



North Tyneside Council

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PH/JL

21st July 2022

Richard Otterway (Review Manager)
Local Government Boundary Commission for England (LGBCE)
By email: 

Dear Richard

**Electoral Review of North Tyneside Council:
Submission on Council Size (July 2022)**

I write further to the briefings which took place earlier this year with Professor Colin Mellors (Chair of the LGBCE) and Jolyon Jackson (Chief Executive of the LGBCE), regarding the Electoral Review of North Tyneside Council, to which all elected members were invited.

On behalf of the Authority, I am now pleased to attach for your attention North Tyneside Council's submission regarding future Council Size. I would ask that this submission is considered as part of LGBCE's electoral review of North Tyneside.

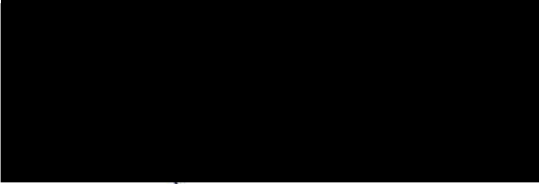
As set out in the document, the submission has been prepared by a cross-party member working group of serving councillors on North Tyneside Council, supported by officers as required. All political groups currently represented on the Council have participated in this work. You will see that the cross-party member working group has been unanimous in proposing to LGBCE that the Council size of North Tyneside Council should remain at 60 elected members, in addition to the directly Elected Mayor. The rationale and supporting evidence for this proposal is set out within the submission itself which I hope you will find of interest.

In addition, LGBCE has requested that the Authority provide a range of other supporting information and evidence on matters such as electorate, housing development, polling districts, legal changes and notices, and communications. I am pleased to confirm that officers have provided that information to LGBCE under separate cover, in accordance with LGBCE's Item Checklist.

On behalf of the Council, thank you for consideration of this submission. Should you require any further information, please let me know.

I look forward to hearing from you in due course.

Yours sincerely



Paul Hanson
Chief Executive

Copies to:



**Local Government Boundary Commission
for England –
Electoral Review of North Tyneside Council**

**North Tyneside Council
Submission on Council Size**

July 2022



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Local Government Boundary Commission for England – Electoral Review of North Tyneside Council

North Tyneside Council Submission on Council Size

July 2022

1 Background to Electoral Review

- 1.1 In August 2021 the Local Government Boundary Commission for England ('the Boundary Commission') advised North Tyneside Council that an electoral review of the Council was due to take place. By law, all councils in England are periodically reviewed by the Boundary Commission in order to assess and improve electoral equality. The last such review of North Tyneside Council's arrangements was in 2003.
- 1.2 The objectives of the Boundary Commission are to provide electoral arrangements for English principal local authorities that are fair and deliver electoral equality for voters; to keep the map of English local government in good repair; and to work with principal local authorities to help them deliver effective and convenient local government to citizens. An electoral review examines the number of councillors in a given local authority; the names, numbers and boundaries of wards and the number of councillors to be elected to each.
- 1.3 The first formal stage in the electoral review process is an assessment by the Boundary Commission on 'council size'. This is the total number of members which, in the Boundary Commission's judgement, is appropriate to be elected to the Council in future. As part of the electoral review process North Tyneside Council has been pleased to gather information at the request of the Boundary Commission which is included in this submission, and which it is hoped will be good evidence to assist the Commission in considering its judgement on the matter of council size.

2 Approach to Preparation of this Submission

- 2.1 North Tyneside Council has established a cross party working group of serving elected members who, together with officers of the local authority, have gathered, evaluated and assembled the information included in this submission. All political groups on the current Council have been represented on the cross-party working group.
- 2.2 In addition, all 60 elected members and the directly Elected Mayor have been invited to submit views, observations and comments on issues such as demands on elected member time and the representational role of councillors in the community. Information and comments received from our elected members have been included in this submission.
- 2.3 In preparing this submission, elected members and officers have been mindful of the Boundary Commission's publication 'Electoral Reviews – Technical Guidance' (November 2021). To assist the Boundary Commission in its assessment of council size the Council has sought to structure the information in this submission as closely as possible to the requirements and headings set out in that Technical Guidance.

3 Executive Summary of the Council's Proposals on Council Size

- 3.1 Having gathered the evidence set out in this submission, the cross-party working group of members in North Tyneside Council is unanimous in proposing to the Boundary Commission that the council size remains at 60 elected members, in addition to the directly Elected Mayor.
- 3.2 North Tyneside is a vibrant borough and home to many proud and unique communities. It is situated between a major city region and one of England's largest counties, and reflects many of the urban and rural characteristics of both, with a diverse economy and many new and evolving industries; but has an identity all of its own. Our population (and electorate) has increased since the last Boundary Commission review and is increasing. North Tyneside is a popular borough, and a growing borough – the Council's Local Plan provides for significant housing growth over the life of the Plan, particularly in two major strategic housing sites at Murton and in Killingworth.
- 3.3 Any reduction below 60 elected members would be difficult to sustain in terms of the borough's growing population and effective representation of the communities of the borough. In developing this submission, the Council took as its starting point the existing number of elected members and then considered whether the evidence supported a variation of that figure.
- 3.4 Our governance arrangements provide an accessible and transparent system of decision making by the Cabinet and full Council. North Tyneside Council's directly Elected Mayor and Cabinet model of executive governance arrangements means that the majority of decisions that need to be taken by members are made by the Elected Mayor and nine portfolio holders, who together comprise the Council's Cabinet and who meet very regularly throughout the year. The Executive is held to account by a comprehensive Scrutiny function comprising a dedicated Overview, Scrutiny and Policy Development Committee and no fewer than seven specialist sub-committees, which again meet regularly throughout the year.
- 3.5 North Tyneside has strong councillor involvement in committees. The regulatory functions of the Council, notably Planning, Licensing and Regulation and Review committee, are busy; reflecting the thriving nature of the borough. This is mirrored in the workload of these committees and in the commitment to training for specialist regulatory functions demonstrated by the members who serve on these regulatory committees. There is also significant wider training undertaken by all elected members to assist in fulfilment of their duties as councillors and community leaders.
- 3.6 Elected members have highlighted the considerable workload which they fulfil and the time demands of their roles as councillors, described in detail later in this paper. 84% of members who responded to a survey on workload stated that the level of work was either staying the same (18%)

or increasing (66%). It is also important to note that all 60 elected members (ward councillors) hold at least one other position on either the Cabinet, or as a member of one of the Council's committees; and that on average, each elected member holds 2.91 such places in addition to their ward councillor duties. Meetings are well attended by our elected members with high attendance levels clearly in evidence, again described later in this paper.

- 3.7 In addition, the significant number and nature of Outside Bodies to which members are appointed on behalf of the Council is important here. The role undertaken by North Tyneside Council's elected members on the local, regional and national stage should be borne in mind when considering Council size. As well as a range of important outside bodies specific to North Tyneside, the Council's elected members take a full and active role in the North of Tyne Combined Authority, described later in this paper; having previously also played a pivotal part in the North East Combined Authority, and continuing to work through that Authority for important transport matters affecting North Tyneside and the whole of the north of the region. Devolution continues to be a major opportunity for the North East of England which is likely to shape the future of generations to come; and members of North Tyneside Council continue to play a leading part in the exciting and evolving plans for devolved regional government in the North East.
- 3.8 For these reasons, the Council contends that to adequately represent those it serves together with the responsibilities incumbent on the wider Council, a Council size of 60 elected members should be maintained.

4 Summary of Information contained in this Submission

- 4.1 The Boundary Commission provided several templates and an 'Item Checklist' to the Council in order to gather source data in a number of areas. The following information requested by the Boundary Commission has been submitted under separate cover, but is referenced where appropriate in this document:

Electorate

- (a) Geocoded Electoral Register
- (b) Current and Forecast Electorate
- (c) Forecasting Methodology

Developments

- (d) Housing Development Data

Polling Districts

- (e) Polling District Maps
- (f) Polling District Review Report

Legal Charges and Notices

- (g) Local Orders – all Orders made since the last Electoral Review was completed
- (h) Governance Changes – copies of any resolutions that have been passed regarding changes to electoral cycles or governance arrangements

Communications Pack

- (i) Communications Planning
- (j) Stakeholder Database
- (k) Communications Contact

- 4.2 North Tyneside does not currently have parishes and hence there is no information to submit regarding 'Parish Electoral Arrangements' or 'Parish Ward Maps' in the Boundary Commission checklist.

- 4.3 The remainder of this document provides information in support of the Council's submission, based on the areas set out in the Boundary Commission's Technical Guidance (November 2021) relating to:

- (a) **the governance and decision making arrangements of the Council**, how it takes decisions across the broad range of its responsibilities; its leadership and regulatory arrangements; and demands on members' time
- (b) **the Scrutiny functions of the Council** relating to its own decision making and the Council's responsibilities to **outside bodies**
- (c) **the representational role of councillors in the local community** and how they engage with people, conduct casework and represent the Council on local partner organisations

- (d) **the future**, including the changing role of local authorities and potential impacts on the role of elected members in the future.

4.4 The Council has sought to explain its views and provide evidence to explain how each of these areas might impact on future council size.

5 North Tyneside – Context and Characteristics

Geography and Place

- 5.1 North Tyneside on the North East coast of England is bounded by Newcastle upon Tyne, the North Sea, the River Tyne to the south, and Northumberland to the north.
- 5.2 Across North Tyneside there are 100,048 homes. Of these; 63,543 are owner occupied; 20,953 are social rent (including council and housing association) and 15,552 are privately rented.

Economy

- 5.3 North Tyneside has a proud industrial heritage and, like many parts of the North East, was a centre of heavy industry. This included the Swan Hunter shipyard in Wallsend and the exporting of coal. Today, while we still have some heavy engineering, through a strong approach to regeneration the borough has seen a diverse economy develop. This comprises traditional manufacturing and engineering industries as well as a mix of exciting new sectors including digital, health and life sciences and renewable energy. As an example, North Tyneside is home to two significant Business Parks with Cobalt Business Park being the UK's largest commercial office park.
- 5.4 There are 5,345 enterprises that operate within the borough, which has grown every year since 2011. This has been supported by the Council's award winning Business Factory which helps start-up businesses in the borough. Small and Medium Sized Enterprises with high growth potential are supported by the Business Factory's Aspire Programme.
- 5.5 These businesses are delivering good job opportunities for residents in North Tyneside and the region. Previously the number of jobs in the borough had shown an increase each year since 2011 but this fell to 89,000 in 2020, largely attributable to the impact of the COVID-19 pandemic on the economy¹. Unemployment stands at 5.6% as of December 2021.

Population

- 5.6 North Tyneside has a population of 208,871² and the population is projected to grow by 5% overall by 2030. The profile of the population is expected to change; with more people aged over 65 and fewer children.

¹ 2020 ONS Job Density

² ONS 2020 mid-year population estimate

Working Age Groups	Female	Male	Total Population
0-15 (Children)	18,136	19,523	37,659
16-64 (Working Age Population)	66,004	62,559	128,563
65+ (Retired)	23,642	19,007	42,649

5.7 North Tyneside has a relatively small black, Asian and other ethnic minority community population, which accounts for 3.4% of the overall population. A further 1.5% of residents are from white minority backgrounds.

A great place to live, work and visit

5.8 The most recent annual residents survey from 2021 showed that overall, 4 in 5 residents believe North Tyneside to be a good place to live. Tynemouth has also been named as one of the best places to live in Britain³. The reasons are linked to the quality of the local schools, the environment, low levels of crime and employment opportunities.

5.9 More than 9 in 10 young people attend a school that is ranked as Good or Outstanding by Ofsted. The rate of young people who are in Employment, Education or Training is high and continues to improve.

5.10 The annual residents survey showed that over half of residents are happy with the way the council runs things and feel the council acts on residents' concerns. It is encouraging that satisfaction, sense of belonging and feeling that people in the local area pull together increased significantly in the Southern part of the borough. The Southern area of the borough includes Battle Hill, Chirton, Howdon, Riverside and Wallsend wards. Historically resident perception in this area has been significantly lower than the other three areas, but in 2021 there was a much greater consistency of opinion across the borough.

5.11 The quality of the local environment is a clear driver of local area satisfaction and a priority for many residents in making somewhere a good place to live. Three beaches in North Tyneside are among a group of only 57 beaches across the country to win both a Blue Flag and Seaside Award. King Edwards Bay, Tynemouth Longsands and Whitley Bay have achieved the Blue Flag standard every year since 1994. Six of the warden managed parks in North Tyneside have retained their Green Flag Awards, international benchmark of quality.

5.12 In the 2021 annual residents survey, the issues residents have identified as most needing to be improved and of high importance were road and pavement repairs, the level of anti-social behaviour and clean streets are the areas of focus. Road and pavement repairs are by far the issue perceived to be most in need of improvement. Over the last four years,

³ Sunday Times 2021

residents have expressed increasing concern around anti-social behaviour and crime across the borough.

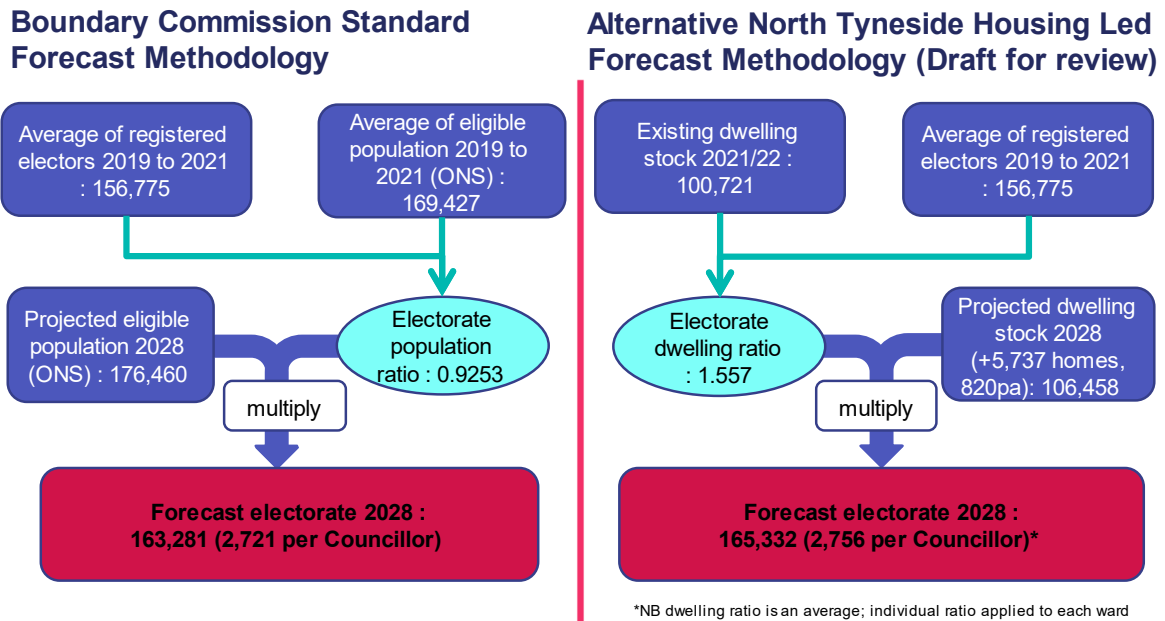
Health and Socio-Economic Inequalities

- 5.13 North Tyneside is a thriving place to live, work and visit, with an award-winning coastline and natural parks attracting visitors and supporting the local economy. Housing is well sought after in North Tyneside, most schools are rated as good or outstanding and the area has relatively low levels of crime and anti-social behaviour. Significant investment is being made to regenerate our town centres, transport infrastructure, community facilities, our coastline and build more affordable housing. However persistent inequalities exist across the borough, slowing life expectancy and healthy life expectancy.
- 5.14 North Tyneside is one of the least deprived areas in the North East and deprivation has reduced compared to the rest of England, however some areas continue to experience persistently relatively high levels of deprivation. Just over 20% of these areas in North Tyneside are ranked as being in the most deprived 20% in England. These areas of deprivation are associated with poorer health outcomes, lower participation and attainment in education post 16 years old.
- 5.15 Men and women from most deprived areas live shorter lives, compared to residents from the borough's least deprived areas - men live 11.7 years less and women 10.6 years less. Data for 2017-2019 shows the health inequality gap has widened by 1.1 years for men and by 1.3 years for women, since data started to be collected in 2010-2012. Men and women in our most deprived areas, on average spend 14.5 less years in good health compared their counterparts in our least deprived communities.
- 5.16 Health and Socio-economic inequalities that were already in existence across North Tyneside in early 2020 worsened during the COVID-19 pandemic and residents least able to deal with the direct and indirect impact of the pandemic were the hardest hit.

6 Our Approach to Forecasting Electorate Growth

- 6.1 The Boundary Commission has produced a forecasting template for Electorate Population as mentioned earlier in this submission (see 4.1 (b) and (c) above). This template takes current electoral data on the geocoded electoral register (see 4.1(a)) and using population projections from the Office of National Statistics (ONS), seeks to extrapolate and forecast the number of electors likely to be resident in North Tyneside at a point 5 years following the 2022/23 electoral review (i.e. the number of electors we are forecast to have in 2028). This is intended to project growth in elector numbers into the future.
- 6.2 Utilising the Boundary Commission's forecast methodology, the average population eligible to vote in North Tyneside between the years 2019-2021 (i.e. those persons who are 18+) was 169,427. The average of registered electors in the same period was 156,775, meaning that approximately 92.532% of our population in this period was registered to vote.
- 6.3 Applying this percentage of average registered electors (92.532%) to the ONS projected eligible population for 2028 (176,460) would forecast an electorate of 163,281 in 2028. At 60 elected members as currently in North Tyneside, this would equate to an average of 2,721 electors per councillor.
- 6.4 The Council, through its Boundary Review working group of officers and elected members, has however developed an alternative methodology of forecasting elector growth to 2028. This is a housing led approach which compares existing dwelling stock in 2021/22 (100,721) with the average of registered electors 2019 to 2021 (156,775), giving an electorate dwelling ratio of 1.557. The Council forecasts projected dwelling stock in 2028 at an additional 5,737 homes, taking into account two major strategic housing sites which are included in the Council's Local Plan, and meaning that North Tyneside's forecast dwelling stock will be c.106,458 homes by 2028. Multiplying the electorate dwelling ratio to this forecast number of homes would slightly increase the forecast electorate in 2028, when compared with the methodology described in 6.2 and 6.3 above, to 165,332 (NB dwelling ratio is an average, individual ratios apply to each ward). This would increase the forecast to an average of 2,756 electors per councillor.
- 6.5 The two methodologies are summarised in the diagram below.

Diagram outlining two alternative methodologies for forecasting electorate growth in North Tyneside
(Source: North Tyneside Council, 2022)



6.6 Notes about this alternative, housing led model:

Key Inputs

- Electorate in each polling district (Source: electoral roll)
- Existing dwelling stock in each polling district (Source: land & property gazetteer)
- Forecast housing delivery, permitted development and allocations (Source: Housing Land Availability Assessment and Monitoring)

Key Assumptions

- That the ratio of electors per dwelling will remain unchanged
- Probability of housing sites delivery and the rate of delivery on each site (we have **not** assumed that all development in the Local Plan will go ahead; instead we have assessed this using a five point scale to assess likelihood of each planned development proceeding, and factored this into our calculation above, to ensure that our forecast was reasonable and not over-optimistic)
- Based on Boundary Commission guidance, smaller sites generating less than 30 electors are excluded.

Key Limitations

- Growth in each polling district entirely dependent upon housing delivery. Therefore in this model, areas of lower delivery see less or no growth in electorate

6.7 Overall, there is only limited difference between the population and housing led forecast when considering overall council size. This is

reflective of the Council’s housing requirement being informed by analysis of the likely population growth in North Tyneside. However, the housing led forecast has significant implications for the spatial distribution of growth.

6.8 A summary of the outcomes from the two forecasts on Council Size is set out below.

Summary of Overall North Tyneside Electorate Forecasts (both methodologies)

Measure	Value
2021 total number of electors	157,929
Boundary Commission 2028 forecast of electors	163,281 (+3.38%)
North Tyneside local forecast 2028 including housing growth	165,332 (+4.69%)

Based on 60 councillors as currently:

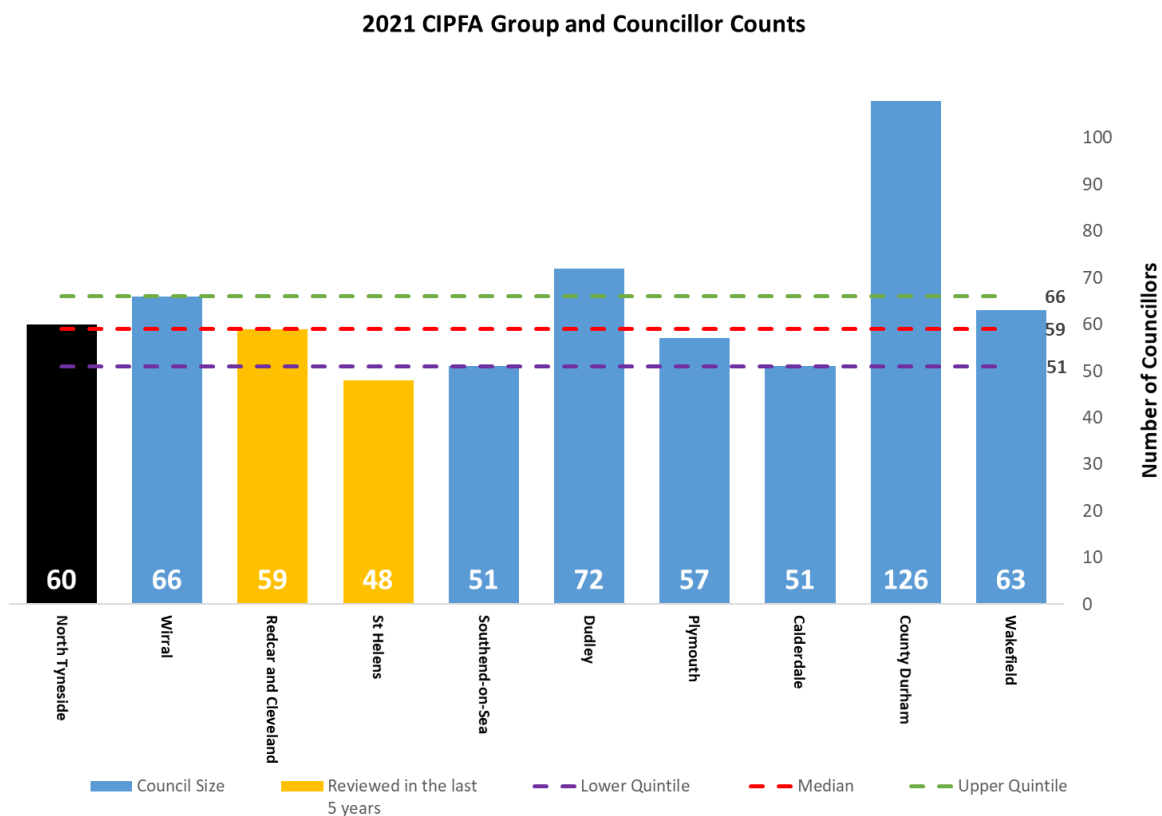
2021 average number of electors per councillor	2,632
2028 Boundary Commission average forecast numbers of electors per councillor	2,721
2028 North Tyneside local forecasted number of electors inc. housing growth	2,756

7 Council Size Expected Range

7.1 The Boundary Commission has provided the Council with analysis of its current Council size, compared with a 'family' of other like authorities which is maintained by the Chartered Institute of Public Finance and Accountancy (CIPFA). This analysis is reproduced below.

Council Size Expected Range

(Source: Local Government Boundary Commission for England, *Electoral Review of North Tyneside – a Guide for Councillors*, January 2022)



7.2 This suggests that North Tyneside Council is currently almost exactly at the median average for council size when compared with the CIPFA family of authorities, as provided by the Boundary Commission. Again, the Council would contend that this supports the proposal to retain council size at 60 elected members.

8 Part 1: Governance and Decision Making arrangements of the Council

8.1 The Council understands that in looking at the Governance and Decision Making arrangements of the Council, the Boundary Commission is seeking to determine how work and responsibilities are distributed across the Council; how many councillors are involved in taking major decisions on behalf of the Authority; and the volume of those responsibilities.

8.2 There are no planned changes to the Council's governance and decision making arrangements at this time.

8.3 Leadership

8.3.1 What kind of governance arrangements are in place for your authority? Does the Council operate an executive Mayoral, Cabinet / Executive or committee system?

Directly Elected Mayor and Cabinet model of Executive

8.3.2 In October 2001 a referendum was held in North Tyneside in which a clear preference for an Elected Mayor and Cabinet model of executive arrangements was demonstrated by the electorate (57.6% of the votes cast in favour of an elected mayor system). Accordingly, in line with the referendum result, North Tyneside introduced a directly elected Mayor and Cabinet in 2002. In 2021 North Tyneside entered its sixth mayoral term (with seven directly elected mayors having been returned in this period).

8.3.3 A further Mayoral Referendum held in May 2016 again demonstrated the desire of electors to maintain the Mayoral system (57.5% voting to retain the Elected Mayor model). Therefore, under the Local Government Act 2000 North Tyneside Council continues to operate an Elected Mayor and Cabinet model of executive arrangements.

8.3.4 The Elected Mayor is directly elected by the electorate for a term of four years. The role of the Elected Mayor, as reflected in the Constitution, is to:

- be the Authority's principal public spokesperson
- give overall political direction to the Authority
- appoint the Cabinet and Deputy Mayor
- decide on the scheme of delegation for Cabinet functions
- chair meetings of the Cabinet
- represent the Authority on such external executive bodies as the Elected Mayor decides.

8.3.5 How many portfolios are there?

8.3.6 The Elected Mayor selects a Cabinet of 9 elected members, including a designated Deputy Mayor, who together comprise the Executive decision

making function of the Council. The Elected Mayor and each Cabinet member is assigned their own portfolio and areas of responsibility, which are summarised below:

North Tyneside Council:
Cabinet Members and Responsibilities

Portfolio	Key areas of responsibility
Elected Mayor	<ul style="list-style-type: none"> • Overall Strategic Policy Direction • National and Regional Engagement • Leadership within the North of Tyne Combined Authority • Devolution • Leadership of the North Tyneside Strategic Partnership • Law and Democracy
Deputy Mayor	<ul style="list-style-type: none"> • Delivery and presentation of Strategic Policy Direction • Regeneration and Economic Development • Corporate Strategy (including Customer Service) • Planning and Strategic Transport • Culture, tourism and events • Delivery of the Investment Programme
Cabinet Member responsible for Finance and Resources	<ul style="list-style-type: none"> • Finance, ICT and HR • Audit, Assurance and Risk • Asset and Property Management • Procurement and Supply Chain (including the Capita and Equans Partnerships) • Delivery of the Investment Programme
Cabinet Member responsible for Adult Social Care	<ul style="list-style-type: none"> • Adult Social Care and Safeguarding • Carers Champion • Older People's Champion

Portfolio	Key areas of responsibility
Cabinet Member responsible for Inclusion, Employment and Skills	<ul style="list-style-type: none"> • Inclusive economy strategy • Equality and Diversity strategy • Employment and Skills
Cabinet Member responsible for Public Health and Wellbeing	<ul style="list-style-type: none"> • Health and Wellbeing • Joint Strategic Needs Assessment and Health and Wellbeing Strategy • Public Health • Tackling Socio-economic inequalities
Cabinet Member responsible for Housing	<ul style="list-style-type: none"> • Housing Strategy • Housing Management • Housing Investment • Affordable Homes Programme
Cabinet Member responsible for Environment	<ul style="list-style-type: none"> • A Green North Tyneside • Waste Management • Environmental and Local Transport Services (including roads, pavements, parking, and the Capita Partnership) • Cycling Champion • Sports, leisure and Libraries
Cabinet Member responsible for Community Safety and Public Protection	<ul style="list-style-type: none"> • Community Safety and Tackling Anti-Social Behaviour • Public Protection (including Capita Partnership) • Emergency Planning and Business Continuity • Community and Voluntary sector
Cabinet Member responsible for Children, Young People and Learning	<ul style="list-style-type: none"> • Education • Safeguarding and Children's services • Young People's Champion

8.3.7 **To what extent are decisions delegated to portfolio holders or are most decisions taken by the full Executive and / or Mayor?**

8.3.8 The Elected Mayor determines those functions which will be retained by the Mayor, and which will be delegated to portfolio holders.

- 8.3.9 The majority of executive decision-making is undertaken by the Elected Mayor and Cabinet in formal Cabinet meetings with forthcoming decisions published on the Forward Plan which gives a minimum 28 days notice of those forthcoming decisions. Cabinet meets once in almost every month – there were 9 meetings of Cabinet in the 2021 calendar year, with a further 3 scheduled extraordinary meetings to cover important strategic matters (such as agreeing budget proposals). Cabinet meetings commence at 6pm. The average Cabinet meeting is estimated to last approximately 1.5 hours to two hours on average.
- 8.3.10 However, where appropriate, decisions are also made by the Elected Mayor, or individual portfolio holders under delegated authority conferred in the Scheme of Delegation prepared by the Elected Mayor, as demonstrated in the table below:

Number of Decisions made by Elected Mayor and Cabinet Members, 2019/20 – 2022/23

2022/23 (part year: 1 April – 30 June 2022)	3
2021/22	10
2020/21	22
2019/20	27

- 8.3.11 **Do Executive (or other) members serve on other decision making partnerships, sub-regional, regional or national bodies?**
- 8.3.12 Yes. The Elected Mayor, Cabinet Members, and other Members drawn from the Council’s wider elected membership also serve on a broad range of other Outside Bodies. There are 53 such outside bodies to which appointments are made either by the Elected Mayor under delegated authority, or by decision of full Council at the Annual Council Meeting which takes place each May.
- 8.3.13 The list of all such bodies for 2022/23 is included at **Appendix A** together with information on the number of meetings held by each outside body each year. The number of Outside Bodies to which North Tyneside Council makes nominations has remained static (at 53) for the last three years. There are 95 positions in total which are filled by elected members (not including those positions filled by officers, or other individuals) on outside bodies. Of those 95 positions, the Elected Mayor and / or Cabinet Members are nominated to 53 positions, with 39 positions being filled by non-executive elected members. Nominations to a further 3 positions are currently to be confirmed.
- 8.3.14 The nature of these outside bodies is varied. There are companies in respect of which the Council is a shareholder (and in respect of which councillors act as directors with the companies’ interests uppermost, rather than as elected members); charitable trusts, with consequent legal obligations as trustees on the councillors appointed to such bodies; collaborative organisations between local authorities; and a Local Enterprise Partnership, to highlight a few.

8.3.15 These outside decision making bodies include a number of strategically important entities, for North Tyneside and the wider North East region, as well as nationally. These include:

North of Tyne Combined Authority (NTCA)

8.3.16 The North of Tyne Combined Authority was formed in 2018 (following an announcement by Government in November 2017 that it was minded to agree a devolution deal with the North of Tyne area). It is a partnership of three local authorities: Newcastle, North Tyneside and Northumberland. In 2019, the North of Tyne Combined Authority elected its own directly appointed Mayor. However between the North of Tyne Combined Authority's creation and the election of its own Mayor in 2019, North Tyneside Council's Elected Mayor fulfilled the role of Interim Mayor for the North of Tyne Combined Authority (in addition to her duties as Elected Mayor of North Tyneside).

8.3.17 The North of Tyne Combined Authority's vision is of a dynamic and more inclusive economy, which brings together people and opportunities to create vibrant communities and a high quality of life, narrowing inequalities and ensuring that all residents have a stake in our region's future. All three constituent authority members, including North Tyneside Council, work collaboratively in pursuit of this aim.

8.3.18 North Tyneside Council's Elected Mayor is herself the Deputy Mayor of the North of Tyne Combined Authority. The Elected Mayor also fulfils the important North of Tyne Combined Authority Cabinet role of portfolio holder for Housing, Land and Development in the Combined Authority. North Tyneside Council's Deputy Mayor is also a Cabinet member on the North of Tyne Combined Authority, holding the portfolio of Investment and Resources. Further, North Tyneside Council members also sit on the Overview and Scrutiny Committee for the North of Tyne Combined Authority, and on the Audit and Standards Committee for the North of Tyne Combined Authority.

8.3.19 It is worth noting that the North East Leaders and Mayors' Group is in advanced discussions to widen and deepen the existing devolution deal for our area; and that North Tyneside's Elected Mayor and Deputy Mayor are directly involved in that work.

8.3.20 It should also be noted that in the time since the last Boundary Commission Review in 2003, North Tyneside Council has also actively participated in another Combined Authority, the North East Combined Authority (NECA), which was formed in 2014. However with the creation of the North of Tyne Combined Authority, in November 2018 the Newcastle upon Tyne, North Tyneside and Northumberland Combined Authority (Establishment and Functions) Order 2018 changed the boundaries of NECA to allow creation of NTCA. North Tyneside (represented by our Deputy Mayor) continues to work with NECA as part

of regional arrangements on Transport. This arrangement is discussed further below.

The North East Joint Transport Committee

- 8.3.21 The North East Joint Transport Committee is unique in its operation; there is no entity elsewhere within England which is structured or operates in an identical way. North Tyneside Council's Deputy Mayor is the Vice-Chair of the North East Joint Transport Committee, undertaking an important strategic role on behalf of North Tyneside and the region.
- 8.3.22 The North East Joint Transport Committee brings together a total of seven members from each of the Constituent Authorities of the region; four Members from the North East Combined Authority and three Members from the North of Tyne Combined Authority in accordance with the Parliamentary Order that was created in November 2018.
- 8.3.23 Transport is of huge strategic importance to the North East, and the collaborative working of both Combined Authorities allows effective decision making across the region. This ensures that local needs and priorities are delivered, under a Deed of Cooperation agreed in 2018.
- 8.3.24 In addition, the Joint Transport Committee has an Audit Committee. North Tyneside Council's Cabinet member for Adult Social Care serves as the Council's representative on the Joint Transport Committee Audit Committee.
- 8.3.25 The Joint Transport Committee also has an Overview and Scrutiny Committee. North Tyneside is represented by two non-Executive members on this regional Committee.

North East Local Enterprise Partnership (LEP)

- 8.3.26 North Tyneside Council is actively involved in the North East LEP, one of 38 LEPs in the country. The LEP is a public, private and education sector partnership, responsible for promoting and developing economic growth in the local authority areas of North Tyneside, County Durham, Gateshead, Newcastle, Northumberland, South Tyneside and Sunderland. The LEP produces the North East Strategic Economic Plan which acts as a blueprint for the activities that need to take place to improve our economy.
- 8.3.27 North Tyneside's Elected Mayor is a Main Board Member on the LEP and vice-chair of that Board.

Other Regional Bodies

- 8.3.28 Elected Members from North Tyneside Council and the Elected Mayor are active in championing North Tyneside's interests in the full range of Outside Bodies shown as **Appendix A**. These include the Association of North East Councils (ANEC); Newcastle Airport Consultative Committee;

North East Migration Partnership Members Forum; North East Regional Employers Organisation (NEREO); North Tyneside Citizens Advice Bureau; and North Tyneside Veterans Committee, amongst others shown in full in the Appendix.

Internal Decision Making within the Authority

- 8.3.29 As well as elected member and Elected Mayor involvement in regional decision making outlined above, it is important to note that elected members play an integral role in internal decision making within the Authority via a wide range of boards and groups.
- 8.3.30 By way of example of the types of internal board and group at which members participate, information on two such groups (the Investment Programme Board and Strategic Property Group) are set out below.

Investment Programme Board

- 8.3.31 This is an internal board which was established to provide strategic leadership and oversight of all of the Council's capital project activity, providing a gateway for inclusion to the capital programme, ensuring funding and resources are in place. This also gives line of sight on the delivery of the programme and ensuring programme and project managers are accountable for the delivery of their work.
- 8.3.32 The Board considers the entirety of the Council's capital investment, including the Housing capital programme, the Education Capital Programme the Council's Buildings and Regeneration Capital Programme, and the Highways and Infrastructure capital programme.
- 8.3.33 The Mayor, Deputy Mayor and Cabinet Member for Finance and Resources, as well as relevant Directors of the Authority and major strategic partners, sit on this important internal board.

Strategic Property Group (SPG)

- 8.3.34 Similarly, the Strategic Property Group exists to provide robust governance to all strategic property decisions undertaken by the Council. As an advisory group of officers and members, it recommends to Cabinet sites for retention, disposal or development or through the Officer Delegation Scheme; oversees the delivery of capital receipts; oversees the delivery of key property projects, for example: the Affordable Homes and Housing Growth Programmes; and ensures a direct connection between retained property assets, the Council's policy priorities and the Estates Strategy.
- 8.3.35 Membership of SPG includes the Elected Mayor, Deputy Mayor, Cabinet Member for Finance and Resources, Cabinet Member for Housing, and Cabinet Member for Environment. Meetings of SPG are also attended by

five of the Council's Directors, in addition to major strategic partners and senior managers.

8.3.36 In general, are leadership and / or portfolio roles considered to be full time roles?

8.3.37 The Elected Mayor is a full time role. The Deputy Mayor and Cabinet positions, whilst not designated as full time positions, often are full-time; they require a very substantial time commitment given the level of responsibility and significant additional time that needs to be spent to undertake those roles effectively.

8.3.38 A note on Council and Committees

8.3.39 As set out earlier in this submission, North Tyneside Council currently has 60 elected members, in addition to the Elected Mayor, who represent constituents across 20 wards. All 60 elected Members and the Elected Mayor comprise 'the Council' and are expected to attend Full Council meetings which typically take place six times a year (once every other month), with an extraordinary meeting or meetings in addition specifically for the budget. Council meetings begin at 6pm and typically last 2.5 to 3 hours. The Constitution provides that Council meetings should conclude by 9:30pm, but if standing orders are waived they can continue until 9:45pm (which is not unknown in our Council).

8.3.40 The main role of Full Council is to determine policies that structure the way the council carries out its duties and to set the council's budget and council tax levels. Full Council is also responsible for agreeing the Policy Framework, which in North Tyneside Council's Constitution is defined as the following:

- Annual Library Plan (in accordance with any requirement by the Secretary of State)
- Children and Young People's Plan
- Community Safety Plan
- Plans and alterations which together comprise the Development Plan
- Statement of Licensing Policy (Gambling)

8.3.41 The plans above are required to be adopted by the full Council by the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 and regulations under section 32 of the Local Government Act 2000. The Council has agreed that the following plan will also be part of the policy framework. This is known as a "local choice" plans or strategy:

- Council Plan

8.3.42 Full Council also provides a platform where members of the public may ask questions of the Elected Mayor, provided formal written notice has been lodged beforehand; the Elected Mayor may answer directly, or delegate to a Cabinet member to answer on her behalf. Likewise,

Members of the council may present petitions on behalf of local residents, question Members of the Cabinet on their functions and the Council's services and ask questions of the chairs of other council committees.

8.3.43 A series of codes and protocols outlining roles and expectations of elected members are set out in the Constitution, which may be accessed [here](#). As well as the Code of Conduct for Elected Members and Co-opted Members, in the Constitution there is:

- Planning Code of Practice for Members and Officers
- Protocol on Roles of the Elected Mayor and Chair of Council
- Protocol on member / officer relations
- Protocol on Use of the Authority's Resources and Support for Members
- Protocol on Members' Role as a Local Representative
- Protocol on Press, Publicity and Publications
- Protocol on Members' Role as a Decision Maker and Regulator
- Protocol on Members' Role as a Corporate Employer
- Protocol for Members with Special Responsibilities and Senior Officers

8.3.44 For transparency purposes, in addition to forthcoming decisions of Cabinet, North Tyneside Council also publishes forthcoming decisions to be made by full Council on its Forward Plan.

Committee Structure and Decision Making

8.3.45 In addition to the responsibilities of the Elected Mayor and Cabinet, and the full Council comprising all 60 elected members, North Tyneside Council has an established a range of Committees. There are 15 Committees (this total includes the Health & Wellbeing Board, Overview, Scrutiny and Policy Development Committee and 7 Scrutiny sub-committees). These Committees work effectively and are necessary in order to fulfil the Council's statutory responsibilities, and to deal efficiently and effectively with necessary functions and business of the Council.

8.3.46 All Council and Cabinet meetings take place in the evening, with a 6pm start. The majority of committee meeting again are scheduled in the evening. However Planning Committee, Health and Wellbeing Board, Regulation and Review Panel, Licensing Sub-committee, and Standards Sub Committee typically meet in the morning or afternoon.

8.3.47 All 60 of the Council's elected members also serve on either Cabinet or at least one committee. There are 175 places on Cabinet and Committees to be filled each year. The highest number of committees on which individual elected members serve is 5 committees. The mean average number of cabinet or committee places which North Tyneside Council's elected members hold is 2.91 places per member. This is demonstrated in the analysis shown at **Appendix B**.

8.3.48 These Committees include those discharging key governance functions, such as:

- Audit Committee
- Standards Committee
- Appointments and Disciplinary Committee

8.3.49 There are also a number of regulatory, quasi-judicial or statutory Committees, namely:

- Licensing Committee
- Planning Committee
- Regulation and Review Committee
- Health & Wellbeing Board

8.3.50 North Tyneside Council also has an Overview, Scrutiny and Policy Development Committee and seven Scrutiny Sub-Committees as follows:

- Overview, Scrutiny and Policy Development Committee
- Adult Social Care, Health & Wellbeing Sub-Committee
- Children, Education and Skills Sub-Committee
- Culture and Leisure Sub-Committee
- Economic Prosperity Sub-Committee
- Environment Sub-Committee
- Finance Sub-Committee
- Housing Sub Committee

8.3.51 The work of these Committees is discussed in more detail below (section 8.4 and section 9).

8.3.52 There are also two Advisory Groups to which members are appointed, the Members Support Group and Constitution Task Group. Whilst not decision making bodies in their own right, these groups nonetheless undertake important functions which assist wider decision making particularly by Cabinet or Council.

8.4 Regulatory

8.4.1 The Boundary Commission has made clear that Councils should include information on the level of delegation to officers of quasi-judicial and other decisions, as this helps the Commission understand how many councillors might be required overall to deliver effective and convenient local government. The Boundary Commission's guidance continues that Local Authorities may wish to refer to the Authority's policy on delegation, and statistical evidence relating to the number of decisions taken by committees and / or individuals. The Boundary Commission explains that this is an important issue for the Commission as filling committee places

and being able to discharge regulatory responsibilities are relevant factors in determining council size.

8.4.2 It is also noted that the Boundary Commission is interested in evidence that demonstrates trends in the workload and what a Council's expectations are for the future, including reference to changing national policies and frameworks which may influence the level of work expected of elected members in the future.

8.4.3 **In relation to licensing, planning and other regulatory responsibilities, to what extent are decisions delegated to officers?**

8.4.4 This information is set out below. The Council also has a Scheme of Delegation to Officers, which forms part of the Constitution and which can be accessed [here](#).

8.4.5 **How many members are involved in committees?**

8.4.6 A full list of all committees, and membership of those committees, is attached as **Appendix B**. There are 166 member places on committees, not including the Advisory Groups (to which another 18 member places are allocated).

8.4.7 North Tyneside Council has a range of regulatory committees, as follows:

- Licensing Committee
- Licensing Sub Committee
- Planning Committee
- Regulation and Review Committee
- Regulation and Review Committee (Panel)

Licensing Committee and Sub Committee

8.4.8 The membership of Licensing Committee is 15 and the quorum is 4.

8.4.9 The Licensing Committee meets to consider matters which are functions of the Council acting as a Licensing Authority by virtue of the Licensing Act 2003, in so far as those matters cannot be dealt with by the Assistant Chief Executive or relevant Director of Service under his / her delegated powers. Any individual application relating to a licence, certificate or temporary event notice that requires determination must by law be dealt with by members, which in most cases will be by way of a public licensing hearing before a Licensing Sub-Committee consisting of 3 members. The Licensing Committee also considers all functions which are the responsibility of the Council as Licensing Authority pursuant to the Gambling Act 2005 in so far as those matters are not dealt with by the Assistant Chief Executive/relevant Director of Service under his/her delegated powers. Any individual application that requires determination will be dealt with by way of a licensing hearing before a Licensing Sub-Committee.

- 8.4.10 The full Terms of reference for the Committee and Sub Committee are laid out in the Council's Constitution, which can be accessed [here](#) (page 104).
- 8.4.11 Under the Council's Constitution, the Licensing Committee may appoint a sub-committee comprising three of its members to exercise any of its functions within the above terms of reference. The quorum for these sub-committees is 3.

Delegation to officers

- 8.4.12 The Licensing Act 2003 specifies that licensing applications that are received and which attract no representations must be granted. The 2003 Act provides for applications attracting no representations to be dealt with by officers under the Licensing Authority's scheme of delegation. The officer delegation schemes relating to Licensing Act and Gambling Act matters are included in the Council's Statement of Licensing Policy and Statement of Licensing Policy (Gambling). It is only those applications in respect of which there is an objection that a hearing before Committee (or Sub-Committee) is required; and reviews, which do not start as an objection but an application. All review applications will be considered by a sub-committee.
- 8.4.13 The numbers of Licensing applications which were approved by an officer under delegated authority in the last 5 years were as follows:

Licensing Act 2003:

	2022/23 (to date)	2021/22	2020/21*	2019/20
New Personal Licences	38	118	70	104
Transfer of Premise Licence	1	31	24	34
Variation of Designated Premises Supervisor	27	109	50	108
Premise/Club Licence (Variation)	0	7	12	8
New Premise Licence	7	46	21	19
Minor Variations	1	9	8	13
Temporary Event Notices	60	203	78	240

*it should be noted that the first Covid-19 national lockdown procedures were in force in this year, which may have affected numbers.

Gambling Act 2005:

	2022/23 (to date)	2021/22	2020/21*	2019/20
Gambling Permits (new/renewed/transferred)	0	2	3	1
New Premise Licence	1	0	0	0
Transfer/Variation of Licences	2	0	0	0

*it should be noted that the first Covid-19 national lockdown procedures were in force in this year, which may have affected numbers.

8.4.14 The following numbers of Licensing Hearings (before a Licensing Sub-Committee) have taken place in the equivalent period. Each hearing will take several hours, and may well take up members' entire day.

2022/23 (to date)	5 (1 hearing pending)
2021/22	10
2020/21*	6
2019/20	12

*it should be noted that the first national lockdown procedures were in force in this year, which may have affected these numbers.

Planning Committee

8.4.15 Planning Committee Membership is 11 members, and the quorum is 3.

8.4.16 The Planning Committee's primary roles are to:

- be responsible for all matters relating to the Authority's function as Local Planning Authority, mineral planning authority and hazardous substances authority in accordance with current policies of the Authority (with specific matters set out in the Terms of Reference); and
- be responsible for certain matters relating to the Authority's function as local highways authority in so far as those matters are not dealt with by the Assistant Chief Executive/relevant Director of Service under his/her delegated powers (with particular matters by way of example set out in the Terms of Reference)

8.4.17 The full Terms of reference for the Planning Committee are set out in the Constitution, which can be accessed [here](#) (page 105).

Delegation to Officers

8.4.18 Government recognises that exercise of the power to delegate planning functions is generally a matter for individual local planning authorities, having regard to practical considerations including the need for efficient decision-taking and local transparency. It is in the public interest for the local planning authority to have effective delegation arrangements in place to ensure that decisions on planning applications that raise no significant

planning issues are made quickly and that resources are appropriately concentrated on the applications of greatest significance to the local area. However, it is clearly important that members are included in the planning decision making process where the merits of the decision require this, and where the judgement of members would lead to a better decision on applications under determination.

8.4.19 The proportion of decisions made by officers under delegated authority, and by the Planning Committee, is as follows:

	2022/23 (to date)	2021/22	2020/21	2019/20
Decisions delegated to officers	371	982	825	780
Decisions made by Planning Committee	12	26	33	27
Total	383	1008	858	807

8.4.20 Where decisions are made by the Committee, a full range of activities (such as site visits) can be undertaken by the Committee. The Planning Committee will make a site visit if an application is particularly contentious or it is for a large development. In recent times the introduction of technological advances (such as google maps) has enabled Committee to reduce the number of such visits as members are able to gauge the extent or nature of an application in context.

Regulation and Review Committee

8.4.21 The Membership of the Regulation and Review Committee is 18, and the Quorum is 5.

8.4.22 North Tyneside Council's Regulation and Review Committee undertakes a wide variety of functions including those related to:

- Hackney Carriage and Private Hire Licensing
- Miscellaneous Licences and Approvals
- Sex establishments
- Street Trading
- Monitoring use of Covert Surveillance (Regulation of Investigatory Powers Act 2000 (RIPA))
- Rights of Way
- Appeals and Complaints

8.4.23 The full Terms of Reference for the Committee are set out in the Council's Constitution, which can be accessed [here](#) (page 107).

- 8.4.24 The Constitution provides that the Committee will meet with a reduced membership of 5 (a panel) to exercise a number of its functions. Members of the panel will be selected from the Members of the Committee and will include the Chair and/or the Deputy Chair if available. In these cases the quorum for the panel will be 3. The number of applications or referrals a panel considers in a year is numerous.
- 8.4.25 The full membership of the Regulation and Review Committee will meet on a regular basis to consider policy matters and to receive the minutes of meetings where the Committee has met with a reduced membership.
- 8.4.26 **Is Committee membership standing or rotating?**
- 8.4.27 The membership of each of the full regulatory committees described above is standing. Licensing Sub-Committees and Regulation and Review Panels are drawn from the main committee standing membership. As stated the numbers on the Sub-Committees and panels are smaller, membership may rotate within the membership of the main committee.
- 8.4.28 **Are meetings hoc, frequent and / or area based?**
- 8.4.29 Meetings of the full committees are normally established on the calendar of meetings at the start of the municipal year rather than being ad-hoc; but can then be cancelled if there is no business to consider.
- 8.4.30 The Licensing Committee meets at least once a year with the Regulation and Review Committee meeting at least twice a year. However, the Licensing Sub-Committees / panels, are ad hoc and meet when required to do so either by operation of the law or the Council's Constitution. In practice, this can be monthly (occasionally, twice in a month).
- 8.4.31 Meetings are not area based.
- 8.4.32 **What level of attendance is achieved? Are meetings always quorate?**
- 8.4.33 Meetings are always quorate.
- 8.4.34 Analysis of the almost 6 month period 14 January 2022 to 9 July 2022 demonstrates high levels of attendance at meetings by the Elected Mayor and elected members. 30 members (half of the current complement of elected representatives in the Chamber) have achieved attendance levels equal to or greater than 90% of possible attendances. 14 elected members (almost a quarter of our councillors) have achieved 100% attendance. 42 out of our 60 elected members have maintained attendances equal to or exceeding 75% of possible attendances in this period.

8.4.35 **Does the council believe that changes in legislation, national or local policy will influence the workload of committees and their members, and whether this would have an impact on Council size?**

8.4.36 There is likely to be a range of matters, including NHS Reform and the creation of the Integrated Care Service; and upcoming CQC inspection of Adult Social Care; which will impact on the workload of these committees.

8.4.37 This is another factor in the Council's proposal to maintain Council size at 60 elected members.

8.4.38 Members will require dedicated training in these areas of policy and legislative change.

8.5 **Demands on time**

8.5.1 The Boundary Commission technical guidance explains that the Commission is interested in the time and commitment pressures on elected members and how such time commitments might relate to the number of councillors required in the future to deliver convenient and effective local government; and also whether these commitments are increasing or decreasing.

8.5.2 **Is there a formal role description for councillors in your authority?**

8.5.3 Yes. The role of councillors is set out in the Council's Constitution. This includes:

- (i) a specific **Protocol on Roles of the Elected Mayor and Chair of North Tyneside Council**, which can be accessed [here](#) (page 238). This provides helpful guidance not only on the Elected Mayor and Chair roles, but also on Councillors' and Officers of North Tyneside Council, and includes:
- An explanation of the different roles, responsibilities and functions of the offices of Elected Mayor, Chair, Cabinet Member and Councillors; and
 - Advice for local organisations and Authority staff seeking civic representation at their events.

- (ii) the **Protocol on Member / Officer Relations**, which may be accessed in full [here](#) (page 245). This states:

"Roles of Members

Members have many different roles:

- a) *Members are the policy makers and carry out a number of strategic and corporate functions collectively approving the Authority's policy framework, strategic plans and budget.*

- b) *Developing and reviewing policy and strategy.*
- c) *Monitoring and reviewing policy implementation and service quality.*
- d) *Members express political values and support the policies of the political party or group to which they belong (if any).*
- e) *Representing their communities and bringing their views into the Authority's decision making processes, thus becoming advocates for their communities.*
- f) *Dealing with individual case work and representing constituents in resolving concerns and grievances.*
- g) *Balancing different interests in their ward and representing the ward as a whole.*
- h) *Being involved in partnerships with other organisations as community leaders.*
- i) *Representing the Authority on other bodies and acting as ambassadors for the Borough of North Tyneside.*
- j) *Members act in a quasi-judicial capacity when involved in regulatory committees such as licensing and planning.*
- k) *Members may have roles relating to their position as members of Cabinet, Overview, Scrutiny and Policy Development Committees or other committees and sub committees of the Council.*
- l) *Members of the Cabinet can have individual delegated powers, however implementation of their decisions is an officer responsibility.*
- m) *Members serving on Overview, Scrutiny and Policy Development Committees monitor the effectiveness of the Authority's policies and services, develop policy proposals and examine community issues. They also monitor local health service provision."*

8.5.4 The role of a councillor is also summarised in the diagram set out at **Appendix C** which is shared with elected members as part of their induction into the Council, explain that the role involves:

- Acting as a ward representative
- Being a community leader
- Scrutinising the work of the Authority
- Being a regulator of special functions
- Being a decision maker
- Influencing / deciding policy and strategy.

8.5.5 The role of the Civic Chair is also important to consider here. The Civic Chair, and Deputy Civic Chair, as civic leaders, are elected annually and must be serving councillors. The Chair is responsible for:

- Presiding over Full Council meetings.
- Promoting the priorities and services of the Council.
- Encouraging community involvement in the Council's activities.

- Representing the Council at Civic and Ceremonial events.
- Inviting individuals and organisations' representatives to Council events.

8.5.6 Demands on the time of the appointed Chair are considerable. While events and commitments attended dipped due to the social distancing requirements introduced by Government in response to the Covid-19 pandemic, it is clear that with the relaxing of these restrictions, events on the civic calendar are again increasing. Events attended from 2019 to date are set out below:

2019	85 events attended
2020*	10 events attended
2021	21 events attended
2022 (to date)	36 events attended

*National legislative Covid-19 lockdown restrictions were introduced

8.5.7 Elected members who have undertaken the role of Civic Chair have described its all-encompassing nature. They commented on the number of engagements they were required to attend, often in the wider region which involved significant travel, and that the nature of the role is that the holder is 'always on call'.

8.5.8 Events attended include civic remembrance Sunday Services (the Civic Chair attends 12 such services each year; ward and local remembrance Sunday services (6 per year); and the Holocaust Memorial Day event. There are also freedom parades and civic dinners, and attendance at numerous community group events and similar occasions.

8.5.9 **Do councillors receive formal training for all or any of their roles at the Council?**

8.5.10 Yes. Elected members are expected to undertake a range of mandatory training, described below, and other additional training is also provided.

Committees - Mandatory Training

8.5.11 North Tyneside Councillors must complete specific committee training in advance of attending regulatory committees / panels, in order to sit as an appointed or substitute member on these regulatory committees. Training must be completed annually.

8.5.12 Councillors are required to complete a workshop or e-learning in year 1. In subsequent years they either attend the annual training workshop, complete the e-learning module or are required to undertake and pass the competency questionnaire, before serving on the regulatory committee in question.

8.5.13 Training for those elected members serving on committees is summarised in the table below.

Summary of Mandatory Committee Training for North Tyneside Council
Elected Members

Session	Who must attend	Year 1	Year 2 and 3
Planning Committee Training	Appointed members and substitute members	Workshop or e-learning	Workshop, e-learning or competency questionnaire
Regulation and Review Committee Training (including Panels)	Appointed members and / or substitute members	Workshop or e-learning	Workshop, e-learning or competency questionnaire
Licensing Committee Training (including Panels)	Appointed members	Workshop or e-learning	Workshop, e-learning or competency questionnaire
Audit Committee	Appointed members	Workshop or e-learning	Workshop, e-learning or competency questionnaire

8.5.14 There are other committees, outside of the regulatory committees, for which there is informal local training, arranged on an ad-hoc basis. For example, scrutiny training has recently been undertaken for Chairs and Deputies of the Overview, Scrutiny and Policy Development Committee and the seven Scrutiny sub-committees.

Other Mandatory Training

8.5.15 All elected members are also required to undertake the following mandatory training (in addition to mandatory Committee training) provided by the Authority:

- Safeguarding and Sexual Exploitation
- Equality and Diversity
- Information Governance
- ICT Security
- Corporate Parenting
- Code of Conduct and Dispensations

8.5.16 The nature and frequency of this training is as set out in the table below. As this is mandatory training, it is monitored and enforced both by Group Leaders and Authority Officers.

Summary of Other Mandatory Training for North Tyneside Elected Members
(in addition to Mandatory Committee Training)

Session	When	Type of Training
Code of Conduct for Councillors	Every two years or when the Code of Conduct changes	Workshop or e-learning
Safeguarding and Sexual Exploitation	Once per elected term	Workshop or e-learning
Corporate Parenting	Once per elected term	Workshop
Equality and diversity	Once per elected term	E-learning
Information Governance	Annual	E-learning
IT Security	Annual	E-learning

Additional Training

- 8.5.17 The Council also offers ad-hoc training to members. Members access a dedicated system, the learning pool system, for details of such additional learning. Members are also signposted to offers of training from organisations such as the Local Government Association (LGA) or other useful information on the LGA Hub. This is not mandatory but is encouraged as best practice.
- 8.5.18 By way of example, in the previous 12 months, we have delivered antisemitism training to members, 'let's talk about race' training and specially for cabinet members, have undertaken social media training. Duration wise, these sessions are usually an hour and 30 minutes.

Induction Training

- 8.5.19 Once elected, all councillors – be they newly elected or re-elected – are invited to attend a Councillor Induction Programme. Mandatory modules must be completed (as a minimum) by re-elected and newly elected members. Induction training events are programmed as follows:

Induction Training Programme for North Tyneside Council Elected Members

Timescale	Mandatory / Optional	Face to face session
Week 1	Mandatory	One to one with Customer & Member Liaison Officer
In advance of first full Council meeting	Optional	Introduction to the Authority's Constitution
Week 2-3	Optional	Introduction to the Authority's Services
Week 4	Mandatory	Code of Conduct
Week 6	Mandatory	Safeguarding and Sexual Exploitation
Week 8	Mandatory	Corporate Parenting
Week 10	Optional	Service Planning and Finance Introduction
Week 12	Optional	Lone working and managing conflict
Week 12+	Optional	Authority Finance & Budgeting

8.5.20 In addition the following online learning modules have been developed and are shared with members. There is a mix of mandatory and optional online training.

Duration	Mandatory / Optional	Module
40 minutes	Mandatory	Equality & Diversity
50 minutes	Mandatory	Information Governance
30 minutes	Mandatory	ICT Security
40 Minutes	Optional	Dispensations (relating to Standards Committee)
20 minutes	Optional	Introduction to Social Media

8.6 **Do councillors generally find that the time they spend on Council business is what they expected? How much time do members generally spend on the business of the Council?**

Local Government Association Councillors' Census 2022

8.6.1 There is evidence that, nationally, elected members spend over 20 hours per week on their duties as a councillor. The latest LGA National Census of Local Authority Councillors (2022) reports that on average councillors spend 22 hours on Council business with the largest chunk of that time being on Council meetings (7.9 hours on average). In the overall LGA

Census this was followed by engaging with constituents, surgeries, and enquiries (6.6 hours), working with community groups (4.4 hours) and other items of business (3.5 hours).

8.6.2 The LGA have advised that 21 of North Tyneside Council's elected members responded to this LGA census; and that those respondents indicated that they spent 21.8 average weekly hours as a councillor, very close to the LGA's national average. From North Tyneside member respondents to this census, the highest proportions of time reported as spent was 9.1 hours engaging with constituents; followed by 6.1 hours attending council meetings, 3.3 hours working with community groups, and a further 3.3 hours spent on 'other activities'.

8.6.3 The LGA advised that North Tyneside members responding to their survey had stated that their main reasons for becoming a councillor included:

- a desire to serve the community (18 out of 21 respondents)
- for political beliefs and values (17 out of 21 respondents)
- to change things (12 out of 21 respondents)

In terms of what they considered to be the most important things for councillors, North Tyneside elected members responded to the LGA as follows:

- to listen to the views of local people (16 out of 21 respondents)
- to represent local residents' views (16 out of 21 respondents)
- to support the local community (9 out of 21 respondents)

Specific North Tyneside Survey on Member Workload

8.6.4 To obtain a deeper understanding of demands on members' time in North Tyneside, all 60 elected members and the elected mayor were invited to participate in a short member survey. This included questions on:

- (a) Whether members were of working age, or retired (which may impact on the time available to them to discharge duties as a councillor)
- (b) The length of time that they had served as an elected member, and whether they felt that workload was increasing, decreasing or staying about the same – and why
- (c) Whether, in addition to their ward duties, our members had any other roles within the Council (such as Group Leader / Deputy Group Leader, Cabinet member, Chair or Deputy Chair of Committee, or appointment to an Outside Body)
- (d) How many hours per week on average is spent on Council business, and on which broad areas of Council business

8.6.5 37 councillors and the Elected Mayor responded, giving a response rate of 62%, and the results are analysed below. Not all questions were answered by all respondents, but results are summarised faithfully below.

Summary of Responses on Survey Regarding Elected Member Workload, 2022 – Age, Length of Tenure as Elected Member, Nature of Role and Average Hours Spent

Question	Possible Responses	Number of Responses Received	Percentage of Responses Received
Elected Member Age	Working age	17	(45%)
	Retired	21	(55%)
How long have you been an elected member?	0-5 years	9	(24%)
	6-10 years	10	(26%)
	11-15 years	9	(24%)
	16-20 years	4	(11%)
	Over 20 years	6	(16%)
In addition to your ward duties, do you have any other roles within the Council?	Yes	25	(66%)
	No	8	(21%)
	No answer	5	(13%)
How many hours per week, on average, do you spend on Council business?	Over 20 hours	29	(76%)
	15-19 hours	8	(21%)
	10-14 hours	1	(3%)

8.6.6 When asked on which activities this time was spent, the elected members who responded indicated that their time was spent on the following activities, in the following 5 hour time bandings. Some boxes were left blank by some respondents. The majority of respondents indicated that engagement with constituents took up most time; followed by time spent on Council meetings.

Summary of Responses on Survey Regarding Elected Member Workload, 2022 – Time Spent by Category of Activity

Category of Elected Member Activity	Number of Responses Received			
	1-5 hours	6-10 hours	11-15 hours	16-20 hours
A Council committees	✓✓✓✓✓ ✓✓✓✓✓ ✓✓✓✓✓ ✓	✓✓✓✓✓ ✓✓✓✓✓ ✓✓✓		
B Other Council meetings	✓✓✓✓✓ ✓✓✓✓✓ ✓✓✓✓✓ ✓✓✓✓✓ ✓	✓✓✓✓✓	✓✓	
C External meetings (as representative of the Council)	✓✓✓✓✓ ✓✓✓✓✓ ✓✓✓✓✓ ✓	✓✓✓✓✓ ✓	✓✓✓	
D Community obligations	✓✓✓✓✓ ✓✓✓✓✓ ✓✓✓✓✓ ✓✓	✓✓✓✓✓ ✓✓	✓	
E Engaging with constituents	✓✓✓✓✓ ✓✓✓✓	✓✓✓✓✓ ✓✓✓✓✓ ✓✓✓✓	✓✓✓✓✓	
F Dealing with constituent enquiries / casework	✓✓✓	✓✓✓✓✓ ✓✓✓✓✓ ✓✓✓✓✓ ✓✓✓✓✓ ✓✓✓	✓✓	✓✓
G Prep for meetings	✓✓✓✓✓ ✓✓✓✓✓ ✓✓✓✓✓ ✓	✓✓✓✓✓ ✓✓✓✓	✓✓✓✓	
H Attending workshops, training or conferences	✓✓✓✓✓ ✓✓✓✓✓ ✓	✓	✓	
I Travel related to Council business	✓✓✓✓✓ ✓✓✓✓✓ ✓✓✓✓✓ ✓✓✓✓✓	✓✓✓✓✓		
J Other (please specify)				

8.6.7 Councillors were also asked, thinking about their time since becoming a councillor, whether they thought their workload was increasing, decreasing or staying about the same. Responses received were as follows:

Question on workload variation	Number of Responses Received	Percentage of Responses Received
Workload is increasing	25	66%
Workload is decreasing	2	5%
Workload is about the same	7	18%
New councillor (too soon to tell)	4	11%

Greatest time commitment – community obligations, dealing with residents, and casework

8.6.8 The comments made by some of our members gave an illuminating insight into the types of time demands that they experience as a councillor in North Tyneside. Contrary to the overall results of the LGA National Census outlined at 8.6.1 above, the majority of North Tyneside’s members reported that their community obligations, engaging with constituents and dealing with constituent enquiries and casework took up by far the greatest proportion of their time. Comments from members included:

- **“I’ve been a councillor for a long time. Not only are the numbers of people approaching us increasing, the stuff we are dealing with is also getting more serious”**
- **“as I’ve become more well-known as a councillor and developed my reputation for getting things done, people come to me a lot more with their problems...it’s a word of mouth thing, people are ringing me up and it’s great. My workload is increasing”**
- **“we have a very engaged population in North Tyneside. We’re not like an inner city council or a massive county council who might not have as many people getting involved with their councillor. There is something about North Tyneside, the place, where we’re known in our community and people come and talk to us”**
- **“I actually rarely receive phone calls. Most activity comes from email or direct contact with residents”**
- **“I am always here for the residents of my ward; I even receive knocks on my door at night, after 9pm and politely deal with these. I set high standards for myself to be accessible and contactable to residents”**

The Majority of members said that workload is increasing

8.6.9 A large proportion of members who responded (66%) indicated that their workload was increasing. When asked the reason for this, replies included:

- **“There is a broader mix of enquiries coming forward, more complex matters that take more of my involvement to sort”**
- **“Devolution – the North of Tyne Combined Authority Cabinet and a larger spectrum of work”**
- **“Casework”**
- **“Victims of our own success – the ward councillors have been actively engaging with the community and encouraging their contact”**
- **“There are double the amount of properties since the councillors were first elected in my ward”**
- **“Councillors are more easily accessible – email, mobile phones, social media”**
- **“Social media means that residents are more aware of who their councillors are! They also have easier access to their councillor via email, social media and mobile phone / text”**
- **“There’s an obligation on the councillor to actively engage via social media – continuous communication”**
- **“Presumption of council responsibility – the council is responsible for everything!”**
- **“Some other bodies, like housing associations, don’t seem to have end to end customer processes. I’ve had more than a few approaches from residents who have not been able to make any headway with housing associations. It’s not the Council, but it’s needed my involvement as a councillor to sort”**
- **“Ward Councillors go out on street walkabouts every Sunday morning so actively engage with community and spend a considerable amount of time on a weekly basis engaging with constituents”**
- **“I am part of a new generation of councillors who want to do more – and coming at politics from a different angle!”**
- **“There’s a larger awareness of councillors and who’s who. There’s more interest in politics after the impact politics has**

had on peoples day to day lives recently (post pandemic awareness of surroundings)”

- **“The more you get involved in the community as a Councillor, the more you receive work and contact from the public and the more you get drawn into the business of the ward. Additionally, the more you get embroiled in the political side of things”**
- **“There seems to be a lot more things in terms of Planning Committee than ever before...I’ve found myself still reading the papers at 1am”**
- **“It’s not unheard of that I’m working till 8pm or 9pm...I work most of the day too. If someone rings me and asks me to ring them back at 8pm, then that’s what I need to do – I represent them. It’s like a business; I’ve got to work hard and do what’s right”**
- **“in my ward, which covers the seafront, the footfall over a busy summer weekend like this weekend is phenomenal, which is great. But it can also mean that the problems are phenomenal. We have a mix of retail, hospitality and residential and it’s brilliant but the mix also means as a ward councillor it takes extra stacks of time and effort to deal with matters which arise”**
- **“I am very happy with my workload. I’m really busy but that’s the nature of my ward. I try to find a happy medium between working with the Council and keeping the Council on their toes”**
- **“I’m very visible. I walk down the main street and by the time I’ve got to the end of it I’ve got 10 jobs”**
- **“I was cutting my grass at 8am this morning and a resident came to see me with an issue. It’s what happens when you’re a ward councillor and well known and visible in your community”**
- **“As a new councillor, I’m finding that the time and work commitments are much, much more than I’d anticipated they would be”**
- **“with casework I’m learning as a new councillor that you never know. I’ve had one enquiry which has so far involved 2 home visits, 10 emails, a discussion with a council officer over the phone and a visit to the main Council offices and we are still trying to resolve matters”**
- **“There is an interesting dynamic with social media. I have seen a shift to an online base. I still get phone calls, but I also get loads of emails and messages on Facebook. It means you are never away from it. And people presume an immediacy of**

response – I’ve found it takes about a fortnight to solve most issues, but in the age of social media, some residents find that hard”

- **“As a portfolio holder there is a larger variety of contact, for assistance with portfolio issues as well as ward matters”**
- **“As a Cabinet member I have taken up more work within the Authority, e.g. attendance at IT Board”**
- **“I have been pulled into more community ventures over time as a councillor. Getting more known over the years”**
- **“I have always been active in the communities that I have represented carrying out advice surgeries, street and home visits, meeting community groups. With the changing demands and pressures on local people that role is becoming more ‘counselling’. As such my councillor case work is becoming more complex and time demanding”**
- **“Since the introduction of the mayoral system non-cabinet members committee workloads are about the same, but there is an increase in members’ training and information briefings”**
- **“A Cabinet position significantly increases the amount of time spent on council duties. That said, there also seems to be an increase in demand for councillor assistance from residents currently especially around the area of anti social behaviour”**
- **“It is demanding and could be a very full time role!”**

...and a small number (2 members, 5% of respondents) said that workload was decreasing; while 7 members (18% of respondents) felt it was staying the same

8.6.10 Two councillors (5% of respondents) said that their workload was decreasing. However, this was attributed to the fact that they had held Cabinet portfolios previously, but had stepped back from those Cabinet roles and were no longer a Cabinet member with that specific additional workload.

8.6.11 Where members indicated that their workload was staying about the same (7 members, 18% of respondents), comments included:

- **“It’s not a 9 to 5 job – it varies from week to week!”**
- **“there are limited new builds and development in my ward, so there is more consistency in the electorate compared with other wards”**

Impact of the Covid-19 Pandemic on Councillor Workload

8.6.12 Two elected members specifically mentioned the recent pandemic and its impact on workload:

- **“my workload decreased significantly during the pandemic. It’s increased back to pre-pandemic levels since”**
- **“my workload didn’t decrease during Covid, it stayed the same in general”**

Additional Time pressures on working-age councillors

8.6.13 17 elected members who responded to the survey indicated that they are of working age. Two of these respondents drew attention to the additional time pressures which can affect councillors of working age:

- **“I do it for the civic good. But the time commitments are such that people with jobs and families, who have to earn a living, can’t get into it. It’s a shame that sometimes the people who can afford to be a councillor are those who are independently wealthy or retired; it means we miss out as a council on many more diverse views”**
- **“I’ve been a councillor for over 20 years. When I retired, it got a lot easier. It was hard with my employer who resented giving time off for my role as a councillor even though I was entitled to the time”**

A Further Note on Demography of Elected Members

8.6.14 As part of a separate questionnaire, the Authority has recently gathered some information from elected members anonymously as part of equality monitoring. In that exercise, 46 elected members responded. Four respondents indicated that they had responsibilities as carers, and a further four respondents stated that they had a long term disability or health condition that affects day to day activities.

Roles within the Council

8.6.15 As outlined earlier (paragraph 8.3.47), all elected members in North Tyneside have at least one other ‘role’ on the Council in addition to being a ward councillor – be that as a Cabinet member, or serving on one or more committees.

8.7 Does the Council appoint members to outside bodies? If so, how many councillors are involved in this activity and what is their expected workload?

8.7.1 Yes – see 8.3.12 and 8.3.13 above. There are 95 member places appointed to on Outside Bodies.

8.8 **Does the Council attract and retain Members?**

8.8.1 Yes.

8.9 **Have there been any instances where the council has been unable to discharge its duties due to a lack of councillors?**

8.9.1 No.

8.10 **Do councillors have an individual or ward budget for allocation in their area? If so, how is such a system administered?**

8.10.1 Councillors in North Tyneside do not have an individual or ward budget allocated to them. However, they are able to propose and submit capital bids for local infrastructure projects within their wards which they believe could make a difference to their wards; and to spend a small amount in their ward with community or voluntary sector groups. The intention is to help Ward Councillors make a small investment in local community capacity.

Local Infrastructure Projects

- (a) The Local Infrastructure Projects initiative was introduced in 2015 with the intention that it would enable members to support and sponsor small to medium environmental and other improvement works within their wards. The funding for the scheme is made up of £100k from the General Fund and £100k from the Housing Revenue Account.
- (b) It is a feature of the Local Infrastructure Projects that all engagement and consultation with the local community will be undertaken by the members themselves, in advance of any proposal being submitted to the Council's Investment Programme Board for consideration. As a guide, local infrastructure projects would be considered up to a maximum of circa £10k per Ward. The funding of up to £10k per Ward can also be used as a contribution towards a larger project or match funding.
- (c) Examples of previous projects approved include the installation of handrails / signage, improvements to landscaping and play sites, provision of seating / benching, and improvements to non-adopted highways (under North Tyneside Council control).

Community Capacity Grant

- (d) This funding can be used by ward members to assist new or existing community and voluntary sector (third sector) organisations or local groups of people who are based or have a very strong connection to the ward. Each ward councillor is allocated £200 to use at their discretion within the broad guidelines

provided. In some wards the ward councillors choose to make larger grants by pooling all or some of their allocation.

9 Part 2: Scrutiny Functions

9.1 The Boundary Commission’s technical guidance states that it will examine the council’s scrutiny functions relating to its own decision making and the council’s responsibilities for outside bodies, and whether any changes to them are being considered.

9.2 How do Scrutiny arrangements operate in the authority? How many committees are there and what is their membership?

9.2.1 The Council has eight Scrutiny Committees – an overarching Overview, Scrutiny and Policy Development Committee; and seven Sub-Committees, as listed in 8.3.50 above.

9.2.2 The Overview, Scrutiny and Policy Development Committee has responsibility for considering call-in. All scrutiny committees consider policy, review and development work.

9.2.3 In total, there are 94 places on North Tyneside Council’s Overview, Scrutiny and Policy Development Committee and the seven Sub-Committees, detailed in **Appendix B**.

9.2.4 In the 2021/22 municipal year Scrutiny committees met formally a total of 45 times.

9.2.5 The Terms of Reference for the Overview, Scrutiny and Policy Development Committee, and seven Scrutiny Sub-Committees, are set out in the Council’s Constitution, which can be accessed [here](#) (page 89 and following).

9.3 What is the general workload of scrutiny committees? Has the Council ever found it has too many active projects for the scrutiny process to function effectively?

9.3.1 The Council’s Scrutiny members are active and engaged with their respective committees. Early in each municipal year, a work programme is developed and agreed by the Committee. The Council has not found it has too many projects for the Scrutiny process to function effectively.

9.3.2 Recent training delivered by the Local Government Association (LGA) for Chairs and Deputy Chairs of Scrutiny has focused on scrutiny ‘good practice’, including the potential for Scrutiny ‘deep dives’ and ‘scrutiny in a day’ to augment the existing approach which is working well. Such approaches it is hoped will support more detailed examination of policy decisions and policy development. A Scrutiny Task and Finish group was used to good effect very recently with a detailed examination of the Council’s response to the issue caused by Storm Arwen in November 2021, and related storms.

9.4 How is the work of Scrutiny Committees programmed? Is the work strictly timetabled?

9.4.1 The work of the Scrutiny committees is programmed in consultation with the Chair of each Committee. This follows requests from Scrutiny members, officers and importantly, the Elected Mayor and Cabinet.

9.4.2 North Tyneside Council has recently commissioned a review of its Scrutiny arrangements undertaken by the Centre for Governance and Scrutiny. It is not envisaged that this review will recommend radical changes to Scrutiny arrangements, as these are considered to be working well. However it is hoped that the review will assist the Council in sharpening and honing further its existing approach to Scrutiny.

9.5 What activities are scrutiny members expected to carry out between formal meetings?

9.5.1 Overview and Scrutiny Committee members keep abreast of the work of Cabinet and portfolio holders between formal meetings of their committees. Members also undertake specific reading and research in respect of scrutiny deep dives / task and finish groups which are underway.

10 Part 3: The Representational Role of Councillors in the Community

10.1 In determining Council Size, the Council notes that the Boundary Commission will consider the representational role of councillors in the local community and how they engage with people, conduct casework and represent the council on local partner organisations. The Council further notes that the Commission is interested in assessing the impact which the number of councillors might have on the way local communities are represented; and how much time councillors spend on casework / ward activities in general, and the support networks which exist in the Council to help them discharge their duties.

10.2 **In general terms, how do councillors carry out their representational roles with electors? Mainly response to casework from constituents? Or a more active role in the community?**

10.2.1 As one elected member explained in our workload survey, “I’ve found in my time as a councillor that one of our most fundamental roles is to represent the residents to the Council, and the Council to the residents”.

10.2.2 Elected members carry out their representational roles in a number of ways, and it is not possible to identify ‘one main way’. It is a matter for individual councillors to determine. Councillors are approached direct by residents seeking assistance or support, but there is clear evidence that North Tyneside’s elected members also take a more active role in their communities. As well as surgeries, there are street visits, walkabouts and ward briefings, described below. Members also attend local community meetings and interest groups as they deem appropriate.

10.3 **How do councillors generally deal with casework? Do they pass issues directly to staff or do they take a more in-depth approach to resolving issues? What support do councillors receive in discharging their duties in relation to casework and representational role in their ward?**

10.3.1 As outlined above (paragraph 8.6.6), a survey of elected members in North Tyneside demonstrates that much of their time is spent on community obligations, engaging with constituents and dealing with constituent enquiries and casework.

10.3.2 The Council has for some years operated a ‘Members Enquiries’ system. This is a computerised casework management system for the registration and monitoring of ward casework. Issues or questions raised by ward members relating to their residents, businesses or organisations in their ward are logged onto this system so that they can be passported to the relevant officer team within the Authority, and so that progress in responding can be tracked.

- 10.3.3 The system is accessed by elected members directly to allow members to monitor progress on their enquiries, ask supplementary questions and to ensure a satisfactory outcome to a constituent's request.
- 10.3.4 The Member Enquiry system demonstrates that 5,500 enquiries have been registered by elected members across all 20 wards of North Tyneside in the past year.
- 10.3.5 It should be noted however that officers do not manage casework on behalf of ward members; ward members manage their own cases. Members have provided feedback that they would welcome additional support in this area. Comments on the current system received from elected members whilst undertaking the workload survey include:
- “an awful lot of my time is spent sending emails into the ether, asking if anyone knows who deals with this or with that. I feel a lot of time is wasted”
 - “I have been disappointed that matters shown as ‘closed’ on the Member Enquiry system have not in fact been addressed...and I have had to re-open matters that I thought had been dealt with”.
- 10.3.6 The Authority recognises that it can structure the support it provides to members in a different way, and is implementing a new Customer First Team which will adopt a ‘total quality management’ approach aiming to ensure that member queries are dealt with fully first time, every time. However, members will continue to manage their own casework – officers will not manage casework on members’ behalf.
- 10.3.7 The Authority also organises ward briefings (prepared by officers for Elected Members). These are held twice yearly, so there are 40 meetings each year, with each meeting taking approximately 2 hours. These sessions provide councillors with up to date, ward specific information and the opportunity to ask questions to a variety of council officers and address any outstanding ward issues. These meetings are important and attended by the Authority’s Directors, in addition to specialist staff attending to work in given wards.
- 10.4 **How do North Tyneside’s Councillors engage with constituents? Do they hold surgeries, distribute newsletters, hold public meetings, write blogs etc?**
- 10.4.1 As demonstrated in our survey of caseload, elected members stated that the majority of their time is spent on engaging directly with their constituents, by a variety of media – face to face, by email, and via social media. More detail is given in section 8.6.6 above.
- 10.4.2 Ward surgeries provide the opportunity for members to meet with constituents face to face, to hear about and to take note of issues or enquiries and record any enquiries for investigation by the Council.

- 10.4.3 In total 141 ward surgeries took place in the last year, each surgery lasting approximately one hour.
- 10.4.4 Street visits are also organised and attended by elected members. Cards are distributed by the councillors, by hand and in advance of the street visit. Those residents wishing to speak to a councillor and raise any issues place the card in their window to request a call.
- 10.4.5 Approximately 4,000 cards are printed each year, with an average of 12 streets per ward visited. There is also campaigning done when there are elections and by-elections. Each street visit averages 1-2 hours.
- 10.4.6 Housing walkabouts are carried out twice yearly and are organised by the Council's housing team to visit areas of council housing, 40 walkabouts on average taking 2-3 hours each visit.
- 10.4.7 Ward walkabouts are organised by other council service teams including highways maintenance and traffic / road safety, facilitating the identification of road, pavement and other defects within the public realm. Approximately 40 walkabouts are held each year, on average taking 2-3 hours each visit.

10.5 How has the role of councillors changed since the council last considered how many elected members it should have?

- 10.5.1 In the 19 years since the last review took place, many changes have happened in North Tyneside which have impacted and changed the role of our elected members. Such changes include but are not limited to:
- The impact of austerity, and major changes to the way local government is funded (for example, a fundamental reduction in central grant funding to local authorities and a corresponding move to local income collection)
 - The Council entered into a joint venture company for building repairs and maintenance of its housing stock and public buildings (in 2008), and then later brought these services back in-house and under the Authority's direct control. Elected members had to learn about the nature of joint venture arrangements, in order to be able to challenge and scrutinise effectively
 - Similarly, the Council has entered into two major 15 year outsourcing partnerships – a business partnership for procurement, revenues and benefits, finance, ICT and HR; and a technical partnership for engineering and highways, strategic property and asset management (including energy management and efficiency, advertising and cleaning), planning; and consumer protection. Some services from these outsourcing have been re-insourced, but the partnerships still continue with a large number of outsourced services. Again, members have had to become familiar with this type of arrangement in order to be able to monitor and scrutinise effectively

- The Council has played (and does play) a significant part in two combined authorities, as described earlier in this paper, and is taking an increasing lead in regional devolved government for the North East region (the 'devo deal')
- The Council and its members have needed to support emerging industries, digitalisation and a transition from previous technologies which were hitherto the mainstay of employment in our region
- The impact of climate change has been felt first hand in North Tyneside, with events such as 'Thunder Thursday' in 2012 which saw catastrophic rainfall and flooding on a scale which was unsurpassed, and a spate of storms in recent years (most recently in 2021/22) which caused severe power outages for extended periods in some of our communities; and which tested our major incident planning and business resilience.
- North Tyneside, along with the rest of the UK and indeed the world, had to contend with the impact of the global Covid-19 pandemic and all that it brought about. This included providing services to our residents in national lockdown arrangements; mobilising (and protecting) our 3,600 staff to ensure that as far as possible, business as usual could be provided; contending with a raft of government instructions on a wide variety of matters on a daily basis, including the making of Covid business grants, and public health.

10.5.2 Elected members have been required to make hard decisions over our funding, and consider whether the Council can do the same (or more) with less; or to determine those aspects of service delivery where reductions must be made. Members have needed to understand technical financial models in real time and their impact on the communities and the residents and businesses they serve.

10.5.3 Members have needed to become familiar with commissioning concepts, and take on new roles in challenging delivery of services through a range of alternative service delivery vehicles. Members have had to deal with partners who operate on a national (and sometimes international) stage.

10.5.4 North Tyneside's elected members have been pivotal in creating and shaping regional government, in the form of two combined authorities, and in creating a devolution deal which will bring huge additional investment to the North East economy, including North Tyneside.

10.5.5 Our members have embraced their role as civic leaders in tackling climate change via the activities of the borough.

10.6 Has the Council put in place any mechanisms for councillors to interact with young people, those not on the electoral register or minority groups on their representative bodies?

10.6.1 The Council has an Elected Young Mayor and Member of Youth Parliament. Both positions are open to young people aged 11-18 (school years 7-13) who live, work or go to school in North Tyneside. The elections, held annually, mirror the adult election process so we can introduce our young people to democratic processes from an early age. As part of the role, the Young Mayor sits on the Elected Mayor's Cabinet (without voting rights) as a representative of the young people in the borough. The Youth Council is an open access forum for our young people, chaired by the Young Mayor, and supports four committees which lead on the issues that are most important to young people. Each of these committees is supported by the relevant Lead Member and Director.

10.6.2 North Tyneside's elected members represent all constituents, regardless of whether or not constituents are on the electoral roll.

10.7 Are councillors expected to attend meetings of community groups such as residents associations? If so, what is the role they are expected to play?

10.7.1 This is a matter for individual elected members. However a number of elected members have indicated that they interact regularly with community groups. Some of these community groups are formal, such as residents' associations; others are more informal, such as 'friends of' groups with a particular purpose, such as community gardening.

11 **Part 4: The Future**

Localism and Policy Development

11.1 **What impact do you think the localism agenda might have on the scope and conduct of Council business and how do you think this might affect the role of councillors?**

11.1.1 The most obvious area to reference here is devolution, and our elected members' roles referenced earlier in this paper on regional government and the Combined Authority.

11.1.2 NHS Reform, and the role of the Primary Care Network, will mean that our elected members must keep abreast of these changes which are likely to impact a number of North Tyneside priorities and in particular, Health and Social Care and Public Health responsibilities; with consequent impact on decisions made by Cabinet, Council and the work of our Scrutiny committees.

11.1.3 North Tyneside has undergone Corporate Peer Challenge hosted by the LGA in recent years, with the initial report from 2019 available to view [here](#) (item 5) and a follow-up in 2021 [here](#) (item 6). The findings from this work gave an indicator of likely challenges for North Tyneside into the future, including:

- the need for Council-wide strategic capacity to support principles and plans;
- digital enablement;
- development of an inclusive economic strategy for North Tyneside having regard for commercial opportunity, sectorial strengths, skills provision and social inclusion;
- delivery of a four year medium term financial plan through a whole-Council approach, to enable the Council to deliver its priorities;
- to maximise North Tyneside's influence and participation in the North of Tyne Combined Authority with particular emphasis on joint development of priorities.

11.1.4 The follow-up review highlighted the identification and consideration of further investment opportunities and integrated pathways with health partners, and to continue to 'play into the regional and sub-regional space to bring tangible benefits to the residents of North Tyneside', as recommended ongoing objectives.

11.2 **Does the Council have any plans to devolve responsibilities and / or assets to community organisations? Or does the Council expect to take on more responsibilities in the medium to long term?**

11.2.1 There are no specific plans at this stage.

Service delivery

- 11.3 **Have changes to the arrangement for local delivery of services led to significant changes to councillors' workloads (e.g. control of housing stock or sharing services with neighbouring authorities)**
- 11.3.1 As outlined above (paragraph 10.5.1), North Tyneside has created (and subsequently wound down) a Joint Venture company; and has let, amended, and continues to run two major outsourced strategic partnerships.
- 11.3.2 North Tyneside was the host authority for a highly successful Internal Audit and Risk Management shared service with a neighbouring authority, which commenced in 2010 and which was recently brought to an end in 2022. North Tyneside is also one of the local authorities in the partnership of Adopt North East, a regional adoption agency established in 2018 by North Tyneside and four neighbouring authorities, providing adoption services and supporting children and adoptive families.
- 11.3.3 Each of these ways of working required elected members to understand new ways of working; and the implications to the Authority's obligations and its governance; in order to challenge effectively. Our members have needed to work in partnership with elected members from other authorities, and with large national and international organisations, and develop a range of new skills along the way.
- 11.4 **Are there any developments in policy ongoing that might significantly affect the role of elected members in future?**
- 11.4.1 As outlined earlier in this paper, devolution, and NHS changes impacting social care arrangements, are likely to bring about changes for the role of elected members.

Finance

What has been the impact of recent financial constraints on the Council's activities? Would a reduction in the scope and / or scale of Council business warrant a reduction in the number of councillors?

- 11.5.1 North Tyneside Council does not believe so. Rather the converse is true; the Council has needed to work creatively, to deliver more (or maintain service delivery) with less. In straitened financial times in the national and regional economy, the Council would argue that the role of elected members has never been more important for residents, businesses and other organisations in North Tyneside.

Summary of Hyperlinks in this Document

<ul style="list-style-type: none">• North Tyneside Council Constitution, June 2022	See here
<ul style="list-style-type: none">• North Tyneside Council Scheme of Delegation to Officers	See here
<ul style="list-style-type: none">• North Tyneside Council – LGA Corporate Peer Challenge Report (2019)	See here (page 9)
<ul style="list-style-type: none">• North Tyneside Council - LGA Corporate Peer Challenge Follow Up and Recovery and Renewal Challenge Findings (2021)	See here (page 90)

List of Appendices

- Appendix A** **Outside Bodies Appointments, May 2022**
- Appendix B** **Summary of Council, Cabinet and Committee Membership, July 2022**
- Appendix C** **Diagram: Role of a Councillor**

NORTH TYNESIDE COUNCIL**OUTSIDE BODIES 2022/23****SUMMARY LIST OF ALL OUTSIDE BODIES****(A) Outside bodies (not exercising executive functions) 2022/23**

Source: Report to Annual Council Meeting, 19 May 2022:

[Annual Appointments 2022/23](#), page 135

1 Association of North East Councils Resources Task and Finish Group
2 British Destinations
3 Local Government Association Assembly
4 Newcastle Airport Consultative Committee
5 North East Migration Partnership Members Forum
6 North East Regional Employers Organisation
7 North Tyneside Citizens Advice Bureau
8 North Tyneside Veterans Committee
9 Northumberland, Tyne & Wear and North Durham Sustainability and Transformation Plan Joint Health Scrutiny Committee
10 Percy Hedley School Governors Board
11 Standing Advisory Council on Religious Education
12 Wallsend Charitable (Victor Mann) Trust

Appointments lasting for more than one year:

13 Cullercoats Education Trust
14 Kettlewell Education Foundation

(B) Outside Bodies (exercising executive functions) 2022/23Source: Delegated decision made by the Elected Mayor on 24th May 2022 (effective 31st May 2022):

[Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report](#)
[Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix](#)
[Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision](#)

15 Association of North East Councils Collaborative Procurement Sub-Committee
16 Association of North East Councils Leaders and Elected Mayors Group
17 Bus Lane Adjudication Service Joint Committee
18 Joint Street Lighting PFI Project Committee
19 Newcastle Airport Local Authority Holding Company
20 North of Tyne Combined Authority Cabinet
21 North of Tyne Combined Authority Audit and Standards Committee
22 North of Tyne Combined Authority Overview and Scrutiny Committee
23 North of Tyne Combined Authority and North East Combined Authority Joint Transport Committee
24 North of Tyne Combined Authority and North East Combined Authority Joint Transport Committee (JTC) - Tyne and Wear SubCommittee
25 North of Tyne Combined Authority and North East Combined Authority Joint Transport Committee (JTC) Overview and Scrutiny Committee
26 North of Tyne Combined Authority and North East Combined Authority Joint Transport Committee (JTC) Audit Committee
27 North East Ambulance Service NHS Foundation Trust Council of Governors
28 North East Culture Partnership
29 North East Local Enterprise Partnership
30 North East Regional Employers Organisation Executive Committee
31 North Shields Fish Quay Company Limited
32 North Tyneside Fostering Panel
33 North Tyneside Learning Trust

34 North Tyneside Trading Company
35 Aurora Properties (Rental) Limited
36 Aurora Properties (Sale) Limited
37 North Tyneside Trading Company (Consulting) Limited
38 North Tyneside Trading Company (Development) Limited
39 Northumberland In-Shore Fisheries and Conservation Authority
40 Cumbria, Northumberland, Tyne and Wear NHS Foundation Trust Council of Governors
41 Northumbria Healthcare NHS Foundation Trust Co-opted Governors
42 Northumbria Regional Flood and Coastal Committee
43 PATROL (Parking And Traffic Regulations Outside London Joint Committee) Adjudication Joint Committee
44 Pensions Committee
45 Station Developments Limited
46 Family (formerly Tyne) Gateway Trust
47 Tyne Port Health Authority
48 Tyne and Wear Archives and Museums Strategic Board
49 Tyne & Wear Trading Standards Joint Committee

Partnerships

50 North Tyneside Strategic Partnership Executive
51 Safer North Tyneside Partnership Board

Bodies which have Executive Functions and where representation is based on political balance requirements. Appointments to be made by relevant Group Leaders as appropriate

52 Northumbria Police and Crime Panel
53 Tyne & Wear Fire and Rescue Authority

OUTSIDE BODIES 2022/23

(A) Appointments to outside bodies not exercising executive functions 2022/23

Source: Report to Annual Council Meeting, 19 May 2022

Body (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Information (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Appointments / Nominations 2021/22	Appointments / Nominations 2022/23
<p>1 Association of North East Councils Resources Task and Finish Group</p> <p>The Group has had a role for a number of years in considering the implications of Government finance policy, local government finance settlements, finance-related consultations and responses, etc.</p>	<p>Two Representatives must be elected Annual Appointments (NOTE: Can appoint substitutes. Do not need to be specified)</p> <p>Meetings Venue County Hall, Durham Frequency as required Time Day</p>	<p>1. Councillor Anthony McMullen Substitute: Councillor Debbie Cox</p> <p>2. Councillor Willie Samuel Substitute: Councillor Naomi Craven</p>	<p>1. Councillor Anthony McMullen Substitute: Councillor Tommy Mulvenna</p> <p>2. Councillor Willie Samuel Substitute: Councillor Naomi Craven</p>
<p>2 British Destinations</p> <p>Aims to work with members and national partners to foster and provide the support that enables them to maintain, develop and grow the social and economic contributions made by tourism and the visitor economy to local communities and to the UK as a whole.</p>	<p>One Representative. Need not be elected but it is recommended that they are. Substitutes are permitted. Annual Appointment.</p> <p>Meetings Venue Union Jack Club, London Frequency Quarterly Time Day varies</p>	<p>1. Councillor Sarah Day</p>	<p>1. Councillor Willie Samuel</p>

Body (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Information (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
3 Local Government Association Assembly The Association provides for consultation as to the common interests of member authorities and for the discussion of matters relating to local government.	Four Representatives must be elected. Annual Appointments. Meetings Venue Annual Conference and London Frequency Twice yearly Time Day	1. Norma Redfearn, Elected Mayor 2. Councillor Carole Burdis 3. Councillor Janet Hunter 4. Councillor Carl Johnson	1. Norma Redfearn, Elected Mayor 2. Councillor Carl Johnson 3. Councillor Janet Hunter 4. Councillor Carole Burdis
4 Newcastle Airport Consultative Committee Aims to provide an effective forum to discuss all matters concerning the development and operation of the airport which have an effect on its users and the surrounding community	One Representative. Need not be elected. Annual Appointment. Meetings Venue Newcastle Airport Frequency Quarterly Time 2.30pm (1½ hours duration) Day	1. Councillor Muriel Green	1. Councillor Michelle Fox
5 North East Migration Partnership Members Forum To provide a forum for feedback on issues of significance that furthers the objectives of the Migration Partnership and its work and develop and foster political interest and knowledge on asylum and refugee issues.	One Representative. Annual Appointment. Meetings Venue Various around the North East region Frequency Twice per year Time Day	1. Councillor Steve Cox	1. Councillor John Harrison

Body (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Information (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
<p>6 North East Regional Employers Organisation</p> <p>Aim is to advise, support and represent member authorities in human resource management, management practice and industrial relations.</p>	<p>Three Representatives must be elected. Annual Appointments from July to July</p> <p>An employee of (a) an organisation represented on the Trade Unions' side of the Joint Council; or (b) a local or joint authority or admitted body and whose conditions of employment are within the scope of the Joint Council cannot be appointed as an employers' representative on the organisation.</p> <p>Meetings Venue Gateshead Frequency Twice per year Time Day</p>	<ol style="list-style-type: none"> 1. Councillor Carole Burdis 2. Councillor Carl Johnson 3. Councillor Matthew Thirlaway 	<ol style="list-style-type: none"> 1. Councillor Carl Johnson 2. Councillor Carole Burdis 3. Councillor Matthew Thirlaway
<p>7 North Tyneside Citizens Advice Bureau</p> <p>To provide advice and information to the people of North Tyneside.</p>	<p>One Representative – the Cabinet Member for Community Engagement/Community and Voluntary Sector is appointed by virtue of office.</p> <p>Annual Appointment. Meetings Venue Within North Tyneside Frequency 4 - 5 times per year Time 5.30pm Day</p>	<ol style="list-style-type: none"> 1. Councillor Carole Burdis 	<ol style="list-style-type: none"> 1. Councillor Carole Burdis

Body (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Information (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
8 North Tyneside Veterans Committee The Committee was established in 1997 and assists voluntary and community groups with ceremonial events; the protection of war memorials and offers assistance on welfare matters to ex-service people.	One Elected Representative. Meetings Venue Quadrant, North Tyneside Frequency Every 2 months Time 2.00pm Day Monday	1. Councillor Andy Newman	1. Councillor Andy Newman
9 Northumberland, Tyne & Wear and North Durham Sustainability and Transformation Plan Joint Health Scrutiny Committee The Committee was established in 2017 to enable the respective local authorities to jointly respond to any consultation in relation to the STP and any associated proposals for substantial developments and variations to health services.	Three Elected Representatives and three substitutes – must be non-executive Members Meetings Venue Gateshead Frequency Bi-monthly (initially) / As and when Time tbc Day tbc	1. Councillor Tommy Mulvenna 2. Councillor Joe Kirwin 3. Councillor Trish Brady Substitutes: 1. Councillor Erin Parker Leonard 2. Councillor Janice Mole 3. Councillor Paul Richardson	1. Councillor John O'Shea 2. Councillor Joe Kirwin 3. Councillor Tommy Mulvenna Substitutes: 1. Councillor Paul Richardson 2. Councillor Erin Parker-Leonard 3. Councillor Jane Shaw

Body (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Information (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
10 Percy Hedley School Governors Board Charity providing services for children and adults with cerebral palsy, sensory, speech, language and communication difficulties.	One Representative. Need not be elected. Annual Appointment. Substitutes are permitted. Meetings Venue tbc Frequency Monthly Time 6.00pm Day Monday	1. Councillor Pat Oliver	TBC
11 Standing Advisory Council on Religious Education Statutory body which advises on matters concerned with religious worship and on religious education to be given.	Four Representatives must be elected. Annual Appointments including appointment of Chair of SACRE, previously made by the Council's former Education Committee in line with current constitution of SACRE. Meetings Venue Quadrant Frequency: Once or twice per term Time 4.15pm Day	1. Councillor Gary Bell (Chair) 2. Councillor Linda Bell 3. Councillor Peter Earley 4. Councillor Matthew Thirlaway	1. Councillor Steven Phillips (Chair) 2. Councillor Val Jamieson 3. Councillor Matthew Thirlaway 4. Councillor Josephine Mudzingwa

Body (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Information (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
<p>12 Wallsend Charitable (Victor Mann) Trust</p> <p>To promote the welfare and comfort of and provide housing accommodation for the elderly poor inhabitants of the former Borough of Wallsend.</p>	<p>Up to ten Nominees. Need not be elected. Three-year appointments. Current appointments expire May 2021. Nominees should ideally be from the area of the former Borough of Wallsend and have an interest in the welfare of the elderly residents of that area.</p> <p>Meetings Venue Quadrant, North Tyneside Frequency AGM, as and when required Time Day</p>	<ol style="list-style-type: none"> 1. Councillor Linda Bell 2. Councillor Trish Brady 3. L Harvey 4. M Heal 5. Councillor John Hunter 6. Councillor Gary Madden 7. Councillor Tommy Mulvenna 8. M Nolan 9. G Portis L Spillard 	<ol style="list-style-type: none"> 1. Councillor John Hunter 2. Councillor Wendy Lott 3. Councillor Julie Cruddas 4. Councillor Gary Madden 5. Councillor Jim Montague 6. Ms M Heal 7. Nigel Huscroft 8. Mrs L Spillard 9. TBC 10. TBC

APPOINTMENTS LAST FOR MORE THAN A YEAR – FOR INFORMATION

Body (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Information (Source: Report to Annual Council Meeting, 19 May 2022: Annual Appointments 2022/23 , page 135)	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
13 Cullercoats Education Trust To promote the education, including social and physical training of persons resident in the area comprising the ecclesiastical parishes of St Paul and St George, Cullercoats.	2 Nominees. Need not be elected. Substitutes are not permitted. Four-year appointments. Current appointments expire end of April 2023 The Council cannot change its nominees once they have been accepted by the organisation for the term of office. Meetings Venue # Frequency Bi-annually Time # Day #	1. Councillor Willie Samuel 2. Councillor Sandra Graham	1. Councillor Willie Samuel 2. Councillor Sandra Graham
14 Kettlewell Education Foundation Makes grants to young people to help with academic and vocational studies as well as those interested in music and the arts and have special talents in sport.	4 Representatives. Need not be Elected Substitutes are not permitted. Three-year appointments expire May 2023. Meetings Venue Quadrant, North Tyneside Frequency Twice yearly Time Afternoon Day Varies	1. Councillor Pat Oliver 2. Councillor Peter Earley 3. Councillor Janet Hunter 4. Councillor Sarah Day	1. Councillor Pat Oliver 2. TBC 3. Councillor Janet Hunter 4. Councillor Sarah Day

(B) Appointments to Outside Bodies exercising executive functions 2022/23

Source: Delegated decision made by the Elected Mayor on 24 May 2022 (effective 31st May 2021)

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
15 Association of North East Councils Collaborative Procurement Sub-Committee To provide strategic direction and advice to the Collaborative Procurement Service.	Meetings Venue Frequency - Annual Meeting and ordinary meeting at quarterly intervals Time Day	1. Councillor Anthony McMullen	1. Councillor Anthony McMullen
16 Association of North East Councils Leaders and Elected Mayors Group	Elected Mayor by virtue of office. Chief Executive invited to attend Meetings Venue Various Frequency Quarterly Time Day	1. Norma Redfearn, Elected Mayor	1. Norma Redfearn, Elected Mayor

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
<p>17 Bus Lane Adjudication Service Joint Committee</p> <p>PATROL has been established to enable councils undertaking civil parking enforcement in England and Wales and civil bus lane and moving traffic enforcement in Wales to exercise their functions under:</p> <p>a) section 81 of the Traffic Management Act 2004 (TMA) and Regulations 17 and 18 of The Civil Enforcement of Parking Contraventions (England) General Regulations 2007 (the English General Regulations);</p> <p>b) section 81 of the TMA and Regulations 16 and 17 of the Civil Enforcement of Road Traffic Contraventions (General Provisions) Wales Regulations 2013 (the Welsh General Provisions Regulations);</p> <p>c) Regulations 12 and 13 of The Road User Charging Schemes (Penalty Charges, Adjudication and Enforcement) (England) Regulations 2013 (the Road User Charging Regulations).</p>	<p>Meetings Venue London Frequency 3 times per year Time Day</p>	<p>1. Councillor Sandra Graham</p> <p>Substitute: Councillor Trish Brady</p>	<p>1. Councillor Sandra Graham</p> <p>Substitute: Councillor Tommy Mulvenna</p>

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
18 Joint Street Lighting PFI Project Committee Joint Committee comprising representatives from Newcastle City and North Tyneside councils. It administers, maintains and develops the Street Lighting PFI Project.	2 Executive Representatives and 2 named Substitutes Meetings Venue Newcastle Civic Centre, Frequency At least twice a year Time Various Day Various	1. Councillor Carl Johnson 2. Councillor Sandra Graham Substitutes: 1. Councillor Paul Richardson 2. Councillor Janice Mole	1. Councillor Sandra Graham 2. Councillor Carl Johnson Substitutes: 1. Councillor Paul Richardson 2. Councillor Anthony McMullen
19 Newcastle Airport Local Authority Holding Company	1 Director must be elected. Annual Appointments. Alternate named Director to be appointed Meetings Venue Newcastle Airport Frequency Quarterly Time Afternoons Day	1. Norma Redfearn, Elected Mayor Alternate: Councillor Carl Johnson	1. Norma Redfearn, Elected Mayor Alternate: Councillor Carl Johnson

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
<p>20 North of Tyne Combined Authority Cabinet</p> <p>The strategic decision-making body of the Combined Authority, responsible for the exercise of functions given to it in the Order establishing the Combined Authority.</p> <p>It will be comprised of the Leaders and Elected Mayor of the Combined Authority's Constituent Authorities plus their Substitute Members.</p> <p>Between November 2018 and May 2019 there will be an Interim Mayor who will become an additional Member of the Combined Authority until the election of the Combined Authority's Mayor in May 2019.</p> <p>On 6 May 2019 the Combined Authority's Elected Mayor will become a member of Cabinet and Chair of the Authority.</p>	<p>Elected Mayor appointed by virtue of office</p> <p>Meetings</p> <p>Venue Rotational between Constituent Authority areas</p> <p>Frequency Monthly</p> <p>Time</p> <p>Day Tuesday</p>	<p>1. Norma Redfearn, Elected Mayor</p> <p>2. Councillor Carl Johnson (non-voting member unless voting member is absent)</p> <p>Substitutes:</p> <p>1. Councillor Carole Burdis</p> <p>2. Councillor Peter Earley</p>	<p>1. Norma Redfearn, Elected Mayor</p> <p>2. Councillor Carl Johnson (non-voting member unless voting member is absent)</p> <p>Substitutes:</p> <p>1. Councillor Carole Burdis</p> <p>2. Councillor Sandra Graham</p>

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23						
<p>21 North of Tyne Combined Authority Audit and Standards Committee</p> <p>The Committee's role is to provide assurance about the organisation's arrangements for managing risk, maintaining an effective control environment and reporting on financial and other performance and for the promotion and maintenance of high standards of conduct by its elected and co-opted members.</p>	<p>There is a requirement for the appointment of at least 3 Members from each of the Constituent Authorities of the Combined Authority.</p> <p>The Members of the Committee taken as a whole should reflect, so far as reasonably practicable, the balance of political parties for the time being prevailing among the Members of the Constituent Authorities of the Combined Authority when taken together.</p> <p>Meetings – arrangements to be confirmed</p> <table border="0"> <tr> <td>Venue</td> <td>Frequency</td> <td>Time</td> </tr> <tr> <td>Day</td> <td></td> <td></td> </tr> </table>	Venue	Frequency	Time	Day			<ol style="list-style-type: none"> 1. Councillor Debbie Cox 2. Councillor Martin Rankin 3. Councillor Anthony McMullen <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Councillor Janet Hunter 2. Councillor Brian Burdis 3. Councillor Willie Samuel 	<ol style="list-style-type: none"> 1. Councillor Anthony McMullen 2. Councillor Jane Shaw 3. Councillor Tommy Mulvena <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Councillor Willie Samuel 2. Councillor Janet Hunter 3. Councillor Brian Burdis
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22 North of Tyne Combined Authority Overview and Scrutiny Committee The Overview and Scrutiny Committee, on behalf of residents, scrutinises and challenges matters within the remit of the Combined Authority. It also investigates matters of significant importance to residents within the areas covered by the three Constituent Authorities with a view to influencing decisions made in respect of all matters within the remit of the Combined Authority.	There is a requirement for there to be at least 3 members from each Constituent Authority. The Members of the Committee taken as a whole should reflect, so far as reasonably practicable, the balance of political parties for the time being prevailing among the Members of the Constituent Authorities of the Combined Authority when taken together. Meetings – arrangements to be confirmed	1. Councillor Janet Hunter 2. Councillor Margaret Hall 3. Councillor Peter Earley Substitutes: 1. Councillor Matthew Thirlaway 2. Councillor Sarah Day 3. Councillor Steve Cox	1. Councillor John Harrison 2. Councillor Jane Shaw 3. Councillor Joe Kirwin Substitutes: 1. Councillor Matthew Thirlaway 2. Councillor Sarah Day 3. Councillor Margaret Hall
23 North of Tyne Combined Authority and North East Combined Authority Joint Transport Committee This is a joint committee of the Combined Authority and the North East Combined Authority through which certain transport functions must be exercised on behalf of each Combined Authority.	The Combined Authority must appoint 3 of its Members to the JTC, one of which must be the Combined Authority's Mayor unless the Mayor agrees otherwise. Each Member appointed must be a Member or Substitute Member of one of the Combined Authorities. Meetings – arrangements to be confirmed Venue Frequency Time Day	1.Councillor Carl Johnson Substitute: Norma Redfearn, Elected Mayor	1.Councillor Carl Johnson Substitute: Norma Redfearn, Elected Mayor

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
<p>24 North of Tyne Combined Authority and North East Combined Authority Joint Transport Committee (JTC) – Tyne and Wear SubCommittee</p> <p>The JTC has arranged for the Sub-Committee to exercise transport functions that the JTC would otherwise exercise in relation to the Tyne and Wear Authority areas in both of the Combined Authority areas.</p>	<p>There will be 1 representative from each of the Tyne and Wear Constituent Authority areas of each Combined Authority.</p> <p>Meetings – arrangements to be confirmed</p> <p>Venue Frequency Time Day</p>	<p>1. Councillor Carl Johnson</p> <p>Substitute: Norma Redfearn, Elected Mayor</p>	<p>1. Councillor Carl Johnson</p> <p>Substitute: Councillor Sandra Graham</p>
<p>25 North of Tyne Combined Authority and North East Combined Authority Joint Transport Committee (JTC) Overview and Scrutiny Committee</p> <p>The JTC's Overview and Scrutiny Committee, on behalf of residents and others, scrutinises and challenges matters within the remit of the JTC. It also investigates matters of significant importance to residents within the respective areas of the Combined Authorities areas with a view to influencing decisions made by matters within the remit of the JTC.</p>	<p>The JTC must appoint at least 2 Members from each of the Constituent Authorities of the Combined Authority and the North East Combined Authority.</p> <p>The Members of the Committee taken as a whole should reflect, so far as reasonably practicable, the balance of political parties for the time being prevailing among the Members of the Constituent Authorities of the Combined Authority and the North East Combined Authority when taken together.</p> <p>Meetings Venue Frequency Time Day</p>	<p>1. Councillor Muriel Green 2. Councillor Sandra Graham</p> <p>Substitutes: 1. Councillor Sarah Day 2. Councillor Willie Samuel</p>	<p>1. Councillor Matt Wilson 2. Councillor Lisa Ferasin</p> <p>Substitutes: 1. Councillor Sarah Day 2. Councillor Willie Samuel</p>

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
26 North of Tyne Combined Authority and North East Combined Authority Joint Transport Committee (JTC) Audit Committee The JTC's Audit Committee will consider the effectiveness of the JTC's risk management arrangements and ensure that appropriate action is taken on risk related issues within the JTC. The Committee will also review the effectiveness of the JTC's system of internal control on an annual basis.	The JTC must appoint at least 1 Member of each of the Constituent Authorities of the Combined Authority and the North East Combined Authority. The Members of the Committee taken as a whole should reflect, so far as reasonably practicable, the balance of political parties for the time being prevailing among the Members of the Constituent Authorities of the Combined Authority and the North East Combined Authority when taken together.	1. Councillor Anthony McMullen Substitute: Councillor Debbie Cox	1. Councillor Anthony McMullen Substitute: Councillor Hannah Johnson
27 North East Ambulance Service NHS Foundation Trust Council of Governors The Council of Governors is the accountability forum between our Board of Directors and its stakeholders. It represents local interests and holds the Non-Executive Directors to account as well as exercising a number of statutory powers, including providing a view on the Trust's business plans, approving major transactions and appointing the Chairman and Non-Executive Directors.	Meetings Venue NEAS Headquarters, Newburn Riverside Business Park, Newcastle upon Tyne Frequency Quarterly Time Afternoon Day Varies Nominations must be approved by the Association of North East Councils Leaders and Elected Mayors Group	1. Councillor Matt Wilson (nomination awaiting approval by Leaders and Mayors Group)	Status of nomination to be confirmed

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
28 North East Culture Partnership The aim of the partnership, which includes all 12 local authorities, arts and cultural organisation, businesses and educational organisations, sport and tourism, is to build on the strong foundations laid through the North East's cultural regeneration so that it can harness the power of culture to promote health and well-being and to forge a dynamic and successful economy.	Meetings Venue Various in the region Frequency Every two months Time Afternoons Day	1. Councillor Sarah Day	1. Councillor Julie Cruddas
29 North East Local Enterprise Partnership The Partnership brings together local business and civic leaders, working to support their local economy.	Elected Mayor appointed by virtue of office Meetings Venue Various in the region Frequency Monthly Time Day	1. Norma Redfearn, Elected Mayor	1. Norma Redfearn, Elected Mayor

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
30 North East Regional Employers Organisation Executive Committee Aims are to advice, support and represent member authorities in human resource management, management practice and industrial relations.	1 Representative must be nominated from the members of the North East Regional Employers Organisation Annual Appointment Meetings Venue Guild Hall, Quayside Frequency 3 times per year Time Day	1. Councillor Carl Johnson	1. Councillor Carl Johnson
31 North Shields Fish Quay Company Limited A not-for-profit organisation with a remit of overseeing all fisheries related activities at the port of North Shields.	An elected Member and one officer to be appointed. Meetings Venue Various in the region Frequency Quarterly Time Day	1. Councillor Brian Burdis 2. Head of Environment, Housing and Leisure or representative	1. Councillor Carl Johnson 2. Head of Environment, Housing and Leisure or representative

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
32 North Tyneside Fostering Panel The Panel considers fostering and adoption business; the approval of Foster Carers, the match of North Tyneside Looked After Children with prospective Long Term Foster Carers, the Annual Foster Carer Review for all approved North Tyneside Foster Carers and to consider the business and performance of the Fostering Service.	An elected Member to be appointed. Meetings Venue Riverside Centre, North Shields Frequency Monthly (4th Monday of the month) Time 9.00am Day Mondays	1. Councillor Tommy Mulvenna	1. Councillor Tommy Mulvenna
33 North Tyneside Learning Trust To advance, for the public benefit, education, health and training for all the children, young people and communities of North Tyneside including, but without prejudice to the generality of the foregoing, the education of the pupils at any School which is a Qualifying School or at any other school in respect of which the Company acts or has acted as a foundation it being acknowledged that in carrying out the Objects the Company must, so far as is consistent with this purpose, have regard to its obligation to promote community cohesion under the Education Acts.	Suggest that Cabinet Member for Children, Young People and Learning is appointed by virtue of office. Meetings Venue Norham Community College Frequency 6 times per year Time Day	1. Councillor Peter Earley	1. Councillor Steven Phillips

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
34 North Tyneside Trading Company The object of the Company is to provide services to other public bodies; and any other customers (whether public bodies or not) as considered appropriate.	The Board of Directors comprises 2 Cabinet Members and 2 members of the Senior Leadership Team Meetings Venue: Quadrant, North Tyneside Frequency At least quarterly Time	1. Councillor Carl Johnson 2. Councillor Sandra Graham 3. Head of Environment, Housing and Leisure 4. Head of Regeneration and Economic Development	1. Councillor Carl Johnson 2. Councillor Sandra Graham 3. Head of Environment, Housing and Leisure 4. Head of Regeneration and Economic Development
35 Aurora Properties (Rental) Limited <i>See above for the objectives of the Trading Company</i>	The Board of Directors comprises 2 Cabinet Members and 2 members of the Senior Leadership Team Meetings (<i>anticipated</i>) Venue Quadrant, North Tyneside Frequency At least quarterly Time Day	1. Councillor Carl Johnson 2. Councillor Sandra Graham 3. Head of Environment, Housing and Leisure 4. Head of Regeneration and Economic Development	1. Councillor Carl Johnson 2. Councillor Sandra Graham 3. Head of Environment, Housing and Leisure 4. Head of Regeneration and Economic Development

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
36 Aurora Properties (Sale) Limited <i>See above for the objectives of the Trading Company</i>	The Board of Directors comprises 2 Cabinet Members and 2 members of the Senior Leadership Team Meetings (<i>anticipated</i>) Venue Quadrant, North Tyneside Frequency At least quarterly Time Day	<ol style="list-style-type: none"> 1. Councillor Carl Johnson 2. Councillor Sandra Graham 3. Head of Environment, Housing and Leisure 4. Head of Regeneration and Economic Development 	<ol style="list-style-type: none"> 1. Councillor Carl Johnson 2. Councillor Sandra Graham 3. Head of Environment, Housing and Leisure 4. Head of Regeneration and Economic Development

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
37 North Tyneside Trading Company (Consulting) Limited <i>See above for the objectives of the Trading Company</i>	The Board of Directors comprises 2 Cabinet Members and 2 members of the Senior Leadership Team Meetings Venue Quadrant, North Tyneside Frequency At least quarterly Time	1. Councillor Carl Johnson 2. Councillor Sandra Graham 3. Head of Environment, Housing and Leisure 4. Head of Regeneration and Economic Development	1. Councillor Carl Johnson 2. Councillor Sandra Graham 3. Head of Environment, Housing and Leisure 4. Head of Regeneration and Economic Development
38 North Tyneside Trading Company (Development) Limited <i>See above for the objectives of the Trading Company</i>	The Board of Directors comprises 2 Cabinet Members and 2 members of the Senior Leadership Team Meetings Venue Quadrant, North Tyneside Frequency At least quarterly Time Day	1. Councillor Carl Johnson 2. Councillor Sandra Graham 3. Head of Environment, Housing and Leisure 4. Head of Regeneration and Economic Development	1. Councillor Carl Johnson 2. Councillor Sandra Graham 3. Head of Environment, Housing and Leisure 4. Head of Regeneration and Economic Development

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
39 Northumberland In-Shore Fisheries and Conservation Authority NIFCA exists to lead, champion and manage a sustainable marine environment and inshore fisheries, by successfully securing the right balance between social, environmental and economic benefits to ensure healthy seas, sustainable fisheries and a viable industry in the NIFCA district. The NIFCA district comprises (in brief summary) the sea within the national waters of the United Kingdom adjacent to the County of Northumberland and the Metropolitan Borough of North Tyneside out to 6 nautical miles from baselines. It also covers all of the land in the County and the Metropolitan Borough and all rivers and estuaries within the district up to the tidal limits.	1 Representative must be elected. Term of appointment to be decided by appointing authority. Meetings Venue County Hall, Morpeth Frequency Quarterly (July, October, January & April) Time 2.00pm Day	1. Councillor Brian Burdis	1. Councillor Brian Burdis
40 Cumbria, Northumberland, Tyne and Wear NHS Foundation Trust Council of Governors Governors are responsible for representing the interests of the Trust's members and partner organisations in the local health economy, in the running of the NHS Foundation Trust	Meetings Venue Walkergate Park, Newcastle Upon Tyne Frequency Quarterly (March, May, September, November) Time 2.00pm	1. Councillor Paul Richardson	1. Councillor Paul Richardson

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
41 Northumbria Healthcare NHS Foundation Trust Coopted Governors Governors represent the interests of the Trust's members, staff and local public sector organisations in influencing the development of the trust. Governors relay information about the trust, its vision and performance and take account of the views of the groups they serve. They are elected or nominated to their positions and together they form the council of governors.	Co-opted Governors Meetings Venue NHS, Cobalt Frequency Monthly Time Day	1.Councillor Muriel Green 2.Councillor Margaret Hall	1.Councillor Joe Kirwin 2.Councillor Karen Clark
42 Northumbria Regional Flood and Coastal Committee The Committee exercises general supervision over all matters relating to flood defence and land drainage. It prepares an annual programme of capital works and maintenance and submits schemes to the Government for approval.	1 Representative must be elected. Also 1 substitute who can be elected or an officer. Meetings Venue Environment Agency, Newcastle Frequency 4 times a year Time Day	1. Councillor Carole Burdis Substitutes: 1. Councillor Sandra Graham 2. Head of Environment, Housing and Leisure or nominee	1. Councillor Carole Burdis Substitutes: 1. Councillor Sandra Graham 2. Head of Environment, Housing and Leisure or nominee

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23										
<p>43 PATROL (Parking And Traffic Regulations Outside London Joint Committee) Adjudication Joint Committee</p> <p>PATROL has been established to enable councils undertaking civil parking enforcement in England and Wales and civil bus lane and moving traffic enforcement in Wales to exercise their functions under:</p> <p>a) section 81 of the Traffic Management Act 2004 (TMA) and Regulations 17 and 18 of The Civil Enforcement of Parking Contraventions (England) General Regulations 2007 (the English General Regulations);</p> <p>b) section 81 of the TMA and Regulations 16 and 17 of the Civil Enforcement of Road Traffic Contraventions (General Provisions) Wales Regulations 2013 (the Welsh General Provisions Regulations);</p> <p>a) Regulations 12 and 13 of The Road User Charging Schemes (Penalty Charges, Adjudication and Enforcement) (England) Regulations 2013 (the Road User Charging Regulations).</p>	<table border="0"> <tr> <td>Meetings</td> <td></td> </tr> <tr> <td>Venue</td> <td>London</td> </tr> <tr> <td>Frequency</td> <td>3 times per year</td> </tr> <tr> <td>Time</td> <td></td> </tr> <tr> <td>Day</td> <td></td> </tr> </table>	Meetings		Venue	London	Frequency	3 times per year	Time		Day		<p>1. Councillor Sandra Graham</p> <p>Substitute:</p> <p>1. Councillor Willie Samuel</p>	<p>1. Councillor Sandra Graham</p> <p>Substitute:</p> <p>1. Councillor Willie Samuel</p>
Meetings													
Venue	London												
Frequency	3 times per year												
Time													
Day													

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
44 Pensions Committee Responsible for controlling and resolving all matters relating to the Superannuation Fund for the Tyne and Wear Metropolitan District Councils and for investing the Superannuation Fund monies.	1 Representative must be elected. Annual Appointment. The Pensions Committee has requested that a substitute appointment be made. Meetings Venue South Shields Town Hall, South Tyneside Frequency Quarterly plus Annual Meeting and two training seminars	1. Councillor Willie Samuel Substitute: Councillor Anthony McMullen	1. Councillor Willie Samuel Substitute: Councillor Anthony McMullen
45 Station Developments Limited Objective is to preserve Tynemouth Station through refurbishment and restoration and to provide a framework for long term sustainability of the asset through development and the letting of land and buildings within the site.	2 Representatives. Need not be elected Members, can be officers of the Council. Substitutes are not permitted. No fixed term of office. Directors may be replaced at any time. Existing Directors must resign before any replacement is made. Meetings Venue Tynemouth Station / Various Frequency Twice yearly Time 2.00pm	1. Councillor Matt Wilson 2. Councillor Sandra Graham	1. Councillor Matt Wilson 2. Councillor Sandra Graham

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
46 Family (formerly Tyne) Gateway Trust Appointment is to a network of advisors to support Tyne Gateway and their work and to help steer, open doors, guide developments etc.	Suggest that Cabinet Member for Children, Young People and Learning is appointed by virtue of office. Meetings Venue Quadrant, North Tyneside Frequency 4 times per year Time Day	1. Councillor Peter Earley	1. Councillor Karen Clark
47 Tyne Port Health Authority Statutory body - has responsibility for various environmental health duties within the port, on the river and parts of riverside area.	3 Representatives must be elected. Named substitutes are permitted. Annual Appointments. Meetings Venue Quadrant, North Tyneside Frequency 3 times per year, plus 1 for Inspection of riverside. Time 10.00am Day Tuesday	1. Councillor Brian Burdis 2. Councillor Janet Hunter 3. Councillor Carl Johnson Substitutes: 1 Councillor Joe Kirwin 2. Councillor Trish Brady 3. Councillor Julie Cruddas	1. Councillor Brian Burdis 2. Councillor Janet Hunter 3. Councillor Joe Kirwin Substitutes: 1. Councillor John O'Shea 2. Councillor Tommy Mulvenna 3. Councillor Julie Cruddas

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
48 Tyne and Wear Archives and Museums Strategic Board Objectives (Archives): <ul style="list-style-type: none"> To prepare and regularly update a policy statement for the Joint Archives Service To monitor and review the work of the service To agree the budget and staffing of the service To comment on matters affecting archives and records regionally and nationally insofar as they effect the joint service Objectives (Museums) <ul style="list-style-type: none"> To administer, maintain and develop the Joint Museums Service in the Tyne and Wear Area 	1 representative must be Cabinet Member, plus a substitute. Annual Appointment. . Meetings Venue Various Museums around Tyne and Wear Frequency Bi-monthly - at least 4 times per year Time 10.30am	1. Councillor Julie Cruddas Substitute: 1. Councillor Steven Phillips	1. Councillor Julie Cruddas Substitute: 1. Councillor Hannah Johnson

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49 Tyne & Wear Trading Standards Joint Committee Aim is to co-ordinate the enforcement of trading standards functions with a view to securing uniformity throughout the county.	4 Representatives must be elected. Annual Appointments (The Council can appoint up to 4 Substitute Members). Meetings Venue Gateshead Frequency Quarterly Time Day	1. Councillor Sandra Graham 2. Councillor John Hunter 3. Councillor Tommy Mulvenna 4. Councillor John O'Shea Substitutes: 1. Councillor Pat Oliver 2. Councillor Linda Bell 3. Councillor Steven Phillips 4. Councillor Paul Richardson	1. Councillor Sandra Graham 2. Councillor John Hunter 3. Councillor Tommy Mulvenna 4. Councillor John O'Shea Substitutes: 1. Councillor Pat Oliver 2. Councillor Linda Bell 3. Councillor Steven Phillips 4. Councillor Paul Richardson

PARTNERSHIPS

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
50 North Tyneside Strategic Partnership Executive	2 Representatives. The Mayor and Chief Executive are appointed by virtue of their office. Meetings Venue Various within North Tyneside Frequency Quarterly Time Day	1. Norma Redfearn, Elected Mayor 2. Chief Executive or nominee	1. Norma Redfearn, Elected Mayor 2. Chief Executive or nominee
51 Safer North Tyneside Partnership Board	Cabinet Member with responsibility for Community Safety. Annual Appointments. Meetings Venue Quadrant, North Tyneside Frequency Quarterly Time 3.00 pm Day Wednesday	1. Councillor Carole Burdis	1. Councillor Carole Burdis

BODIES WHICH HAVE EXECUTIVE FUNCTIONS AND WHERE REPRESENTATION IS BASED ON POLITICAL BALANCE REQUIREMENTS. APPOINTMENTS TO BE MADE BY RELEVANT GROUP LEADERS AS APPROPRIATE

Body Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Information Source: Delegated decision made by the Elected Mayor on 24 th May 2022 (effective 31 st May 2022): Appointments to Outside Bodies exercising Executive Functions 2022-23 - Report Appointments to Outside Bodies exercising Executive Functions 2022-23 - Appendix Appointments to Outside Bodies exercising Executive Functions 2022-23 - Decision	Appointments/ Nominations 2021/22	Appointments / Nominations 2022/23
52 Northumbria Police and Crime Panel	2 Representatives must be elected. Appointments must be politically balanced to the political make-up of the local authorities within the Northumbria Police Force area. Meetings Venue Gateshead Frequency 4 times per year Time Day	1. Councillor Carole Burdis 2. Councillor Carl Johnson Substitute: Councillor Tommy Mulvenna	1. Councillor Carole Burdis 2. Councillor Carl Johnson Substitute: Councillor Tommy Mulvenna
53 Tyne & Wear Fire and Rescue Authority	3 Representatives must be elected. Annual Appointments. Note: If representatives change a letter of resignation must be obtained from the appropriate Councillor. Politically proportioned to that of North Tyneside. Meetings Venue: Sunderland /Newcastle Frequency Monthly Time 10.30 am Day Monday	1. Councillor Carole Burdis 2. Councillor Janet Hunter 3. Councillor Carl Johnson	1. Councillor Carole Burdis 2. Councillor Janet Hunter 3. Councillor Carl Johnson

Elected Member	Cabinet	Regulatory and Statutory Committees							Advisory Groups		Scrutiny Committees						
		Audit Committee	Standards Committee	Appointments & Disciplinary Committee	Licensing Committee	Planning Committee	Regulation & Review Committee	Health & Wellbeing Board	Members Support Group	Constitution Task Group	Overview, Scrutiny & Policy Development Committee	Adult Social Care, Health & Wellbeing Sub Committee	Children, Education & Skills Sub Committee	Culture & Leisure Sub Committee	Economic Prosperity Sub Committee	Environment Sub Committee	Finance Sub Committee
Cllr Mrs Linda Arkley OBE = 4		●			●					●	●						
Cllr Ken Barrie = 2 + 1 advisory						●			●				●				
Cllr Lewis Bartoli = 3			●		●												●
Cllr Gary Bell = 3		●											●		●		
Cllr Linda Bell = 3		●											●		●		
Cllr Liam Bones = 3 + 1 advisory							●			●		●		●			
Cllr Brian Burdis = 3 + 1 advisory			●				●			●					●		
Cllr Carole Burdis = 3	●			●													
Cllr Karen Clark = 2	●																
Cllr Debbie Cox = 4		●	●							●						● Chair	
Cllr Naomi Craven = 2 + 1 advisory					●					●						● Dep Chair	
Cllr Julie Cruddas = 3 + 1 advisory						●				●			● Chair				
Cllr Eddie Darke = 2 + 1 advisory			●				●			●							
Cllr Cath Davis = 2					●												
Cllr Sarah Day = 3					●									●			
Cllr Davey Drummond = 4					●					●			●		● Chair		
Cllr Lisa Ferasin = 4		●			●								●				●
Cllr Michelle Fox = 3											● Dep Chair				●		●
Cllr Sandra Graham = 1	●																
Cllr Muriel Green = 4						●	●			●		●					
Cllr Margaret Hall = 4						●					● Dep Chair			●	●		
Cllr Tracy Hallway = 3 + 1 advisory			● Dep Chair				●			●							
Cllr John Harrison = 1	●																
Cllr Janet Hunter = 3			●		●						● Chair						
Cllr John Hunter = 4					●	●	● Dep Chair										●
Cllr Val Jamieson = 2 + 1 advisory									●			●		●			
Cllr Carl Johnson = 2 + 1 advisory	● Deputy Mayor			●						●							
Cllr Hannah Johnson = 1	●																
Cllr Chris Johnston = 3						●						●			●		
Cllr Joe Kirwin = 5									●		●	● Chair	●	●			
Cllr Frank Lott = 2 + 2 advisory			● Chair		●				●	●							
Cllr Wendy Lott = 2 + 2 advisory			●		● Dep Chair				●	●							
Cllr Gary Madden = 4							●						●		●		●
Cllr Louise Marshall = 4							●						●	●	●		
Cllr Pam McIntyre = 2													●		●		
Cllr Anthony McMullen = 1	●																
Cllr Jim Montague = 4										●	●	● Chair		●			
Cllr Josephine Mudzingwa = 2 + 1 a									●			●					
Cllr Tommy Mulvenna = 5		●			●	●	● Chair					●					
Cllr Martin Murphy = 4														●	● Dep Chair	●	
Cllr Tricia Neira = 2 + 1 advisory									●							●	
Cllr Andy Newman = 4										●		●	●				● Chair
Cllr Rebecca O'Keefe = 3											●	● Dep Chair					●
Cllr John O'Shea = 5 + 1 advisory		●			●	●	●	● Dep Chair	●								
Cllr Pat Oliver = 1							●										
Cllr Erin Parker Leonard = 3										●		●					● Dep Chair
Cllr Alan Percy 2 + 1 advisory							●		●								●
Cllr Steven Phillips = 1	●																
Cllr Bruce Pickard = 2														●		●	
Cllr Martin Rankin = 2	●			●													
Mayor Norma Redfearn = 2	● Elected Mayor			● Chair													
Cllr Paul Richardson = 5					●	● Dep Chair	●	●				●					●
Cllr Willie Samuel = 5			●			● Chair	●			●							●
Cllr Olly Scargill = 2												●					●
Cllr Jane Shaw = 4						●						●	● Dep Chair		●		
Cllr Matthew Thirlaway = 4 + 1 adv					● Chair				●		●	●					●
Cllr Joan Walker = 2														● Dep Chair			●
Cllr Judith Wallace = 3							●			●					●		
Cllr George Westwater = 3				●			●							●			
Cllr Matt Wilson = 3										●		●		● Chair			
Appropriate Councillor = 3				●●●													
TOTAL	9 + elected mayor	7	9	7 + elected mayor	15	11	18	5	9	9	15	12	12	12	12	7	12

(NB one vacant seat subject to by-election at the time of preparation)

THE ROLE OF A COUNCILLOR



North Tyneside Council

Councillors set the policy of the Council and work to get the best out of that policy for the local community. Councillors represent the views of people from the local community and take a comprehensive view of the needs and priorities of the local area, taking a lead in the work that is needed to meet those needs. The information below details some of the roles and activities of your local councillor.

