 Missed 1  
Place Select Committee 6 missed 2  
Common Land Town and Village Greens 1  
CAF as Vice Chair  
Business Meetings 9 out 10  
CAF Meetings 9 out of 10  
CAF visits and Site Visits 2  
  
The rest of my time is taken up with  
  
South Shields CLP Treasurer  
CLP Executive + All Members meetings  
Women’s Forum Treasurer  
Cooperative Branch Meetings as Secretary  
Cooperative Regional Party  
Cooperative Conferences  
Whitburn and Marsden Ward Secretary  
National Association of Police Fire and Crime Panel Executive Member  
Council Surgeries  
Walkabouts on Ward  
Leafleting on my Ward and helping other Colleagues on their Wards  
Paperwork  
Telephone work

**Hyperlinks**

Map of South Tyneside Wards

<https://maps.southtyneside.gov.uk/wards/>

South Tyneside Joint Strategic needs assessment

<https://www.southtyneside.gov.uk/article/8599/Browse-the-JSNAA-topics>

Better Lives Strategy

[https://publications.southtyneside.gov.uk/strategies/living-better-lives-strategy-2022-2026/?\_gl=1\*1fegakb\*\_ga\*MjEzNDEzOTQ0Mi4xNjU2OTQ3Mjkw\*\_ga\_DNGKJ1HWT8\*MTY3ODI3NzIyOC4zLjEuMTY3ODI3OTI1OC4yOC4wLjA](https://publications.southtyneside.gov.uk/strategies/living-better-lives-strategy-2022-2026/?_gl=1*1fegakb*_ga*MjEzNDEzOTQ0Mi4xNjU2OTQ3Mjkw*_ga_DNGKJ1HWT8*MTY3ODI3NzIyOC4zLjEuMTY3ODI3OTI1OC4yOC4wLjA).

Local Government Corporate Peer Review Challenge

<https://www.southtyneside.gov.uk/article/7166/Local-Government-Association-LGA-Corporate-Peer-Challenge>

Local Government Corporate Peer Review Challenge Progress Report

<https://www.southtyneside.gov.uk/article/9686/Local-Government-Association-LGA-Corporate-Peer-Challenge-Progress-Review-October-2022>

PROUD Council Values

<https://www.southtyneside.gov.uk/article/15965/Our-Council-Values>

Constitution Cabinet Model

<https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000>

South Tyneside Council Political Share

<https://www.southtyneside.gov.uk/article/1609/Political-share-of-South-Tyneside-Council>

South Tyneside Council Councillors

[https://www.southtyneside.gov.uk/article/13598/Councillors-a-to-z?p=1053](https://www.southtyneside.gov.uk/article/13598/councillors-a-to-z?p=1053).

Constitution Scheme of Delegations

<https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000>

Northeast LA7 Combined Authority Proposal and Consultation

<https://www.southtyneside.gov.uk/article/16975/Scheme-setting-out-proposals-for-the-creation-of-a-new-mayoral-combined-authority-for-the-North-East-area>

Poverty Truth- People Select Scrutiny Committee Report

<https://www.southtyneside.gov.uk/article/16975/Scheme-setting-out-proposals-for-the-creation-of-a-new-mayoral-combined-authority-for-the-North-East-area>

South Tyneside Council Portfolio Leads

<https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000>

Scheme of Delegation

<https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000>

Constitution Scrutiny Functions

<https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000>

Constitution Licencing Functions

<https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000>

Constitution Outside Body Membership

<https://www.southtyneside.gov.uk/media/3192/Council-Constitution-May-2022/pdf/Constitution_Version_6_May_2022Final_002.pdf?m=637926995175200000>

Youth Parliament

<https://r.search.yahoo.com/_ylt=Awr.RJOOaAJkncERpBYM34lQ;_ylu=Y29sbwNpcjIEcG9zAzQEdnRpZAMEc2VjA3Ny/RV=2/RE=1677908238/RO=10/RU=https%3a%2f%2fwww.southtyneside.gov.uk%2farticle%2f16883%2fNew-Website-Goes-Live-for-Young-People/RK=2/RS=TWST1T9KqCXq6SQCf8ZfrBUbEBE->

Warm Space Report

<https://www.southtyneside.gov.uk/article/14924/Warm-spaces-South-Tyneside>